

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners, Luke Johnson, Doug Nagel, Dan Wildermuth, and Chris Hollingsworth. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nagel to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

- 1. Approve Commissioners Minutes: 11/12/2024
- 2. Approve Commissioners Warrants in the amount of \$43,182.14
- 3. Approve Auditors Warrants:11/15/24,11/22/24
- 4. Approve Hospital Warrants \$1,045,582.68

Motion carried unanimously,

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME AT PAYMENT	TOTAL AMOUNT
Sellmark Corporation	17,000.00
Southwest Health & Human Services	4,910.89
Bolton & Menk Inc	2,999.50
DS Solutions Inc	2,339.00
WARRANTS OVER \$2,000	27,249.39
NUMBER OF CLAIMS UNDER \$2,000	43.00
WARRANTS UNDER \$2,000	15,932.75
TOTAL	43,182.14

ROAD AND BRIDGE ITEMS

Engineer Bergman requested board approval to set the January through June 2025 fuel bid opening for December 17th 2024 at 10:00 am. Motion by Nagel, seconded by Johnson to approve advertising and opening fuel bids as recommended. Motion carried unanimously.

Engineer Bergman reported that requests for proposals for CSAH 25 plan development are in process. There will be options for concrete or asphalt. The plans will be going out in the near future to potential bidders. No board action required.

Engineer Bergman reported that MnDOT is planning to repair or replace the shared salt shed pavement at the Highway Department. MnDOT is requesting a 50% split in the cost of the project. More information will be forthcoming. No board action required.

Engineer Bergman reported that final payment for current project contracts will be forthcoming, possibly at the December 3, 2024 meeting. Discussed the new Murray County Highway Department building and equipment that they have. Commissioners reported that Assistant Engineer, Jerid Johnson did a good job of reporting at the November 12th meeting during Engineer Bergman's absence.

LOCAL HOMELESS PREVENTION AID PROGRAM

Darcy Godkte from Southwestern Minnesota Opportunity Council (SMOC) presented a plan for the utilization of State of Minnesota Homeless Prevention Aid, a program that was created by the 2021 Minnesota Legislature. Pipestone County will be receiving a total of \$72,249 for years 2023 through 2025. Their plan would be to use the county funds in Pipestone County to provide outreach services to targeting Pipestone County families with children who are eligible for a pre-kindergarten through grade 12 academic program and are one of the following:

Living in overcrowded conditions in the current housing

Paying more than 50% of their income for rent

Lacking a fixed regular, and adequate nighttime residence

Motion by Wildermuth, seconded by Hollingsworth to enter into an agreement with SMOC to provide homeless prevention aid service to residents in Pipestone County utilizing the State of Minnesota Homeless Prevention Aid funding. Motion carried unanimously.

FINANCIAL AUDIT SERVICES

County Administrator Steve Ewing, in the absence of Auditor/Treasurer Amanda Sandy presented the tabled request to contract for annual audit services. The recommendation by Auditor Sandy was to engage Abdo, Eick & Meyers LLP for a three-year contract starting with the 2024 audit. Motion by Johnson, seconded by Nagel to contract with Brady Martz for the three-year contract. Ayes, Johnson, Nagel. Nays, Wildermuth, Hollingsworth, Roskamp.

Motion failed. Motion by Wildermuth, seconded by Hollingsworth to contract with Abdo Eick & Meyers, for the three-year contract. Ayes, Wildermuth, Hollingsworth, Roskamp. Nays, Johnson, Nagel. Motion carried.

Abdo, Eick, & Meyers, LLP				
	Audit	Single Audit*	Reimb. Exp.	Total
2024	\$ 50,000	\$ 5,000		\$ 55,000
2025	52,500	5,500		58,000
2026	55,000	6,000		61,000
	\$ 157,500	\$ 16,500		\$ 174,000

*Per major program

Baker Tilly				
	Audit	Single Audit*	Reimb. Exp.	Total
2024	\$ 56,900	\$ 9,900	5% billed + OOP	\$ 66,800
2025	59,700	10,400	5% billed + OOP	70,100
2026	62,700	10,900	5% billed + OOP	73,600
	\$ 179,300	\$ 31,200	\$ -	\$ 210,500

\$ 2,845

2,985

3,135

*For one major federal program with no findings

Brady Martz & Associates PC				
	Audit*	Single Audit**	Reimb Exp ***	Total
2024	\$ 45,000	\$ 5,000	actual costs	\$ 50,000
2025	47,250	5,250	actual costs	52,500
2026	49,600	5,500	actual costs	55,100
	\$ 141,850	\$ 15,750		\$ 157,600

COUNTY SHERIFF ANNUAL SALARY MEETING

County Sheriff Keith Vreeman appeared for the annual meeting to discuss the 2025 salary for the County Sheriff. Sheriff Vreeman updated to board on activities of the Sheriff’s Office and expressed his gratitude to the County Commissioners for the support provided to his office and staff. Administrator Ewing presented a spread sheet of the 2024 annual salaries and 2025 proposed salaries from the eight surrounding counties in Southwest Minnesota. A 5% increase to Sheriff Vreeman’s salary was budgeted for 2025, which would increase his salary to

\$128,079. Action will be taken when the board approves the 2025 final budget and levy at the December 17, 2024 commissioners meeting.

MINNEHAHA COUNTY SECURE & NON-SECURE DETENTION AND SHELTER CARE AGREEMENT

Sheriff Keith Vreeman and Chief Deputy Mike Hamann presented the 2025 Minnehaha County Juvenile Detention Center/Lutheran Social Services Agreement for action. The agreement is both Juvenile Detention Services through Minnehaha County and Non-Secure Shelter Care through Lutheran Social Services for juveniles in need of services for calendar year 2025. Services include food and shelter, personal hygiene supplies, 24 hours supervision, initial medical, dental and mental health screening, general in-house counseling services, group activities, recreation programs, transportation for in-house activities, and other services. Motion by Nagel, seconded by Hollingsworth to approve the 2025 agreement as presented. Motion carried unanimously.

JAIL SERVICES CONTRACT WITH NOBLES COUNTY

Sheriff Keith Vreeman and Chief Deputy Mike Hamann presented the Jail Services Contract between Nobles County and Pipestone County for housing Pipestone County inmates at the Nobles County Correctional Facility beginning January 1, 2025. Daily rates will be \$75.00 per day and \$150.00 per day for special needs inmates. Motion by Johnson, seconded by Wildermuth to approve the jail services contract with Nobles County. Motion carried unanimously.

DISPATCH REMODEL HVAC WORK PROPOSAL

Sheriff Keith Vreeman and Chief Deputy Mike Hamann presented a request to contract with Bisbee Plumbing & Heating, Marshall, Minnesota for an add-on cost for the dispatch center remodeling project. They would demo the existing supply grills in the dispatch and booking rooms, add lined elbows to the return ducts add new return air grills and one fire damper, and supply and install four new supply grills. Fee would be \$4,000.00. Motion by Wildermuth, seconded by Hollingsworth to approve the add-on for the dispatch remodel project. Motion carried unanimously.

SOLID WASTE DISPOSAL AGREEMENT

Environmental Director Kyle Krier presented the Solid Waste Agreement between Pipestone County and Lyon County, Minnesota for disposal of mixed municipal/ industrial solid

waste generated in Pipestone to be disposed of at the Lyon County, Minnesota Landfill effective January 1, 2025 through December 31, 2035. Motion by Johnson, seconded by Nagel to approve the agreement and authorize signatures of the Board Chairman and County Attorney. Motion carried unanimously.

SCHEDULE CANNABIS ORDINANCE PUBLIC HEARING

Administrator Steve Ewing and Environmental Director Kyle Krier requested that the County Board schedule a required public hearing with the intention of enacting an ordinance regulating cannabis businesses in Pipestone County. The hearing would be Tuesday, December 17, 2024 at 10:00 a.m. in the Commissioners Room. The public may view the proposed ordinance at the Pipestone County website at www.pipestone-county.com. Persons attending the hearing will be given the opportunity to speak either for or against adopting the proposed ordinance. Motion by Nagel, seconded by Wildermuth to set the public hearing for Tuesday December 17, 2024 at 10:00 am. Motion carried unanimously.

AFFORDABLE HOUSING AID FUNDS ALLOCATION

Administrator Steve Ewing presented a proposal to enter into an agreement with Rebuilding Together Minnesota from Windom, Minnesota for the use of the affordable housing aid funds that have been distributed to Pipestone County for that specific use. Pipestone County has received \$207,714.00 for affordable housing aid from the State of Minnesota.

Commissioners Wildermuth, Nagel, and Administrator Ewing met with Kimberly Peterson, Director of Development on their program. All funds would be used in Pipestone County, less administrative costs. The program would deliver impactful repairs to no less than 20 individual addresses between January 1, 2025 and December 31, 2028. 2025 project commitments, 3 unique addresses, 2026 project commitments, 5 unique addresses, 2027 project commitments, 6 unique addresses and 2028 project commitments, 6 unique addresses. Motion by Wildermuth, seconded by Nagel to enter into the proposed agreement with Rebuilding Together Minnesota. Motion carried unanimously.

UNITED COMMUNITY ACTION PARTNERSHIP TRANSPORTATION AGREEMENT

Administrator Steve Ewing presented the 2025 UCAP Transportation Agreement. The agreement provides for a 15% match if needed for operations only if passenger fares do not meet or exceed the grant requirements, and provide 20% financial compensation of capital replacement costs for vehicle purchase. No replacement vehicles are listed, and no local match

November 26, 2024

is being requested for 2025. UCAP will pay \$425 per month for office space at the Pipestone County Emergency Services Building. This agreement is in effect from January 1, 2025 through December 31, 2025. Motion by Hollingsworth, seconded by Johnson to approve the 2025 UCAP agreement. Motion carried unanimously.

SOUTHWEST HEALTH AND HUMAN SERVICES LEASE 2025

Administrator Steve Ewing presented the 2025 lease agreement between Pipestone County and Southwest Health and Human Services for the Public Services Building at 1091 North Hiawatha Avenue. The only change in the proposed agreement is that Southwest Health and Human Services wishes to make lease payments to the county monthly instead of the current practice of quarterly payments. Term of the lease is January 1, 2025 through December 31, 2025. Motion by Hollingsworth, seconded by Nagel to approve the 2025 lease agreement. Motion carried unanimously.

PERSONNEL

Director Mennis reported that the open Highway Department maintenance worker position has not been posted yet. Conducted internal interviews for Intermittent Highway Department Foreman. Created new process for staff reviews and standard operating procedures for reviews. The Personnel Committee will review and then bring to full board for action. The annual Christmas office door decorating contest will be starting soon with the Commissioners judging the doors. The categories for judging are most festive, most creative and lump of coal.

Motion by Wildermuth seconded by Hollingsworth to adjourn. Meeting adjourned at 10:53 a.m.

Dallas Roskamp
Pipestone County Board Chairman

ATTEST:

Steven Ewing
Administrator

November 26, 2024