

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners, Luke Johnson, Doug Nagel, Dan Wildermuth, Chris Hollingsworth. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 A.M. with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nagel to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

- 1. Approve Commissioners Minutes 10/22/24
- 2. Approve Auditors Warrants: 10/25/24, 11/1/24,11/8/24
- 3. Approve Commissioners Warrants in the amount of \$374,745.99
- 4. Approve Hospital Warrants \$528,325.56
- 5. Approve Hospital Off Line Warrants \$1,401,324.65
- 6. Approve Treasurers Report October 2024

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME AT PAYMENT	TOTAL AMOUNT
Bueltel-Moseng Land Surveying, Inc.	45,290.00
Eide Bailly LLP	38,738.01
Southwest Health & Human Services	31,892.96
MURRAY COUNTY SHERIFF'S OFFICE	29,551.48
Pipestone/City Of	26,851.52
Visa-First Bank & Trust	20,252.13
Pipestone County Sheriff's Office	18,143.97
Whip's Auto Sales	17,117.13
Van Dyke Sanitation Inc	15,645.18
Bolton & Menk Inc	14,736.50
Lincoln County Sheriff	11,500.00
Pipestone County Attorney's Office	11,425.00
QUESTIVITY INC	8,715.03
Alpha Wireless Communications Co	7,474.50
State of Minnesota	5,749.20
ADVANCED CORRECTIONAL HEALTHCARE, INC	5,274.49
Counties Providing Technology	5,167.00
WW Tire Service	5,063.30
Surplus Warehouse of Willmar Inc	3,440.00
Double D Gravel, Inc	3,373.53

Morris Electronics Inc	3,331.01
EMS MANAGEMENT & CONSULTANTS, INC	3,089.40
Architecture Incorporated	3,000.00
Nobles County Auditor Treasurer	2,820.00
AT&T MOBILITY	2,378.72
Pipestone Publishing Co Inc	2,083.80
WARRANTS OVER \$2,000	342,103.86
NUMBER OF CLAIMS UNDER \$2,000	84.00
WARRANTS UNDER \$2,000	32,642.13
TOTAL	374,745.99

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Assistant County Engineer Jerid Johnson provided information on project updates, projects under contract and projects in the planning stage.

The 2024 Box Culvert Projects Contract #1 by A&C Excavating has started, and they will work until the weather changes. The 2024 box culvert projects contract #2 by Midwest Contracting has been signed, and the company may do some work this fall if weather is good. The Stone Arch Bridge near Ihlen is open to traffic. The road near the bridge may require more grading to fix slope conditions. Project CP 2024-017 gravel project on CSAH 17 is completed, and final payment will be requested today.

Assistant Engineer Johnson requested approval for the State of Minnesota Title VI program, which is required for the county to receive Federal construction funds for an overlay project in 2025. Motion by Hollingsworth, seconded by Nagel to approve the Title VI Plan for MnDOT FWHA Subrecipient Agreement prohibiting discrimination on the basis of race, color, and national origin in programs and activities receiving financial assistance. Motion carried unanimously.

Assistant Engineer Johnson reported that a MnDOT representative will attend the January 14, 2025 board meeting to discuss the U.S. Highway 75 directional signs to cities that have been removed by MnDOT and not replaced. The public and interested persons are invited to attend.

Assistant Engineer Johnson requested approval for final payment for CP-2024-017 CSAH 17 gravel project to William D. Scepaniak, Holdingford, MN in the amount of \$24,560.05 and to be paid as an Auditor’s Warrant. Motion by Nagel, seconded by Wildermuth to approve the final payment as recommended. Motion carried unanimously.

Assistant Engineer Johnson requested approval of the Local Bridge Replacement Program Grant Agreement, MnDOT Agreement number 1055103, SAP 059-615-043 in the amount of \$128,770 for a completion date of December 31, 2028, and Pipestone County Resolution 59-27-24 approving the grant agreement terms and conditions. Motion by Johnson, seconded by Wildermuth to approve the Grant Agreement and Resolution 59-27-24. Motion carried unanimously.

Maintenance updates for the month included bituminous patching on CR 56 by Lewis Drug in Pipestone, spot graveling, prepping equipment for winter work, picked up the Murray County shouldering machine, and Maintenance Worker Loren Gunnink has resigned his position.

PERSONNEL

Human Resources Director Carrie Mennis requested authorization for a county credit card for Information Technology Department employee Ryan Lubke. Motion by Hollingsworth, seconded by Nagel to approve the credit card request. Motion carried unanimously.

Director Mennis reported that open enrollment for employee health insurance and ancillary benefits finished on Friday November 8th.

There is an opening for a Highway Maintenance worker due to a resignation. She will post notice of the open position and begin taking applications.

RESOLUTION 59-26-24 SOLID WASTE MANAGEMENT SERVICE FEE

Solid Waste Administrator Kyle Krier presented Resolution 59-26-24 Establishing Solid Waste Management Service Fees. The Resolution would increase the annual Solid Waste Assessment unit fee from \$36.00 to \$44.00. The funds are used for managing the county's program for recycling, Household Hazardous Waste Facility operations and expenses. Motion by Wildermuth, seconded by Johnson, to approve Resolution 59-26-24. Motion carried unanimously.

I.T. DEPARTMENT PURCHASE REQUEST

Director Bill Folger requested authorization to purchase backup repository space for the logging server. The new Buffalo Terra Station will hold 48TB of data. Quotes were received from Insight Public Sector for \$5,739.90 and Morris Electronics for \$5,505.69. Director Folger recommended to purchase the Buffalo TerraStation 51210RH from Morris Electronics. Motion by Hollingsworth, seconded by Wildermuth to approve the purchase from Morris Electronics.

Motion carried unanimously.

Director Folger requested authorization to purchase a new switch system that connects all PC's to our system. The current unit is at end of life and needs to be replaced. He requested authorization to spend up to \$35,000 to locate and purchase the equipment needed. He received one quote from Questivity for \$34,650.00, and he would like to find a second quote.

Motion by Hollingsworth, seconded by Wildermuth to authorize Director Folger up to \$35,000 to locate the needed equipment. Motion carried unanimously.

DISPATCH CENTER REMODEL PROJECT

Sheriff Keith Vreeman, Chief Deputy Mike Hamann and Dispatcher Kelsie Sieler presented a proposal for the remodeling of the outdated dispatch center with two new work stations in the main dispatch area, and one in the squad room for the dispatch supervisor, chairs, flooring, window shades, sound deadening acoustical tiles, electronics, including monitors, computer equipment, radio equipment, printer/copiers, electrical upgrades, and all computer connections. Separate vendors will be providing the equipment and installation during the project. Total cost estimate is \$185,275. The project will be funded using \$289,000 in state 911 funds that have been distributed to the county for projects such as this. The project is scheduled to begin in February 2025. Motion by Johnson, seconded by Hollingsworth to approve the project as presented. Motion carried unanimously.

FINANCIAL AUDIT SERVICES

Auditor/Treasurer Amanda Sandy presented proposals for annual audit services. The current provider has given notice that they will not be providing audit services in the State Of Minnesota effective January 1, 2025. Proposals were requested from multiple firms and three companies provided pricing for three years.

	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Reimbursables</u>
Abdo, Eick & Meyers LLP	\$50,000	\$52,500	\$55,000	Variable
Baker Tilly	\$56,900	\$59,700	\$62,700	5% billed + out of pocket
Brady Martz & Associates	\$45,000	\$47,250	\$49,600	Actual Costs

Recommendation was to accept the proposal of Baker Tilly for the three year contract. Commissioners discussed the proposals regarding an early termination clause if the county was not satisfied with the work, and on site visit costs for reimbursable expenses. Motion by Johnson, seconded by Nagel to approve the proposal of Brady Martz & Associates. The board discussed years of the contracts, and an early discontinuation of services

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option if the county is not satisfied. Motion by Wildermuth, seconded by Johnson to table the motion on the floor to gather further information on the firms and bring back to the November 26, 2024 meeting. Ayes, Johnson, Nagel, Hollingsworth, Wildermuth. Nay, Roskamp. Motion carried.

REAPPOINTMENT OF VETERANS SERVICE OFFICER M.S 197.60

Administrator Ewing presented a Request for Board Action for the four year reappointment of Renae Schuch as Pipestone County Veterans Service Officer for the term of April 17, 2022 to April 17, 2026. By statute this appointment should have been considered in April of 2022, however this was inadvertently missed. Motion by Nagel, seconded by Wildermuth to approve the reappointment of Renae Schuch. Motion carried unanimously.

COMMITTEE REPORTS

Commissoner Nagel, Prime West Health, SWCD, Cannabis, SWHHS, AMC District 8 Meeting.

Commissioner Johnson, District 8 Land Use, PCMC Plant Ops, MRC, BWSR, PCMC Board, Highway 23 Coalition, AMC District 8 Meeting, RCCIP Child Care, AMC Board, Stone Arch Bridge Ribbon Cutting, Highway 23 Coalition, MHA Trustees, PCMC Plant Ops.

Commissioner Wildermuth, Transportation Roundtable, Prime West Quality Control, Prime West Board, SW 18 Mental Health, SWHHS, AMC District 8, Senior Citizens Ribbon Cutting, Law Liasion, RCCIP Child Care, ACE.

Commissioner Hollingsworth, CPT, Cannabis, AMC District 8, Law Liasion, CPT Executive Board, County Safety Committee.

Chairman Roskamp, AMC District 8 Zoom, MHA Trustees, Plum Creek Library, PCMC Board, AMC District 8 Meeting, PCMC Board of Consulters, MHA.

Motion by Wildermuth, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:53 A.M.

Dallas Roskamp
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

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