

Pipestone County Commissioner  
Meeting September 10, 2024

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners, Luke Johnson, Doug Nagel, Dan Wildermuth, Chris Hollingsworth was absent. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 A.M. with the Pledge of Allegiance to the Flag.

**AGENDA** Motion by Wildermuth, seconded by Nagel to approve the agenda. Ayes, Johnson, Nagel, Wildermuth, Roskamp. Nays, none, absent, Hollingsworth. Motion carried.

**CONSENT AGENDA** Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

Approve Commissioners Minutes: 8/27/2024

1. Approve Auditors Warrants: 8/30/24, 9/6/24
2. Approve Commissioners Warrants in the amount of \$106,626.51
3. Approve Hospital Warrants \$387,655.11
4. Approve Treasurers Report August 2024

Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried. As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME AT PAYMENT	TOTAL AMOUNT
Visa-First Bank & Trust	\$23,628.55
Van Dyke Sanitation Inc	\$15,833.28
Alpha Wireless Communications Co	\$7,506.70
Counties Providing Technology	\$5,167.00
Runchey, Louwagie & Wellman	\$3,750.00
Nobles County Auditor Treasurer	\$3,720.00
POMP'S TIRE SERVICE INC	\$3,660.03
SeaChange Print Innovations	\$3,159.00
Martens/Gregory	\$2,760.46
DIEBOLD LAW FIRM, LLC	\$2,542.50
Justice Fire & Safety LLC	\$2,430.00
EMS MANAGEMENT & CONSULTANTS, INC	\$2,395.01
Motorola Solutions Connectivity, Inc	\$2,040.00
WARRANTS OVER \$2,000	\$78,592.53
NUMBER OF CLAIMS UNDER \$2,000	69
WARRANTS UNDER \$2,000	\$28,033.98
TOTAL	\$106,626.51

## **PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman requested approval to purchase 10 motor grader tires (Bridgestone VSW AS) from the state contract. Quotes were received from W.W. Tire \$14,575.20, Pomp's Tire Service Inc. \$16,075.20. Motion by Johnson, seconded by Nagel to purchase the tires from W.W. Tire for \$14,575.20. Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried.

Engineer Bergman requested final payment for 2024 Sealcoats (SAP 059-030-015 to Morris Sealcoat and Trucking, Morris, MN in the amount of \$19,851.24 and to pay as Auditor's Warrant. Motion by Wildermuth, seconded by Nagel to approve the payment as requested. Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried.

Engineer Bergman presented an update to the proposed 2025 budget. He wishes to delay the purchase of a new plow truck for a year, and fund half of a new plow truck and half of a new grader for purchase in 2026. He wishes to leave the lawn mower in the budget for 2025. Reduce drug and alcohol screening, 13-310-6277 from \$2,000 to \$1,500, reduce 13-310-6260, professional services from \$15,000 to \$10,000, change 13-340-6260 professional service from \$35,000 to \$60,000, increase investment earnings 13-350-5710 from \$0 to \$15,000, increase land rent, 13-350-5812 from \$30,000 to \$35,000, miscellaneous revenue 13-350-5898 from \$5,000 to \$10,000. No action was taken. Information only. The 2025 Preliminary Budget and Levy will be acted on at the September 24 Commissioners Meeting.

Engineer Bergman reported on maintenance updates in the month of August. Crews were hauling gravel and patching roads and a new blade operator has started his employment with the county.

Engineer Bergman reported that the City of Edgerton had contacted him about asphaltting the streets that had new sewer lines, storm sewer lines, water service and curb and gutter work done this year. It would cost the county at a minimum of \$45,000 extra to do the asphalt street work on the project that the county is responsible for. Engineer Bergman will inform the city that the asphalt portion of the street project will be completed next year to give the gravel base time to settle over the winter months.

## **COUNTY ATTORNEY 2025 BUDGET**

County Attorney Damain Sandy presented his proposed 2025 department budget for review: Increase of 2% for office cost, 10% for County Attorney salary increase, and Assistant County Attorney increase from \$60,000 to \$70,000 with the balance of the salary coming from the law firm.

## **PERSONNEL**

Human Resources Director Carrie Mennis reported that the job posting for a Highway Maintenance Worker has drawn three applicants, two have current CDL certifications; interviews will begin as soon as possible. The Personnel Committee will meet on the Engineering Technician position to discuss hiring options for that position, two strong applicants

have applied. Jailer/Dispatcher interviews have been completed, and two strong candidates have applied for the position. EMT full-time position has drawn six internal candidates from the service. Interviews will be scheduled with the candidates. Interviews will be scheduled for the open Highway Engineering Technician position; two applications were received, and both will be interviewed. Director Mennis attended the MNPERLA conference recently in Brainerd.

#### **MEMORANDUM OF AGREEMENT, VACATION ACCRUAL- TROY MANZEY, HIGHWAY DEPARTMENT**

Human Resources Director Mennis presented the Memorandum of Agreement Between AFSCME Council 65 Local 24242 and Pipestone County, Vacation Accrual for Troy Manzey.

The County will grandfather Mr. Manzey's vacation accrual under the prior contract allowing accrual of 1.25 working days earned per month after 5 years of service. He shall accrue 1.25 working days per month until he reaches 7 years of service. He was at 8 hours per month in his 5th year. When he reaches 7 years his accrual will be 10 hours per month per the contract language. Motion by Johnson, seconded by Nagel to approve the Memorandum of Agreement. Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried.

#### **INFORMATION TECHNOLOGY DEPARTMENT PURCHASE**

Information Technology Director Bill Folger presented a request to renew the contract for SMART net service and support agreement and Threat Defenses for our Cisco Firepower firewalls. Quotes were received from Morris Electronics, Morris Minnesota for \$29,625.18. The purchase of the system is in the 2024 budget. Motion by Nagel, seconded by Wildermuth to authorize the purchase of the Cisco FirePOWER 2130 NGFW with SMARTnet and Threat Defense. Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried.

#### **SUSAN HOSKINS PIPESTONE COUNTY HISTORICAL SOCIETY, 2025 BUDGET**

Museum Director Susan Hoskins presented the board with the Pipestone County Historical Society's 2025 proposed budget. The Historical Society is requesting an increase in county appropriation from \$50,000 in 2024 to \$52,500 in 2025. This represents a 5% increase in county funds. Director Hoskins gave the board an update on Museum activity during 2024 and projects for 2025.

#### **SOUTHWEST CRISIS CENTER 2025 APPROPRIATION**

Commissioner Nagel requested that the SouthWest Crisis Center be considered for a funding appropriation in 2025 for \$1,000. The county in the past has provided funding to the Center; however, that had been discontinued. The center provides services in counties in ; Southwest Minnesota. Commissioners agreed to add the \$1,000 to the 2025 county budget.

#### **MINNESOTA WEST LETTER OF SURPLUS PROPERTY FOR SALE**

Administrator Ewing presented a letter from Minnesota West Community and Technical College advising the county that it has a surplus property for sale at the Pipestone MNWest

Campus consisting of 3.89 acres of the old Rock Island Railway right of way adjacent to North Hiawatha Ave in Pipestone. The board has no need for the property, and Administrator Ewing will advise the Director of Real Estate Services.

### **MNDOT 10 YEAR CONSTRUCTION AND MAINTENANCE PLAN**

Megan DeSchepper, District 8 Planning Director, District Engineer, Kelly Brunkhorst, District 8 Engineer, and Tracy Schnell, District 8 Planner presented the proposed District 8, ten-year capital highway investment plan from 2025-2034. In Pipestone County projects include resurfacing Highway 75 South of Pipestone in 2026, resurfacing Highway 30 West of Pipestone in 2029, resurfacing Highway 30 East of Pipestone in 2030, resurfacing Highway 75 North of Pipestone in 2031, and replacing a bridge on Highway 30 East of Pipestone in 2032. Commissioners thanked the representatives for the project information.

Commissioners requested information regarding the removal of directional signs to towns and the Split Rock Creek State Park in the county that had been removed from Highway 75 and not replaced. District Engineer Brunk will check on that and get back to the county.

### **JODY WACKER LIBRARY SERVICES 2025 BUDGET**

Meinders Library Director Jody Wacker presented the 2025 budget request. She is requesting a 3% increase in funding to the Meinders Community Library and the Edgerton Community Library. Commissioners will add the request to the 2025 proposed budget and levy.

### **AMANDA SANDY, AUDITOR/TREASURER/ELECTIONS 2025 BUDGET**

Auditor/Treasurer Amanda Sandy presented the 2025 budget for the Auditor/Treasurer and Elections. She also reported that the audit firm Eide Bailly will not provide future audit services to the county after the 2023 audit has been completed. This is due to changes in their business plan. COMMITTEE REPORTS Commissioner Wildermuth, PCMC Conference, SWHHS, Alcohol Coalition, RCCIP, SW-18, Day Care Provider Recognition Celebration, Primary Election Canvassing Board, RMEB, Veterans Memorial, PCMC Board, SRDC, SMOC.

### **KYLE KRIER SOLID WASTE ADMINISTRATOR**

Administrator Krier presented a draft solid waste disposal agreement between Lyon County and Pipestone County. The county wishes to continue our agreement with Lyon County for solid waste disposal. Administrator Krier will bring the completed draft agreement for board action at a future meeting.

Administrator Krier presented a project estimate for the PLSS Corner View and Corner Document Integration. Pro West will deliver an ArcGIS map application that will help Pipestone County view the PLSS Corners with the ability to search for a PLSS corner identification number and access related corner information. The application will be developed to be publicly accessible. Cost of the project is \$21,709.12 and will be paid from the PLSS grant funds. Motion by Johnson, seconded by Wildermuth to approve the project and expenditure of PLSS grants funds. Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried.

## **COMMITTEE REPORTS**

Commissioner Nagel, MHA, SWCD, MHA Advocate Training, SWHHS, Budget Meeting, PCMC Board.

Commissioner Johnson, MRC, MRC Public Safety, MPCA, AMC Strategic Planning, PCMC Board, Highway 23 Projects, MCIT Land Use Training, MRC, Area II/RCRCA, PCMC Plant Ops, One Watershed One Plan Redwood River.

Commissioner Roskamp, Primary Election Canvassing Board, MHA Fast Track, UCAP/Transit, Plum Creek Library, Budget Meeting.

Motion by Wildermuth, seconded by Johnson to adjourn. Motion carried. Meeting adjourned at 11:37 A.M. Ayes, Johnson, Nagel, Wildermuth, Roskamp, Nays, none, absent Hollingsworth. Motion carried.

Dallas Roskamp     Pipestone County Board Chairman

ATTEST: Steven Ewing   County Administrator