

Pipestone County Commissioner Meeting August 27, 2024

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners, Luke Johnson, Doug Nagel, and Dan Wildermuth. Commissioner Chris Hollingsworth was absent. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nagel to approve the agenda. Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 8/13/2024, 8/22/24
2. Approve Commissioners Warrants in the amount of \$167,813.81
3. Approve Auditors Warrants:8/16/24, 8/22/24
4. Approve Hospital Warrants \$738,979.80

Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried. As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME AT PAYMENT	TOTAL AMOUNT
Johnson Controls, Inc	\$43,129.00
Papik Motors	\$37,875.00
Pipestone County Highway Department	\$20,412.95
Jer's Electric, Inc.	\$14,831.90
Morris Electronics Inc	\$8,718.60
Ace Signs	\$8,433.00
ADVANCED CORRECTIONAL HEALTHCARE, INC	\$6,553.66
Surplus Warehouse of Willmar Inc	\$5,730.00
O'Neill O'Neill & Barduson	\$5,125.00
Prairie Construction LLC	\$4,714.88
Edgerton Enterprise	\$2,507.25
WARRANTS OVER \$2,000	\$158,031.24
NUMBER OF CLAIMS UNDER \$2,000	29
WARRANTS UNDER \$2,000	\$9,782.57
TOTAL	\$167,813.81

ROAD AND BRIDGE ITEMS

Engineer Bergman requested that the board set a bid opening for the 2024 Box Culvert - Contract #2 for October 22, 2024 at 10:30 for projects SAP-059-599-133, SAP 059-615-043, and SAP 059-625-001. Motion by Wildermuth, seconded by Nagel to approve October 22, 2024 for the bid opening. Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried.

Engineer Bergman presented information on the proposed 2025 Highway Department Budget. Discussed possible increase in the gravel tax., truck storage building, purchase of plow truck, purchase of skid steer trailer, pup trailer frame, lawn mower and half of GPS system in 2025 and the other half purchased in 2026, auction of surplus items, and investment earnings. Information only no action taken.

PIPESTONE FOOD SHELF

Kristina Schulze and Roger Raschke representing the Pipestone Food Shelf presented information on their services to the county and financial issues they are having. They are requesting a \$15,000 annual appropriation from the county to assist them in continuing their services to the public. The number of food shelf users is increasing and the costs to purchase food, utilities, insurance, liability bond are approximately \$95,000 per year. \$15,000 would purchase 25% of the food for the year. Foundation giving is drying up, and they are receiving some private donations, grants, and church donations. ACE is providing volunteers, in 2023, 19 volunteers donated 4255 hours. Commissioners thanked Ms. Schulze and Mr. Raschke for the information. No action was taken.

IT DEPARTMENT PURCHASE

Information Technology Director Bill Folger presented a request to purchase a mandated SIEM (Security Information and Event Management) event logging management system. Quotes were received from Morris Electronics for \$11,549.42 and Questivity for \$8,715.03. Director Folger requested that the board approve the quote from Questivity for \$8,715.03. Delivery should be within 30 days. Motion by Nagel, seconded by Wildermuth to approve the system from Questivity for \$8,715.03. Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried.

EMERGENCY MANAGEMENT HAZARD MITIGATION PLANNING AGREEMENT

Emergency Services Director Casey Sievert presented Resolution 59-20-24 Authorizing Participation in Planning Process and Execution of Sub-Grant Agreement with the State of Minnesota Division of Homeland Security and Emergency Management for the development or update of the Pipestone County Hazard Mitigation Plan. This authorizes Director Sievert to execute and sign such sub-grant agreements and any amendments as are necessary to implement the plan on behalf of the County of Pipestone. The county will be responsible for a minimum of 25% local match of all eligible project costs. The current plan expires in 2025. Motion by Johnson, seconded by Nagel to adopt Resolution 59-20-24 as presented and authorize Chairman Roskamp and Administrator Ewing to sign the Resolution. Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried.

PERSONNEL

HR Director Carrie Mennis presented a Request for Board action to approve and offer for a Highway Engineering Technician. The candidate did not accept the position so no action will be required of the board. Director Mennis reported that advertising for Jail/Dispatch received five applicants, and they will be interviewed. The full time EMT position has yielded two internal candidates, and advertising externally is in progress. The new part-time Highway Department Accountant will start on Thursday August 29th. The second Highway Engineering Technician candidate is hireable and has experience and is qualified. No action is required by the board.

AGREEMENT WITH REGENTS OF THE UNIVERSITY OF MINNESOTA FOR EXTENSION PROGRAMS LOCALLY AND EMPLOYING EXTENSION STAFF

Administrator Ewing presented the 2025 through 2027 Agreement for Extension Services in Pipestone County. Local Extension Director, Bonnie Christiansen was unable to attend the meeting due to a scheduling conflict. The agreement will provide Pipestone County with an Extension Educator, Agricultural and Natural Resources 0.4 FTE, Extension Educator, 4-H Youth Development 1.0 FTE, Temp-Casual Staff, Agricultural and Natural Resources (not to exceed 190 hours and Temp-Casual Staff 4-H Youth Development (not to exceed 480 hours). Total Cost for 2025 is \$155,155, Total Cost for 2026 is \$159,810, Total Cost for 2027 is \$164,640. Motion by Wildermuth, seconded by Nagel to approve the presented three-year agreement. Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried.

SCHEDULE HOME TAX ABATEMENT PUBLIC HEARING

Administrator Ewing presented a request to schedule a Home Tax Abatement Public Hearing on September 24, 2024 at 10:00 am for Brett and Kelly Kroeze to construct a new single-family home in the City of Edgerton. The estimated value of the abatement is approximately \$1,711 annually. Motion by Wildermuth, seconded by Nagel to schedule the public hearing as recommended and notice to the public. Ayes, Roskamp, Johnson, Nagel, Wildermuth. Nays, none, absent Hollingsworth. Motion carried. Motion by Wildermuth, seconded by Nagel to adjourn the meeting. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none, absent Hollingsworth. Motion carried. Meeting adjourned at 10:53 am

Dallas Roskamp, Pipestone County Board Chairman

ATTEST: Steven Ewing Administrator