

Pipestone County Commissioner Meeting

July 23, 2024

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners, Luke Johnson, and Chris Hollingsworth. Commissioners Doug Nagel and Dan Wildermuth were absent. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 a.m. with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Hollingsworth, seconded by Johnson to approve the agenda. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 7/9/2024
2. Approve Commissioners Warrants in the amount of \$132,377.90
3. Approve Auditors Warrants: 7/12/24, 7/19/24
4. Approve Hospital Warrants \$561,030.71

Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME AT PAYMENT TOTAL AMOUNT

Southwest Health & Human Services \$28,272.00

Eide Bailly LLP \$20,000.00

Axon Enterprise Inc \$19,181.89

League of MN Cities Ins. Trust P & C \$9,648.00

Avenu Insights & Analytics \$7,280.09

Carahsoft Technology Corp \$6,640.00

SeaChange Print Innovations \$6,605.25

Bolton & Menk Inc \$4,672.50

Election Systems & Software, Inc \$3,581.11

Kjergaard Sports \$3,408.12

Hildi Inc \$2,950.00

Surplus Warehouse of Willmar Inc \$2,580.00

WARRANTS OVER \$2,000 \$114,818.96

NUMBER OF CLAIMS UNDER \$2,000 42

WARRANTS UNDER \$2,000 \$17,558.94

TOTAL \$132,377.90

ROAD AND BRIDGE ITEMS

Engineer Bergman requested approval for the purchase of culverts. A previous order that was approved from Contech, due to misunderstanding the county received the wrong material and the order was returned. Bids received from True North Steel, \$12,464.84 and Contech Engineer Solutions for \$17,040.00. Engineer Bergman requested purchase of culverts from True North Steel for \$12,464.84. Motion by Johnson, seconded by Hollingsworth to approve the purchase from True North Steel. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

Engineer Bergman presented information on a possible change order to the Stone Arch Bridge Project at Ihlen. During construction curb railing damage due to water infiltration was discovered. The recommendation will be concrete decking surface instead of bituminous surface, this will keep the pavement below the curb and eliminate water infiltration. Information only no action taken.

Engineer Bergman presented a letter of agreement to approve temporary stipend pay for Josh Kooiman. Mr. Kooiman filled in as temporary maintenance superintendent during the June 2024 flood event. The stipend pay is \$8.00 per hour from June 22 to June 27, 2024. Motion by Hollingsworth, seconded by Johnson to approve the letter of agreement between ASFCME Council 65 and Pipestone County. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

Engineer Bergman presented a request to approve final payment for the 2024 Gravel Crushing (CP 2024-100) to Rogge Excavating, Ghent, MN in the amount of \$10,710.72 and pay as Auditors Warrant. Motion by Johnson, seconded by Hollingsworth to approve the final payment. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

PERSONNEL

HR Director Carrie Mennis presented a Memorandum of Agreement between Pipestone County and Law Enforcement Labor Services, Local 144 Sheriff's Office Essential Licensed Unit. Modification of Section 12.9 of the contract to authorize employees with at least 120 hours of vacation time accrued may cash out up to 40 hours of vacation leave once per year. The one-time cash out may occur in the payroll period including March 31, June 30, September 30 or December 31. Motion by Johnson, seconded by Hollingsworth to approve the Memorandum of Agreement. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none, Absent Wildermuth, Nagel. Motion carried.

Director Mennis reported that two highway maintenance workers will be starting soon and the open third position will be re-opened to accept applications. An offer was extended to Mr. Ryan Lubke as Information Technology Technician. He accepted and will start employment on August 5, 2024.

REQUEST TO HIRE ASSISTANT COUNTY ATTORNEY

County Attorney Damain Sandy presented a request to hire a new Assistant County Attorney. The new position would be 50%, \$60,000 starting salary from the County Attorney budget. Motion by Roskamp, seconded by Hollingsworth to approve the requested salary for a part-time Assistant County Attorney. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

Attorney Sandy reported that current Assistant County Attorney Destiny Grooters has submitted her resignation effective August 31, 2024. He will be working on filling the vacancy.

ETHERNET DEMARCATION DEVICE

IT Director Bill Folger presented a request to purchase two replacement Carrier Ethernet Demarcation along with required accessory equipment and five-year support for the equipment in the amount of \$7,215.10 from Goldfield Telecom with installation by Alpha Wireless at additional cost. Motion by Hollingsworth, seconded by Johnson to approve the purchase as requested. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

SHERIFF'S OFFICE OUT OF STATE TRAVEL REQUEST

Sheriff Keith Vreeman presented a request for out of state travel for a Dispatch Employee to attend a Center Training Office (CTO) Program. Date of the training is August 6 through 8 in Williamsburg, Iowa. Request is for time, travel, lodging and meals. Motion by Hollingsworth, seconded by Johnson to approve the out of state travel as requested. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

2024 PROPERTY TAX PENALTY FORGIVENESS REQUEST

Mr. Mike Fey representing Fey Industries presented a request to the board for the forgiveness of tax penalty in the amount of \$4,894.83 that had been assessed to the first half of the 2024 taxes that were not received by May 15, 2024 due date. Mr. Fey reported that he had not received the property tax statement for this year and did not receive notification of non-payment. The taxes due have since been paid, however the penalty has not been paid to date. Motion by Johnson seconded by Roskamp to deny the request of the abatement of the tax penalty due. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

ADULT USE CANNABIS COMMITTEE

Administrator Ewing presented a Request for Board Action to establish an Adult-Use Cannabis Committee and authorize per-diem. The county may play a role in licensing, developing local ordinances, working with cities, county zoning compliance, licensing of businesses and compliance checks on cannabis and hemp businesses. Recommendation to appoint two Commissioners, County Attorney, County Sheriff, County Environmental/Zoning Officer, County Administrator and County Auditor/Treasurer. Motion by Johnson seconded by Hollingsworth to appoint Commissioners Nagel and Hollingsworth to serve on the committee. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried.

WESTERN MENTAL HEALTH UPDATE

Western Mental Health Director Sarah Ackerman presented a program update for the commissioners. Additional space is needed at the PCMC Clinic area to provide services including group outpatient space. Their need is at least five offices, five days per week, a reception area and group meeting room to handle patient appointments. They are seeing 200 patients per week. Commissioners thanked Sarah for the report and information, they will discuss the space needs at an upcoming PCMC board meeting.

Motion by Johnson, seconded by Hollingsworth to adjourn the meeting. Ayes, Hollingsworth, Johnson, Roskamp. Nays, none. Absent Wildermuth, Nagel. Motion carried. Meeting adjourned at 10:51 a.m.

Dallas Roskamp

Pipestone County Board Chairman

ATTEST:

Steven Ewing

Administrator