

May 14, 2024

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman, Dallas Roskamp, Commissioners, Luke Johnson, Doug Nagel, Dan Wildermuth, and Chris Hollingsworth. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 a.m. with the Pledge of Allegiance to the Flag.

AGENDA

Commissioner Johnson recommended that April Committee Reports be moved to the May 28, 2024 meeting. Motion by Wildermuth, seconded by Nagel to approve the agenda with the postponement of the Committee Reports to May 28, 2024. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 04/23/2024, Special Meeting 5/9/2024
2. Approve Auditors Warrants: 04/26/24, 05/3/24, 5/10/2024
3. Approve Commissioners Warrants in the amount of \$170,920.30
4. Approve Hospital Warrants \$628,291.47
5. Approve Treasurers Report April 2024

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

VENDOR NAME AT PAYMENT	TOTAL AMOUNT
Van Dyke Sanitation Inc	15,477.16
Visa-First Bank & Trust	13,899.64
Vanguard Appraisals Inc	13,750.00
National Insurance Services	9,400.34
Pipestone County Highway Department	8,963.94
ADVANCED CORRECTIONAL HEALTHCARE, INC	6,553.66
SafeAssure Consultants Inc	6,340.53
Cummins Sales and Service	6,166.00
Jay Egge Automatic Service	5,720.17
American Solutions For Business	5,183.89
Counties Providing Technology	5,167.00
Midwest Alarm Company, Inc	4,784.53
Gallagher Benefit Services Inc	4,000.00
Morris Electronics Inc	3,472.30
Surplus Warehouse of Willmar Inc	2,960.00
Smith & Johnson	2,725.00
Darl's Lawn Care & Landscaping	2,600.00
Pipestone Publishing Co Inc	2,586.70
EMS MANAGEMENT & CONSULTANTS, INC	2,316.88
Nobles County Auditor Treasurer	2,220.00

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WARRANTS OVER \$2,000	124,287.74
NUMBER OF CLAIMS UNDER \$2,000	105
WARRANTS UNDER \$2,000	46,632.56
TOTAL	170,920.30

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage. Stone Arch Bridge project is underway with temporary scaffolding erected on the East side of the bridge. Recommended approval of the 2024 City of Woodstock Overlay Agreement on project SAP 059-616-043. This is the same type of agreement that was used for the City of Ihlen for their bituminous street overlays. The city will be billed after quantities have been finalized with the contractor. Motion by Johnson, seconded by Hollingsworth to approve the agreement. Motion carried unanimously.

2024 overlay projects are approximately 50% completed by Duinick Inc. on the eight projects. The 2024 box culvert projects are underway by A&C Excavating. The 2024 seal coat project by Morris Sealcoat and Trucking is expected to begin on May 15, 2024, anticipating a 2 working day timeline on the three projects. The 2024 gravel crushing project by Rogge Excavating is underway with 20,000 tons crushed so far. CP 2024-017 CSAH 17 gravel project from State Highway 30, 6 miles South, and has not started to date.

Engineer Bergman presented the 2024 Maintenance Striping Project for approval. Bids were received from Traffic Solutions for \$35,062.20 and Sir Lines-A-Lot LLC for \$43,072.84. Motion by Nagel, seconded by Hollingsworth to approve the low bid from Traffic Solutions for \$35,062.20. Motion carried unanimously.

Engineer Bergman presented a request for the July through December 2024 fuel bids at the June 11, 2024 board meeting. Motion by Wildermuth, seconded by Nagel to approve the bid opening for June 11, 2024 at 10:30 a.m. Motion carried unanimously.

Engineer Bergman reported on maintenance updates. Culvert work, tree work, graveling roads, snow-fence removal, and equipment maintenance done during month of April. He noted that there are three open maintenance worker positions currently being advertised in newspapers and on line at www.pipestone-county.com.

USE OF COURTHOUSE GROUNDS

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Administrator Ewing presented a request by the Pipestone Chamber of Commerce to use the Courthouse grounds from June 27 to June 30, 2024 for the annual Water Tower Festival and the tax forfeited parcel in the 400 block of 2nd Ave SW, City of Pipestone, for the Car Cruzin show on Saturday June 29, 2024. Motion by Wildermuth, seconded by Hollingsworth to approve the request. Motion carried unanimously.

PERSONNEL

Administrator Ewing presented a letter of agreement between the County and AFSCME Council 65, Local 2424 to temporarily appoint Phillip Waldron as temporary Maintenance Superintendent while incumbent Nathan Stoel is on military leave of absence. Payment will be an additional \$8.00 per hour between April 1, 2024 and August 15, 2024. Motion by Johnson, seconded by Wildermuth to approve the temporary agreement. Motion carried unanimously.

Administrator Ewing presented newly appointed Human Services Director Carrie Mennis to the board. She began her employment on Monday May 13, 2024. Commissioners welcomed Carrie to Pipestone County.

EMERGENCY MANAGEMENT PERFORMANCE GRANT/AMBULANCE

PURCHASE

Emergency Services Director Casey Sievert presented the 2022 State of Minnesota Emergency Management Performance Grant Contract for board approval. The amount of the grant is \$21,139.00, a \$4960.00 increase over the 2021 grant. The county is required to match the grant in the Emergency Management Budget in the amount of \$21,139.00. Motion by Nagel, seconded by Wildermuth to approve the 2022 EMPG grant. Motion carried unanimously.

Emergency Services Director and EMT Mark Egger presented a request to order a 2025 Chevrolet G4500 chassis and to refurbish and remount the box from the 2011 Type III ambulance. A quote under the NCEMS contract in the amount \$182,878 for the complete remount was obtained from 94 Services, Monticello, MN. The request to order now locks in the 2024 pricing for the new chassis and remount of the box. Delivery is estimated dated in calendar year 2025. The next ambulance replacement is scheduled form 2029 and that would replace the 2016 chassis/2006 box type III ambulance that has already been remounted. Motion by Wildermuth, seconded by Hollingsworth to approve the NCEMS contract quote from 94 Services and down payment of \$50,000 for the purchase of the ambulance to be delivered in

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2025. Pricing includes \$2,000.00 for disposal of the 2011 Chevrolet Chassis. Motion carried unanimously.

AUDITOR/TREASURER, AMANDA SANDY, SCHEDULE HOME TAX ABATEMENT

PUBLIC HEARING

Auditor/Treasurer Amanda Sandy presented a request to schedule a New Home Tax Abatement Public Hearing for 10:00 a.m. on June 11, 2024 for Ryan Meulebroeck. Lot 4 Block 3, First Addition, City of Pipestone, Parcel ID 18-762-1200. Motion by Wildermuth, seconded by Nagel to schedule the Public Hearing for June 11, 2024 at 10:00 a.m. Motion carried unanimously.

PLUM CREEK LIBRARY SYSTEM, PROGRAM UPDATE

Program Director, Elizabeth Hoffman and Financial Administrator Levi Blanchard presented report on the library system thanking the county for our continued support of the library services. Director Hoffman also presented a request for \$3,250 in library support for fiscal year 2025. Motion by Wildermuth, seconded by Nagel to provide \$3,250 to Plum Creek Library System for 2025. Motion carried unanimously.

PLSS MONUMENT GRANT UPDATE

Administrator Ewing reported that Pipestone County has been awarded \$300,000 in State of Minnesota grant funds for the Public Lands Survey System. Zoning Administrator Kyle Krier will attend the May 28, 2024 board meeting to report on the status of the grant program.

Motion by Johnson, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:15a.m.

Dallas Roskamp
Pipestone County Board Chairman

ATTEST: _____
Steven Ewing
County Administrator

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