

The Pipestone County Commissioners met with Chairman Dallas Roskamp, Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Roskamp called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Roskamp, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 12/26/2023, 01/02/2024
2. Approve Auditors Warrants: 01/05/24, 01/09/24
3. Approve Commissioners Warrants in the amount of \$721,817.78
4. Approve Hospital Warrants \$464,269.52
5. Approve Treasurers Report December 2024

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Total
MN Counties Intergovernmental Trust	291,548.00
Murray County Sheriff's Office	59,163.52
Schumacher Elevator Company	49,363.75
Edgerton/City Of	35,345.00
Pipestone/City Of	35,330.45
MN Dept Of Corrections	34,587.60
BioAg Energy Services	29,986.72
Pipestone County Sheriff's Office	28,937.94
Pipestone County Highway Department	17,868.86
Lincoln County Sheriff	15,836.08
Van Dyke Sanitation Inc	13,753.44
Visa-First Bank & Trust	13,517.12
Association of Minnesota Counties	11,352.00
HEAT Tactical Team	10,326.06
Motorola Solutions Connectivity, Inc	8,990.40
OnSolve LLC	7,780.38
Advanced Correctional Healthcare, Inc.	6,982.40
O'Neill O'Neill & Barduson	4,963.00
Smith & Johnson	2,567.50
Area II MN River Basin Projects Inc	2,518.00
SHI International Corp	2,351.90
WARRANTS OVER \$2,000	\$683,070.12
NUMBER OF CLAIMS UNDER \$2,000	85
WARRANTS UNDER \$2,000	\$38,747.66
TOTAL	\$721,817.78

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Bergman presented the following quotes for a new skid steer purchase:

Ziegler Cat		Miller Sellner	
Cat 259D3:	\$77,705.57	Bobcat T76:	\$82,089.48
Trade in:	\$26,000.00	Trade in:	\$28,500.00
Cost to Trade:	\$51,705.57	Cost to Trade:	\$53,589.48
RDO Equipment		Titan Machinery	
JD 325G:	\$75,500.00	Case TV370B:	\$82,854.00
Trade in:	\$23,000.00	Trade in:	\$24,000.00
Cost to Trade:	\$52,500.00	Cost to Trade:	\$58,854.00

Motion by Hollingsworth, seconded by Wildermuth to approve the purchase of a Cat 259D3 Skid Steer from Ziegler Cat for \$51,705.57. Motion carried unanimously.

Engineer Bergman requested approval of final payment for 2024 Box Culvert Contract #2, which includes SAP 059-599-124, SAP 059-599-126, SAP 059-599-127, SAP 059-599-128, SAP 059-599-129, and SAP 059-607-023, to A&C Excavating, from Marshall, MN in the amount of \$64,870.40. Motion by Johnson, seconded by Nagel to approve the final payment for 2024 Box Culvert Contract #2 to A&C Excavating, from Marshall, MN in the amount of \$64,870.40. Motion carried unanimously.

Engineer Bergman requested approval of final payment for 2024 Box Culvert Contract #3, which includes SAP 059-599-132 and SAP 059-599-137, to A&C Excavating, from Marshall, MN in the amount of \$18,166.10. Motion by Nagel, seconded by Wildermuth to approve the final payment for 2024 Box Culvert Contract #3 to A&C Excavating, from Marshall, MN in the amount of \$18,166.10. Motion carried unanimously.

Engineer Bergman requested approval of Resolution Local Bridge Replacement Program Terms and Conditions SAP 059-599-096 and the State of Minnesota Local Bridge Replacement Program Grant Agreement for the Stone Arch Bridge Project (bridge No. 5744) effective now through November 30, 2028, with a total grant amount not to exceed \$1,521,052.82. Motion by Hollingsworth, seconded by Johnson to approve the Stone Arch Bridge project Resolution 59-24 and Grant Agreement. Motion carried unanimously.

Engineer Bergman reported that the City of Pipestone has requested sponsorship from Pipestone County for a Safe Routes to School Project and presented a resolution for

consideration. Motion by Wildermuth, seconded by Hollingsworth to approve Resolution 59-09-24 Resolution Supporting the City of Pipestone's Pursuit of Safe Routes to School Funding for the Pipestone Sidewalk Infrastructure Project on 4th Street NW (CSAH 26) and 8th Avenue NW (CSAH 15). Motion carried unanimously.

Engineer Bergman requested the board consider dates for the Annual Road and Bridge Hearing. The tentative date set was February 29, with March 5 or 6 as alternative dates. The official hearing date will be set at a later meeting.

Engineer Bergman reported on maintenance updates including training of two new employees, treeing, shop work, and a pup trailer update.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval to hire a Highway Engineering Intern to work for up to 13 weeks this summer with a hiring salary range of \$18.00 to \$20.00 per hour. Motion by Johnson, seconded by Wildermuth to approve filling a summer Highway Engineering Intern position. Motion carried unanimously.

Human Resources Coordinator Cathy Feste requested approval to hire Ryan Lubke as a temporary IT Technician starting January 16, 2024 for approximately three months. Motion by Wildermuth, seconded by Hollingsworth to approve hiring Ryan Lubke as a temporary IT Technician effective January 16, 2024. Motion carried unanimously.

HABITAT EASEMENT – US FISH AND WILDLIFE SERVICE

Eric Earhart and John Beyer from the US Fish and Wildlife Service joined the meeting to propose a habitat easement acquisition. Landowner Dennis Reese was also present. The proposed habitat easement is located on approximately 180 acres in Eden Township, Sections 26 and 27. The easement is located on private property and will not be open to the public. Easements are acquired primarily for the benefit of wetland bird species. They serve to protect both upland and wetland habitats, and they don't change cropland or other agricultural uses on surrounding lands. Earhart requested consideration of a Certification of the County Board of Commissioners which states that the representatives of the U.S. Fish and Wildlife Services informed the Commissioners that a Grant of Easement for Wildlife Habitat Protection has been secured from Dennis Reese on the following described lands:

T105N., R46W.,
Section 26. Part of the NW1/4 to be surveyed.
Section 27. Part of the N1/2 to be surveyed.

Motion by Nagel, seconded by Wildermuth to certify the habitat easement and authorize board chair signature. Motion carried unanimously.

CLOSED SESSION PENDING LITIGATION M.S.13D SUBD. 3(B)

Administrator Ewing requested a closed session as per Minnesota State 13D Subd. 3(b) to discuss pending litigation. Motion by Wildermuth, seconded by Johnson to close the meeting. Motion carried unanimously. Meeting closed at 10:00a.m. Present: Chairman Roskamp, Commissioners Hollingsworth, Johnson, Nagel, and Wildermuth, Administrator Ewing, Attorney Damain Sandy, Engineer Nick Bergman, and HR Coordinator Cathy Feste. Motion by Johnson, seconded by Nagel to open the meeting. Motion carried unanimously. Meeting opened at 10:27a.m.

UCAP RENTAL AGREEMENT

Administrator Ewing presented a Transportation Service Agreement Amendment between United Community Action Partnership (UCAP) and Pipestone County to reduce the rental rate for the building located at 811 5th Street due to their move to a smaller office. UCAP will pay a monthly rental rate of \$425.00. Motion by Wildermuth, seconded by Hollingsworth to approve the Transportation Service Agreement Amendment between United Community Action Partnership and Pipestone County. Motion carried unanimously.

EXTENSION COMMITTEE APPOINTMENT

Motion by Nagel, seconded by Johnson to approve the appointment of Kyle Caskey to the Pipestone County Extension Committee. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Johnson: Holland City Council, Soil and Water, Union Negotiations, Highway 23 Coalition, AREA II, RCRCA, Minnesota Rural Counties

Commissioner Nagel: Township Annual Meeting, Online Training for Hospital Association, AMC Annual Conference, TNT, Buffalo Ridge Drug Task Force, PrimeWest Health, SWPIC, SWHHS, Building and Grounds.

Commissioner Hollingsworth: AMC Annual Conference, Union Negotiations, Law Enforcement Liaison.

Commissioner Wildermuth: SWHHS Union Negotiations, Township Officials, SHACK, Southwest 18 Mental Health Consortium, Western Mental Health, PCMC Plant Facilities, Law

Enforcement Liaison, Primewest Quality Control, A.C.E., MCIT Cybersecurity, SMOC,
SWHHS, DOT Building and Grounds Meeting, PCMC Meeting with Dr. Chapa.

Commissioner Roskamp: AMC Annual Conference, TNT.

Motion by Wildermuth, seconded by Johnson to adjourn. Motion carried unanimously.

Meeting adjourned at 10:56a.m.

Dallas Roskamp
Pipestone County Board Chairman

ATTEST: _____
Steven Ewing
County Administrator

January 9, 2024