

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel, and Dallas Roskamp. County Administrator Steve Ewing was also present. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Roskamp, seconded by Nagel to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 11/28/2023 Commissioner Meeting
2. Approve Auditors Warrants: 12/01/2023, 12/08/2023
3. Approve Commissioners Warrants in the amount of \$124,846.36
4. Approve Hospital Warrants \$242,371.17
5. Approve Treasurer’s Report November 2023

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Total
Van Dyke Sanitation Inc	13,916.16
ADVANCED CORRECTIONAL HEALTHCARE, INC	12,277.53
Visa-First Bank & Trust	11,497.04
MN Counties Computer Cooperative Lockbox	11,071.19
MN Counties Intergovernmental Trust	9,297.00
Alpha Wireless Communications Co	6,932.01
Counties Providing Technology	5,058.00
O’Neill O’Neill & Barduson	4,963.00
Christensen Broadcasting	4,480.00
Midland Tire LLC	3,540.50
Mark’s General Machine Inc	3,442.65
Interstate Power Systems Inc	3,390.30
Fiala/Ernest G.	2,950.00
Forum Communications Printing	2,470.39
3D Security Inc	2,238.96
Pipestone Publishing Co Inc	2,133.75
Assn Of MN Counties	2,000.00
WARRANTS OVER \$2,000	\$101,658.48
NUMBER OF CLAIMS UNDER \$2,000	66
WARRANTS UNDER \$2,000	<u>\$23,187.88</u>
TOTAL	\$124,846.36

GREEN ARROW SOLAR CUP EXTENSION

Environmental Administrator Kyle Krier requested board approval of an extension of a Conditional Use Permit to construct a 1-megawatt solar garden on land owned by Verone Merrill Survivor’s Trust & Gerald L. Merrill Family Trust, located west of Coborn’s and South of Paulsen Field just outside the West Pipestone city limits with conditions recommended by the Pipestone County Planning Commission. Xcel requested a new site plan to be issued with an updated access road. This caused a significant delay with MNDOT to approve and issue an access permit. The Conditional Use Permit was originally granted on January 26, 2021. Motion by Roskamp, seconded by Wildermuth to grant a 1-year extension of the Conditional Use Permit for construction of a 1-megawatt solar garden. Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Bergman requested approval of the following right-of-way payments:

<u>Project</u>	<u>Land Owner:</u>	<u>Payment:</u>
SAP 059-625-002	The David L. & Karen Meulebroeck Living Trust	\$19,696.00
SAP 059-625-002	Greg A. and Kristina N. Meulebroeck	\$4,121.00
SAP 059-599-133	The Dale Brecher Revocable Living Trust	\$295.00
SAP 059-599-133	The Rita Brecher Revocable Living Trust	\$295.00
SAP 059-599-151	The Marlin E. Arends Revocable Trust	\$360.00
SAP 059-599-151	Randy and Kristy Hunter.	\$180.00
SAP 059-599-151	The Dennis D. Hunter Living Trust	\$180.00

Motion by Hollingsworth, seconded by Johnson to approve the right-of-way payments and pay as an Auditors Warrant. Motion carried unanimously.

Bergman requested approval to issue the final payment for 2022 Overlays to Central Specialties Inc. from Alexandria, MN in the amount of \$182,886.73. Overlay Contract project numbers include SAP 059-601-038, SAP 059-606-023, SAP 059-608-027, SAP 059-610-043, SAP 059-616-039, SAP 059-656-005. Motion by Nagel, seconded by Hollingsworth to approve final payment for 2022 Overlays to Central Specialties Inc. from Alexandria, MN in the amount of \$182,886.73 and pay as an Auditors Warrant. Motion carried unanimously.

Bergman reported that they would like to increase the gravel crushing quantity to include enough for the department's maintenance needs and the CSAH 17 project. The CSAH 17 project would then include a bid alternate, the contractor would submit one bid for hauling the County's gravel and another bid for supplying their own gravel from a closer source (Which may be cheaper). Consensus of the board to move forward with Engineer's Bergman's recommendation for gravel crushing bids.

EARNED SICK AND SAFE TIME POLICY

Human Resources Coordinator Cathy Feste requested approval of the Earned Sick and Safe Time Policy effective 1/1/2024 pursuant to Minnesota Statute 181.9445. Motion by Hollingsworth, seconded by Roskamp to approve the Pipestone County Earned Sick and Safe Time Policy effective 1/1/2024. Motion carried unanimously.

COUNTY FEE SCHEDULE PUBLIC HEARING – 9:30AM

Motion by Nagel, seconded by Johnson to open the public hearing for the proposed 2024 County Fee Schedule. Motion carried unanimously. Public Hearing opened at 9:32 am.

Recorder Emaleigh Rippentrop reviewed Recorder's Office proposed fee changes. Administrator Steve Ewing reviewed the remaining fee changes. No public comment was received. Motion by Johnson, seconded by Nagel to close the public hearing. Motion carried unanimously. Public hearing closed at 9:44am.

Motion by Hollingsworth, seconded by Roskamp to adopt the 2024 Pipestone County Fee Schedule as presented. Motion carried unanimously.

TREATMENT COURT PRESENTATION

Heather Kirchner, Lead Treatment Court Coordinator for Minnesota Judicial Branch Fifth District, reviewed the current Treatment Court Program that exists in Pipestone County. Kirchner reviewed the benefit of a Treatment Court Program versus the Jail and Prison system, program structure, participants and graduates of the program, and answered Commissioner questions.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Dylan Buys started as a full-time Jailer/Dispatcher on December 11, 2023.

HR Coordinator Feste requested approval to offer a .80 FTE Deputy Auditor/Treasurer III position to Jessica Koprek effective December 4, 2023. Motion by Johnson, seconded by Hollingsworth to approve the .80 FTE position offer to Jessica Koprek effective December 4, 2023. Motion carried unanimously.

HR Coordinator Feste requested approval of hiring Justin Rabbers as a full-time Highway Maintenance Worker on step E of the pay plan. Motion by Roskamp, seconded by Nagel to approve hiring Justin Rabbers as a full-time Highway Maintenance Worker on Step E of the pay plan. Motion carried unanimously. Rabbers will begin employment on December 18, 2023.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Roskamp: Opioid Settlement, Plum Creek Library, RMEB, PCMC Board

Commissioner Nagel: Prime West Health, SWCD, Radio Board, Extension, PCMC Board, CPT.

Commissioner Hollingsworth: Nurse Family Partnership, Explore Southwest, SRDC, Extension, PCMC Board.

Commissioner Johnson: MRC Executive, AMC Futures, Solid Waste, RMEB, Hwy 23 Coalition, NACO, AMC Conference, MRC Board, Drainage Group Update Area II,

RCRCA, Union Negotiations, One Watershed One Plan Redwood, PCMC Plant Ops, TNT .

Commissioner Wildermuth: Prime West, O'Neill Law Office Property Sale Closing, SMOC Executive, Cannabis Legalization, ACE, Pipestone Area Coalition, Veterans Memorial, PCMC Plant Ops, SMOC Special Meeting, SWHHS, PCMC OB Workgroup, SMOC Board, PCMC, RMEB, SWHHS Juvenile Detention.

Motion by Johnson, seconded by Nagel to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:57a.m.

Dan Wildermuth

Pipestone County Board Chairman

ATTEST:

Steven Ewing

County Administrator