

The Pipestone County Commissioners met with Vice-Chairman Dallas Roskamp, Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel. County Administrator Steve Ewing was also present. Chairman Dan Wildermuth absent. Vice-Chairman Roskamp called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Nagel, seconded by Hollingsworth to approve the agenda. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

**CONSENT AGENDA**

Motion by Johnson, seconded by Nagel to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 11/14/23
2. Approve Commissioners Warrants in the amount of \$179,210.17
3. Approve Auditors Warrants: 11/17/23, 11/22/23, 11/28/23
4. Approve Hospital Warrants \$943,894.73

Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
Pipestone Soil & Water Cons Dist	120,090.48
Griebel Custom Homes Inc	16,056.20
Steered Straight Inc.	6,500.00
Duininck Inc.	5,081.04
Stonebrooke	3,645.09
Smith & Johnson	3,490.00
Commissioner Of Transportation	2,786.89
Runchey, Louwagie & Wellman	2,743.00
EMS Management and Consultants, Inc.	2,675.13
One Office Solution	2,066.18
Warrants over \$2,000	\$165,134.01
Number of Claims under \$2,000	41
Warrants under \$2,000	\$14,076.16
<b>Total</b>	<b>\$179,210.17</b>

**RESOLUTION 59-34-23**

Engineer Nick Bergman requested approval of Resolution 59-34-23. Resolution of support for and agreement to sponsor the City of Pipestone’s pursuit of 2023 Local Road

Improvement Program Funding for the Industrial Road Improvement Project. The Resolution States that

1. The County supports the City of Pipestone's pursuit of LRIP funds for the construction of concrete pavement surfacing on Industrial Road from South Street to T.H. 75 within the project corridor, and
2. The County agrees to sponsor the City of Pipestone's Local Road Improvement Program application to MnDOT and act as the city's fiscal agent for this project.

Motion by Hollingsworth, seconded by Nagel to approve Resolution 59-34-23. Yeas:

Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

### **ROAD AND BRIDGE ITEMS**

County Engineer Nick Bergman requested approval of final payment for 2023 Box Culvert Contract #1 to R & G Construction Co. from Marshall, MN in the amount of \$62,446.88. Projects included in this contract were SAP 059-599-120, SAP 059-599-121, SAP 059-599-125, SAP 059-599-131, and SAP 059-599-140. Motion by Nagel, seconded by Hollingsworth to approve the final payment for 2023 Box Culvert Contract #1 to R&G Construction Co. from Marshall, MN in the amount of \$62,446.88. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

County Engineer Nick Bergman requested approval for the board to set a bid opening on January 23, 2024 at 10:30a.m. for 2024 Overlays: projects SAP 059-602-034, SAP 059-611-006, SAP 059-612-003/SAP 042-612-011, SAP 059-616-043, SAP 059-616-044, SAP 059-618-043, SAP 059-623-005, and SAP 059-692-001. These projects add up to approximately 16.5 miles of overlay. Motion by Johnson, seconded by Hollingsworth, to set the bid openings for the 2024 overlay projects indicated for January 23, 2024 at 10:30a.m. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

Engineer Bergman requested the board set a date for a bid opening for 2024 sealcoat project SAP 059-030-015, which will sealcoat approximately 18 miles. Motion by Nagel, seconded by Johnson to set the bid opening for the 2024 Sealcoat project for January 23, 2024 at 10:30a.m. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

Engineer Bergman requested the board set a date for project SAP 059-617-018, which includes installation of centerline tile and 6" minimum of surface gravel on CSAH 17. Motion by Johnson, seconded by Hollingsworth to set the bid opening for project SAP 059-617-018 for

February 13, 2024 at 10:30a.m. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None.

Absent: Wildermuth. Motion carried.

### **PERSONNEL**

Human Resources Coordinator Cathy Feste requested approval of Deputy Auditor III Nicola Backer's resignation effective November 30, 2023. Motion by Hollingsworth, seconded by Nagel to accept Nicola Backer's resignation effective November 30, 2023. Yeas:

Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

HR Coordinator Feste requested approval of revised EMS department job descriptions including EMT, Paramedic, EMS Office and Education Coordinator, and Deputy EMS Director. Motion by Johnson, seconded by Hollingsworth to approve the revised EMS department job descriptions. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

### **LINCOLN PIPESTONE RURAL WATER ANNUAL REPORT**

Lincoln Pipestone Rural Water (LPRW) Chief Executive Officer Jason Overby presented information on the 2022 Annual Financial Audit Report, reviewed the past year's activities, and answered Commissioner questions.

### **BUDGET REPORT 3<sup>RD</sup> QUARTER**

County Administrator Steve Ewing reviewed the 2023 third quarter budget report with Commissioners. Motion by Hollingsworth, seconded by Johnson to approve the 2023 third quarter budget report as presented. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

### **LEGAL SERVICES CONTRACTS**

County Administrator Steve Ewing requested Board approval of the Legal Services Contracts between Pipestone County and Kayla Johnson, Attorney at the firm of Smith and Johnson, and between Pipestone County and the firm Runchey, Louwagie & Wellman, in which the County will pay each firm \$1,250 per month for up to 20 hours per month of services rendered, and a rate of \$90.00 per hour for hours in excess of 20 hours per month. In exchange the Attorney shall provide legal representation for any party in a Pipestone County Child in Need of Protection or Services (CHIPS) case. Effective dates of the contracts are January 1, 2024 to December 31, 2024. Motion by Nagel, seconded by Johnson to approve the legal services contracts between Pipestone County and the firms of Smith & Johnson and Runchey, Louwagie,

& Wellman to provide legal representation for any party in a Pipestone County Child in Need of Protection or Services (CHIPS) effective January 1, 2024 through December 31, 2024. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

**COUNTY ATTORNEY, COUNTY SHERIFF 2024 SALARIES**

County Sheriff Keith Vreeman and County Attorney Damain Sandy appeared for discussion and action on 2024 salaries. Motion by Johnson, seconded by Wildermuth to set County Attorney Damain Sandy's 2024 annual salary at \$91,872.00 and Assistant County Attorney Destiney Grooters' 2024 annual salary at \$65,580.00. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

Motion by Hollingsworth, seconded by Johnson to set Sheriff Keith Vreeman's 2024 annual salary at \$121,980.00. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried.

Motion by Hollingsworth, seconded by Nagel to adjourn the meeting. Yeas: Hollingsworth, Johnson, Nagel, Roskamp. Nay: None. Absent: Wildermuth. Motion carried. Meeting adjourned at 10:11a.m.

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Dallas Roskamp  
Pipestone County Board Vice-Chairman

ATTEST: \_\_\_\_\_  
Steven Ewing  
County Administrator