

The Pipestone County Board of Commissioners met with Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel, Dallas Roskamp, and Dan Wildermuth for the Annual Organizational Meeting. County Administrator Steve Ewing was also present. County Administrator Steve Ewing called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

ELECTION OF BOARD CHAIR

County Administrator Steve Ewing called for nominations for Chair. Motion by Wildermuth, to nominate Commissioner Roskamp as the 2024 Board Chair. Administrator Ewing called for further nominations. Hearing none, motion by Johnson, seconded by Wildermuth to cease nominations and cast unanimous ballot for Commissioner Roskamp as Board Chair. Motion carried unanimously.

Commissioner Roskamp assumed duties as Chair and presided over the meeting.

Chairman Roskamp called for nominations for Vice-Chair. Commissioner Johnson nominated Commissioner Hollingsworth as Vice Chair. Chairman Roskamp called for further nominations. Hearing none, motion by Wildermuth, seconded by Johnson to cease nominations and cast unanimous ballot for Commissioner Hollingsworth for Board Vice-Chair. Motion carried unanimously. Commissioner Hollingsworth was elected Board Vice-Chair.

AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

RULES OF PROCEDURE - RESOLUTION 59-01-24

Motion by Nagel, seconded by Johnson to adopt Resolution 59-01-24 that establishes the 2024 Rules of Procedure for meetings of the Pipestone County Board of Commissioners. Motion carried unanimously.

PER DIEM SETTING RESOLUTION 59-02-24

Motion by Hollingsworth, seconded by Nagel to approve Resolution 59-02-24 which establishes a schedule of per diem payments for services by individual County Commissioners and establishes rules and regulations for uniformity in the payment of per diem in the performance of their official duties as members of the County Board as allowed by Minnesota Statute M.S. 375. Motion carried unanimously.

AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-03-24

Motion by Wildermuth, seconded by Johnson to adopt Resolution 59-03-24 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution for 2024. Motion carried unanimously.

WORKERS’ COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-04-24

Motion by Hollingsworth, seconded by Nagel to adopt Resolution 59-04-24 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of “employee” as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of Minnesota. Motion carried unanimously.

DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-05-24

Motion by Nagel, seconded by Wildermuth to adopt Resolution 59-05-24 that approves the 2024 designated depositories of the public funds of Pipestone County. Motion carried unanimously.

ELECTED OFFICIALS MINIMUM SALARY RESOLUTION 59-06-24

Motion by Hollingsworth, seconded by Johnson to set the following annual minimum salary to be paid to the elected officials for the term next following:

MN Statutes 388.18	County Attorney	\$16,000
MN Statutes 387.20	County Sheriff	\$24,000

Motion carried unanimously.

DESIGNATION OF OFFICIAL NEWSPAPER 2024 – RESOLUTION 59-07-24

Pipestone County Star Editor, John Draper and Edgerton Enterprise Publisher, Jill Fennema joined the meeting and explained the 2024 newspaper bid prices. It was noted that there will be a 4.17% increase for the standard advertising unit rate (SAU) for 2024.

Motion by Nagel, seconded by Hollingsworth to adopt Resolution 59-07-24 establishing the Edgerton Enterprise as the official legal newspaper for 2024 and the Pipestone County Star as the second newspaper. Motion carried unanimously.

PIPESTONE COUNTY INVESTMENT POLICY – RESOLUTION 59-08-24

Administrator Ewing presented the Pipestone County Investment Policy as recommended by Auditor/Treasurer Amanda Sandy and himself. The purpose of the policy is to set forth the investment objectives and parameters for the management of the public funds of Pipestone County. The investment policy is designed to safeguard funds on behalf of the County, assure the availability of operating and capital funds when needed, ensure compliance with applicable Minnesota statutes, and provide a competitive investment return in light of statutory restrictions. Motion by Johnson, seconded by Wildermuth to adopt Resolution 59-08-24 Pipestone County Investment Policy. Motion carried unanimously.

COMMISSIONER MEETINGS DATE/TIME/LOCATION

Motion by Nagel, seconded by Hollingsworth to set the 2024 Board meeting dates and times as follows:

2nd Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4th Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4th Tuesday 1:00 PM – Hospital Board at Pipestone County Medical Center, Ashton Meeting Room

Motion carried unanimously.

2024 COUNTY BOARD OF ADJUSTMENT AND EQUALIZATION

Motion by Wildermuth, seconded by Johnson to set the 2024 County Board of Adjustment and Equalization meeting date for Monday June 17, 2024 at 7:00 PM in the Pipestone County Commissioners Room. Motion carried unanimously.

COMMITTEE ASSIGNMENTS

Commissioners reviewed the 2024 Committee Assignments.

One new member for the Extension Committee was recommended by the Extension Committee: Theresa Stangle. Administrator Ewing reported that the Extension Committee will be appointing a new Extension Committee member to replace Chrissy DeBates as her term has expired. Motion by Hollingsworth, seconded by Roskamp to approve the appointment of Extension Committee member Theresa Stangle. Motion carried unanimously.

Commissioners discussed the Committee Assignments and updated the Committee Members listings.

Administrator Ewing reported that Mr. Mike Zeinstra was recommended to replace Gary Griebel on the Judicial Ditch Committee.

Administrator Ewing reported that the new Redwood River, One Watershed, One Plan, Partnership requests that the board appoint a primary member and an alternate member to the Partnership. Commissioner Johnson will be appointed as the primary member and Chairman Roskamp will be appointed as the alternate member.

Motion by Johnson, seconded by Wildermuth to approve the 2024 Committee Assignments List. Motion carried unanimously.

Zoning Administrator Kyle Krier, attended the meeting to request the appointment of a new member to the Planning Commission. Motion by Johnson, seconded by Hollingsworth to approve Les Nath, Mayor of Jasper to the Planning Commission as a city representative from 1/1/24 to 12/31/25 as recommended by Planning and Zoning Administrator Krier. Motion carried unanimously.

Administrator Ewing presented the 2024 Association of Minnesota Counties Policy Committee and Voting Delegate Appointments list. Commissioner Nagel will move to the Transportation and Infrastructure Policy Committee and Commissioner Hollingsworth will move to the General Government Policy Committee. Motion by Johnson, seconded by Wildermuth to approve the AMC 2024 Policy Committee and Voting Delegate Appointments with the requested changes. Motion carried unanimously.

A complete list of committee assignments can be found on Pipestone County's website, www.pipestone-county.com

TRANSPORTATION PROJECTS WEBSITE PUBLICATION

Motion by Johnson seconded by Nagel to approve as per Minn. Statutes § 331A.12, that allows a county to use its web-site or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals and that the County of Pipestone may use the Pipestone County website, www.pipestone-county.com, as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects and that after designating publication on the Web site for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the Web site, notice that the political subdivision will publish any advertisements for bids on its Web site. Motion carried unanimously.

2024 MILEAGE REIMBURSEMENT RATE

Motion by Wildermuth, seconded by Hollingsworth to set the County's 2024 mileage reimbursement rate at \$0.670 cents per mile to match the 2024 IRS mileage reimbursement rate. Motion carried unanimously.

MEAL REIMBURSEMENT ALLOWANCE RATE

Administrator Ewing presented a Request for Board Action to approve the 2024 Meal Reimbursement Rate. The allowance is to cover meal, tax, gratuity, and delivery fees. Motion by Hollingsworth, seconded by Wildermuth to set the meal allowance at \$50.00 per day effective January 1, 2024, the same rate as 2023. Motion carried unanimously.

REQUESTED BOARD RESOLUTIONS AND PROCLAMATIONS

Motion by Johnson, seconded by Wildermuth to approve the 2024 Pipestone County Guidelines for requested Resolutions and Proclamations. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the Consent Agenda as follows:

1. Approve Auditors Warrants 12/29/23

Motion carried unanimously.

Motion by Wildermuth, seconded by Nagel to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:48a.m.

Dallas Roskamp

Pipestone County Board Chairman

ATTEST:

Steven Ewing

County Administrator