

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Luke Johnson, Doug Nagel, and Dallas Roskamp. County Administrator Steve Ewing was also present. Commissioner Chris Hollingsworth absent. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Roskamp, seconded by Nagel to approve the agenda. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**CONSENT AGENDA**

Motion by Johnson, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 08/22/2023 Commissioner Meeting, 8/29/2023 and 09/05/2023 Special Budget Meetings
2. Approve Auditors Warrants: 08/24/2023, 09/01/2023, 09/08/2023
3. Approve Commissioners Warrants in the amount of \$208,275.11
4. Approve Hospital Warrants \$1,067,164.26
5. Approve Treasurer's Report August 2023

Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b><u>Vendor Name</u></b>	<b><u>Amount Paid</u></b>
BioAg Energy Services	21,967.50
Meinders Community Library	18,999.17
Axon Enterprise Inc	18,765.44
Gallagher Benefit Services Inc	15,000.00
Van Dyke Sanitation Inc	13,786.04
Visa-First Bank & Trust	12,820.73
Edgerton Public Library	12,666.12
Alpha Wireless Communications Co	11,737.75
Election Systems & Software, Inc	8,275.57
Committee for Children	6,934.00
O'Neill O'Neill & Barduson	4,963.00
Pipestone County Highway Department	3,286.50
S&S Truck Repair Inc	3,281.46
Christensen Broadcasting	3,000.00
Pipestone Publishing Co Inc	2,306.61
Surplus Warehouse of Willmar Inc	2,220.00
Fiala/Ernest G.	2,000.00
Warrants over \$2,000	\$162,009.89
Number of Claims under \$2,000	182
Warrants under \$2,000	\$46,265.22

Total           \$208,275.11          

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman presented the following quotes for the purchase of four motor grader tires for the Ruthton Motor Grader:

<i>Supplier</i>	<i>Model</i>	<i>Each</i>	<i>Quantity</i>	<i>Total</i>
Pomp's Tire (Marshall)	Bridgestone VSWAS	\$1,607.51	4	\$6,430.08
Graham Goodyear (Sioux Falls)	Goodyear AS3A	\$2,068.80	4	\$8,275.20

Motion by Nagel, seconded by Johnson to approve the purchase of four motor grader tires from Pomp's Tire in Marshall, MN at a cost of \$6,430.08. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman presented the following right-of-way payment for approval:

Project	Land Owner:	Payment:
SAP 059-599-121	Joe Heard	\$1,100.00

Motion by Wildermuth, seconded by Nagel to approve the right-of-way payment to Joe Heard in the amount of \$1,100.00 for project SAP 059-599-121. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman presented quotes for a steel drum roller to be paid for out of equipment reserves. Quotes received were as follows:

<u>Roller</u>	<u>Supplier</u>	<u>Cost</u>
2018 Bomag BW120SL-5 (used) 47.2" drum 417 hours Water pump 4/23 Front vibrator motor 8/22 Shop inspection to confirm all functions work prior to sale 30 day warranty	United Rentals	\$25,500
Caterpillar CB1.7 Paving Compactor (new) 35.4" drum	Ziegler Cat	\$37,588.47
Hamm HD12VV (new) 47.2" drum	RDO Equipment	\$51,500

Bergman recommended purchase of the used 2018 Bomag roller from United Rentals for \$25,500.00. Consensus of the board to wait to approve until the equipment has been inspected in person.

#### **RESOLUTION 59-25-23 BCA JOINT POWERS AGREEMENT**

Administrator Steve Ewing presented for approval Resolution 59-25-23, which states that the County of Pipestone, on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection. Motion by Johnson, seconded by Roskamp to approve Resolution 59-25-23 and authorize board chair signature. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **PERSONNEL**

Human Resources Coordinator Cathy Feste reported that Deputy Auditor II Jodie Jensen submitted her resignation effective September 13, 2023. Motion by Nagel, seconded by Wildermuth to accept Deputy Auditor II Jodie Jensen's resignation effective September 13, 2023. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste requested approval to hire Phillip Waldron as the Mechanic on step I of the pay plan effective September 1, 2023. Motion by Roskamp, seconded by Johnson to approve hiring Phillip Waldron as the Mechanic on step I of the pay plan effective September 1, 2023. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste presented the following revised Sheriff's Office job descriptions for approval: Chief Deputy, Lieutenant, Sergeant Investigator, Patrol Sergeant, Jail Administrator, and Deputy Sheriff. Motion by Johnson, seconded by Nagel to approve the revised 2023 job descriptions as presented. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **TEN YEAR CHIP PLAN**

MNDOT representative Megan DeSchepper appeared before the board. She reviewed the District 8 revised ten-year Capital Highway Investment Plan (CHIP) covering years 2024 to 2033.

#### **EXTENSION PROGRAM UPDATE**

Extension Director Bonnie Christiansen, Educators Melissa Runck and Brandi Schaap, and Administrative Support Macy Hulstein joined the meeting. Hulstein introduced herself to Commissioners. She started her position on February 21, 2023. Christiansen, Runck, and Schaap covered different programs that Extension has offered in the past year including Ag education and Pipestone County 4-H.

#### **RESOLUTION 59-24-23 HOME TAX ABATEMENT PUBLIC HEARING**

Auditor/Treasurer Amanda Sandy joined the meeting for a Home Tax Abatement Public Hearing for lot 9 of Pipestone Development Company Noble's second addition, located on 11<sup>th</sup> St SW, Pipestone, consisting of a new townhome. Originally lot 10 was also included in this public hearing but that has been dropped. Motion by Johnson, seconded by Roskamp to open the home tax abatement public hearing. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Public hearing opened at 10:05a.m. No public comment was received. Motion by Johnson, seconded by Nagel to approve the Resolution 59-24-23 Tax Abatement on property being developed by Jeremy Whipple, located on lot 9 of the Nobles Addition, Pipestone, MN. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Motion by Johnson, seconded by Roskamp to close the public hearing. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Public hearing closed at 10:07a.m.

#### **SCHEDULE HOME ABATEMENT PUBLIC HEARING**

Motion by Johnson, seconded by Nagel to schedule a Home Tax Abatement Public Hearing for Jordan Houselog on October 10, 2023 at 10:00a.m. consisting of new home construction in Rock Township. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **CULVERT PROJECT 59-599-132 BID OPENING – 10:30A.M.**

Engineer Nick Bergman and Attorney Damain Sandy joined the meeting to open bids for culvert project SAP 059-599-132. Bids received were as follows:

<i>Planholder</i>	<i>Address</i>	<i>Bid Total</i>
A & C Excavating	Marshall, MN	\$216,495.60
Midwest Contracting	Marshall, MN	\$254,301.00
R & G Construction Co.	Marshall, MN	\$235,831.60

Attorney Sandy reported that bid bonds were acceptable. Motion by Roskamp, seconded by Nagel to approve the bid from A & C Excavating of Marshall, MN in the amount of \$216,495.60 contingent on confirming the bid numbers. Yeas: Johnson, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**COURTHOUSE ANNEX ROOF PROJECT**

Garland representative Brian Murrell joined the meeting to present information on a scope of work for the Courthouse Annex building re-roofing project. Estimated cost for the re-roof is \$480,000 to \$510,000 with a 30 + 10 year no-dollar limit edge-to-edge warranty. No action was taken at this time.

**BUDGET MEETINGS**

Pipestone County Museum Director Susan Hoskins presented the proposed 2024 Pipestone Museum Budget.

Meinders Community Library Director Jody Wacker presented the proposed 2024 Library Budget.

Auditor/Treasurer Amanda Sandy presented the proposed 2024 Auditor/Treasurer Budget.

Chairman Wildermuth adjourned the meeting at 12:12p.m.

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 Dan Wildermuth  
 Pipestone County Board Chairman

ATTEST: \_\_\_\_\_  
 Steven Ewing  
 County Administrator