

March 14, 2023

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel, and Dallas Roskamp. County Administrator Steve Ewing was also present. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Hollingsworth, seconded by Nagel to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 02/28/2023
2. Approve Auditors Warrants: 03/03/2023, 03/10/2023
3. Approve Commissioners Warrants in the amount of \$197,001.88
4. Approve Hospital Warrants \$975,656.12
5. Approve Treasurer's Report February 2023

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<u>Vendor Name</u>	<u>Amount Paid</u>
Hometown Fiber, LLC	21,445.00
G&S Body Shop Inc	17,851.65
Kudelski Security Inc	17,826.90
Van Dyke Sanitation Inc	13,725.12
Holland/City of	13,694.00
Visa-First Bank & Trust	13,597.80
Rustad's Design Center	9,000.00
Chandler Co-Op	8,621.93
Pipestone County Highway Department	6,367.98
Counties Providing Technology	5,058.00
Runchey, Louwagie & Wellman	5,000.00
O'Neill O'Neill & Barduson	4,963.00
Tritech Software Systems	3,524.97
Integrity Employee Benefits, LLC	3,187.50
Ziegler Inc	2,708.14
OMG National	2,373.00
Southwest MN Emerg Communications Board	2,195.00
Warrants over \$2,000	\$151,139.99
Number of Claims under \$2,000	91
Warrants under \$2,000	\$45,861.89
Total	<u>\$197,001.88</u>

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PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Nick Bergman requested approval of the following right-of-way payments:

<u>Project</u>	<u>Land Owner:</u>	<u>Payment:</u>
SAP 059-599-128	Dark Creek, LLP	\$480.00
SAP 059-599-127	Barbara Friese.....	\$310.00
SAP 059-599-137	Tom and Diane Dunn	\$1490.00

Motion by Hollingsworth, seconded by Nagel to approve the right-of-way payments as presented. Motion carried unanimously.

Engineer Bergman reported that the MPCA would like to replace existing ROW grass with native grass in the Landfill Ditch along CSAH 6. The Highway department could still do their regular maintenance mowing. Consensus of the board to allow Engineer Bergman to work with the MPCA directly on this project.

Engineer Bergman reported that the Bolton & Menk (B&M) design contract for the Stone Arch Bridge project is expiring because that phase is almost over. The County will need to enter into a new contract with them for the construction phase. This will be presented to the board at a later date.

The State of Minnesota is working on lighting along US 75 and asked if the County would like to upgrade to current standards at the intersection of US 75 and CSAH 9 by Trosky. The State would pay for the upgrade but the County would have to add a second light for an additional \$75.00 per month. Consensus of the Board and Engineer Bergman that a second light isn't needed at that intersection, and to leave it alone at this time.

Engineer Bergman reported that the power line on the East side of the proposed CSAH 25 project is currently in private right-of-way (ROW) and needs to be moved back for construction. If a utility is installed in private property and we purchase additional Right-of-Way (ROW) for a road project, and the utility needs to be relocated, the County is responsible for relocation costs. L&O Power Cooperative is paying for some of the costs. L&O proposes that the County pay a fixed price of \$150,000 to accommodate the line offset material, labor and associated engineering. State Aid Funds can be used for this project. Motion by Wildermuth,

seconded by Nagel to direct L&O to install the line reconstruction in the new ROW alignment and cover up to \$150,000 of the costs. Motion carried unanimously.

Engineer Bergman reported that the maintenance activities in the past month mostly included plowing snow and fixing snow blower equipment.

PIPESTONE COUNTY HOME INITIATIVE

Auditor/Treasurer Amanda Sandy presented a revised Pipestone County Home Initiative policy. The purpose of the Pipestone County Home Initiative (PHI) is to provide incentives to encourage the construction of new single-family homes and to encourage replacement of dilapidated housing structures with newly constructed single-family homes, thereby increasing the tax capacity within Pipestone County. Any person who constructs a new single-family home, files an application (with supporting documentation) and seeks formal approval from the county board between January 1, 2023 and December 31, 2025 may be eligible to receive 100% tax abatement of the County's share of increased real estate taxes. The abatement commences upon the completion of the single-family home and will be for a period of three (3) years provided criteria are met. Motion by Roskamp, seconded by Hollingsworth to approve the Pipestone County Home Initiative effective January 1, 2023 through December 31, 2025. Motion carried unanimously.

JOB DESCRIPTION APPROVAL

Human Resources Coordinator Cathy Feste requested approval of Deputy Auditor/Treasurer job description. The County plans to hire a 16 hour per week employee in this role. Motion by Hollingsworth, seconded by Nagel to approve the Deputy Auditor/Treasurer job description. Motion carried unanimously.

SHERIFF'S OFFICE VEHICLE PURCHASE

Sheriff Keith Vreeman and Chief Deputy Hamann presented a new quote for a Sheriff's Office vehicle purchase. The Ram purchase that was approved at the January 24, 2023 Commissioners Meeting from Papik Motors in Luverne is no longer available. They were able to obtain a quote from the state contract as follows:

<i>Dealer</i>	<i>Retail</i>	<i>Fleet Discount</i>	<i>Dealer Discount</i>	<i>Trade In</i>	<i>Total Price</i>
Jeff Belzer's Chevrolet	\$65,590	\$7,380	\$0	\$24,000	\$34,210

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Motion by Johnson, seconded by Wildermuth to approve the purchase of a Ram from Jeff Belzer's Chevrolet for \$34,210.00. Motion carried unanimously.

Motion by Hollingsworth, seconded by Johnson to pay as an Auditors Warrant. Motion carried unanimously.

COUNTY ADMINISTRATOR PERFORMANCE EVALUATION

Administrator Steve Ewing requested a closed session as per Minnesota Statutes 13D.05 Subd 3 (a) for his annual performance evaluation. Motion by Johnson, seconded by Hollingsworth to close the meeting for Administrator Ewing's annual performance evaluation as per Minnesota Statutes 13D.05 Subd 3 (a). Motion carried unanimously. Meeting closed at 10:00 a.m. Present: Chairman Wildermuth, Commissioners Hollingsworth, Johnson, Nagel, Roskamp, Administrator Ewing, HR Coordinator Cathy Feste. Motion by Johnson, seconded by Nagel to open the meeting. Meeting opened at 10:13a.m. Motion carried unanimously. Motion by Wildermuth, seconded by Hollingsworth to approve the satisfactory performance evaluation of County Administrator Steve Ewing and grant appropriate step increase. Motion carried unanimously.

JOHNSON CONTROLS CHANGE ORDER

Johnson Controls HVAC TB Service Manager Dean Schultze and Building and Grounds Maintenance Supervisor Wayne Drew joined the meeting. Due to unforeseen VAV (Variable Air Volume) box internal component failure, Johnson controls Inc. recommends the replacement of (22) VAV boxes for the Department of Corrections area of the building. Cost for the change order is \$92,900.00. County Administrator Ewing reported that ARPA funds can be used for this additional cost. Motion by Nagel, seconded by Wildermuth to approve the change order request from Johnson Controls in the amount of \$92,900.00. Motion carried unanimously.

2022 FEEDLOT REPORT

Environmental Administrator Kyle Krier and SWCD Technician Nicole Schwebach joined the meeting to present the 2022 County Feedlot Officer Annual Report required by MPCA. Motion by Johnson, seconded by Hollingsworth to approve the 2022 County Feedlot Officer Annual Report and authorize Board Chair signature. Motion carried unanimously.

RETIREMENT RECOGNITION

The Pipestone County Board held a retirement recognition for County Assessor Joyce Schmidt and thanked her for her 20 years of service. Her retirement date is April 7, 2023.

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RESOLUTION 59-12-23

County Administrator Ewing requested approval of Resolution 59-12-23 Authorizing Pipestone County Staff to Execute all necessary documents to ensure Pipestone County Participation in the Multistate Settlements relating to opioid supply chain participants and in the Minnesota opioids State-subdivision memorandum of agreement. The State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis and the Minnesota Attorney General has signed on to multistate settlement agreement with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts, with a sign-on deadline of April 18, 2023. Motion by Roskamp, seconded by Nagel to approve Resolution 59-12-23 which authorizes county staff to execute all necessary documents to ensure Pipestone County participation in the multistate settlement agreements with opioid supply chain participants. Motion carried unanimously.

2022 EDGERTON PUBLIC LIBRARY REPORT

County Administrator Steve Ewing presented the Edgerton Library report. Library Director Dena Berghorst was unable to attend due to another commitment. Motion by Roskamp, seconded by Hollingsworth to accept the 2022 Edgerton Public Library Annual Report. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Roskamp: Plum Creek Library, AMC Public Policy, Opioid Settlement, PCMC Board.

Commissioner Nagel: PrimeWest, PCMC Education one-on-one, SWCD, AMC Legislative Conference, SWHHS, PCMC Board.

Commissioner Hollingsworth: Caring Hands Nurse Family Partnership, Road and Bridge, Explore Southwest, CPT.

Commissioner Johnson: Road and Bridge, Holland City Council, Highway 23 Coalition, SWCD, MRC, AMC Legislative Conference, AMC Board, PCMC Board, AMC Land Use, MRC, Prime Health, Area II, RCRCA, Highway 23 Coalition, AMC Legislative Update, PCMC Plant Operations.

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Commissioner Wildermuth: PCMC Special Meeting, PrimeWest, Special Casey Jones Government Relations Meeting, Southwest 18 Mental Health Consortium, Solid Waste, Hospital Plant and Facilities, SWHHS, Western Mental Health visit at PCMC, AMC Legislative Zoom, SWHHS, SCHSAC Zoom, SMOC, Public Health Quality Control, PCMC Board.

Motion by Johnson, seconded by Hollingsworth to adjourn. Motion carried unanimously.
Meeting adjourned at 11:29a.m.

Dan Wildermuth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

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