

February 14, 2023

Pipestone County Commissioner Meeting
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The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel, and Dallas Roskamp. County Administrator Steve Ewing was also present. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Roskamp, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Nagel to approve the consent agenda as follows:

1. Approve Commissioners Minutes: 01/24/2023
2. Approve Auditors Warrants: 1/27/23, 2/3/23, 2/10/23
3. Approve Commissioners Warrants in the amount of \$339,964.79
4. Approve Hospital Warrants \$639,224.37
5. Approve Treasurer's Report January 2023

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
Hometown Fiber, LLC	49,975.00
Johnson Controls, Inc	31,839.92
MURRAY COUNTY SHERIFF'S OFFICE	25,998.96
Pipestone County Highway Department	15,618.47
Pipestone County Sheriff's Office	14,468.97
3D Security Inc	13,816.00
Van Dyke Sanitation Inc	13,581.19
Visa-First Bank & Trust	11,369.88
AVI Systems Inc	9,966.39
SHI International Corp	8,312.71
Lincoln County Sheriff	7,918.04
IMAGETREND, INC	7,875.00
Morris Electronics Inc	7,766.06
RTVision Inc	7,500.00
Darktrace Holdings Limited	6,000.00
Pipestone/City Of	5,749.00
O'Neill O'Neill & Barduson	5,492.17
Counties Providing Technology	5,138.00
SW MN Regional Public Safety Board	5,000.00
Pipestone Publishing Co Inc	4,570.98
YELLOW MEDICINE COUNTY JAIL	4,221.54
Pipestone County Medical Center	4,043.88
Ziegler Inc	3,664.00

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Emergency Automotive Technologies Inc	3,416.76
Tritech Software Systems	3,357.11
Southwest Initiative Foundation	3,300.00
Plum Creek Library System	3,250.00
Polk County Highway Department	3,200.00
Swenny's Towing	2,908.30
Tyler Technologies Inc	2,854.44
Edgerton Enterprise	2,093.13
Ryswyk Repair	2,056.20
Warrants over \$2,000	\$296,322.10
Number of Claims under \$2,000	95
Warrants under \$2,000	\$43,642.69
Total	<u>\$339,964.79</u>

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Nick Bergman requested approval of the following right-of-way payments:

<u>Project</u>	<u>Land Owner:</u>	<u>Payment:</u>
SAP 059-607-023	Kim and Janet Shaffer	\$135.00
SAP 059-607-023	Judith and Paul Ruud.....	\$135.00
SAP 059-599-124	The Dale Brecher Revocable Living Trust...	\$400.00
SAP 059-599-124	The Rita Brecher Revocable Living Trust ...	\$400.00
SAP 059-599-125	Marvin and Lucille Boll	\$870.00
SAP 059-599-124	Bruce and Pat Pape.....	\$780.00
SAP 059-599-126	Kammy and Mark Stueven.....	\$510.00
SAP 059-599-129	Willis Kruse.....	\$360.00
SAP 059-599-129	Alan and Marcy Jo Roelofs	\$360.00
SAP 059-599-126	Connie Versteeg	\$230.00
SAP 059-599-126	Nicole Nepp.....	\$230.00
SAP 059-599-128	Kozlowski Real Estate, LLP	\$480.00
SAP 059-599-140	Nancy Hinricher	\$300.00
SAP 059-599-127	Travis and Nancy Dethlefs	\$310.00

Motion by Hollingsworth, seconded by Roskamp to approve the right-of-way payments as presented. Motion carried unanimously.

Engineer Nick Bergman requested the board reset the bid opening date for 2023 box culverts – contract #2, projects SAP 059-599-124, SAP 059-599-126, SAP 059-599-127, SAP 059-599-128, SAP 059-599-129, and SAP 059-607-023. Motion by Johnson, seconded by Nagel to set the bid opening date for 2023 box culverts contract 2 for March 28, 2023 at 10:30a.m. Motion carried unanimously.

Engineer Bergman requested the board set a bid opening date for gravel crushing. The gravel contract is for crushing 40,000 cubic yards and will have a completion date of July 15,

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2023. Motion by Nagel, seconded by Hollingsworth to set a bid opening date of March 28, 2023 at 10:30a.m. for the 2023 gravel crushing contract. Motion carried unanimously.

Engineer Bergman requested approval of the 2023 Falling Weight Deflectometer (FWD) testing from Braun Intertec at a cost of \$5,327.20. FWD Testing is done to determine the different strength factors of an existing road, and the bid received covers 18.5 miles. Motion by Roskamp, seconded by Johnson to approve the bid for 2023 FWD testing from Braun Intertec in the amount of \$5,327.20. Motion carried unanimously.

RESOLUTION 59-10-23 AGENCY AGREEMENT FOR FEDERAL PARTICIPATION IN CONSTRUCTION

Motion by Johnson, seconded by Hollingsworth to approve Resolution 59-10-23 and the accompanying Agency Agreement for Federal Participation in Construction, which states that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Pipestone County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects. Motion carried unanimously.

CIVIL 3D/AUTOCAD SOFTWARE PURCHASE

Motion by Nagel, seconded by Roskamp to purchase an annual subscription of 2 seats of Civil 3D and 2 seats of AutoCAD LT for \$5,344.16 from DLT Solutions, LLC in the amount of \$5,344.16 to be paid as an Auditors Warrant. Motion carried unanimously.

LIGHT MAINTENANCE REPAIR

Engineer Bergman reported that the security light at the corner of County Road 15 and Highway 23 isn't working, and it is the County's responsibility to repair since it is the line between the pole and the main line. Operating cost for the security light is \$75.00 per month. Consensus of the Board to get the line fixed after the ground thaws.

PICKUP PURCHASE

Engineer Bergman presented the following quotes for purchase of a new pickup:

DeBoer Chevrolet
2023 Chevy Silverado 1500 WT 4x4 Crew cab.....\$40,055

Dodge of Burnsville (State Contract)
2022 Ram 1500 Classic Tradesman Crew Cab 4x4.....\$41,071

Dahl Motors
2023 Chevy Silverado 1500 WT 4x4 Crew cab\$42,235

Herman Motors
2023 Ford F-150 XL SuperCrew\$46,595

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If a new pickup is purchased, the Highway department would sell Unit #6 (2000 Chevy 2500). Consensus of the Board wait on bid approval due to the higher than expected quotes, direct Bergman to try to obtain a quote from Papik Motors in Luverne, MN, and bring quotes back to a future meeting for approval.

Engineer Bergman reported on Maintenance updates from the past month including several days of plowing and blowing snow, salting, and sanding. Bergman also reported on a future fuel system software upgrade.

HOME INITIATIVE TAX ABATEMENT PROGRAM

Auditor/Treasurer Amanda Sandy and Senior Appraiser Chris McChesney joined the meeting. Auditor/Treasurer Sandy reviewed the number of properties that have qualified for the Pipestone County Home Initiative program since 2017 and the total tax amounts abated. Sandy reported that the program expired on December 31, 2022 and presented a revised policy for board consideration effective January 1, 2023 through December 31, 2025. Motion by Roskamp, seconded by Wildermuth to approve the Pipestone County Home Initiative policy effective January 1, 2023 through December 31, 2025. Commissioners raised concerns on some of the language in the policy and would like to seek clarification, such as what type of financial assistance would disqualify an applicant and what type of housing qualifies as single family. Motion by Wildermuth, seconded by Johnson to table the approval of the Pipestone County Home Initiative policy to the March 14, 2023 meeting and to assign Commissioner Wildermuth to work with Auditor/Treasurer Amanda Sandy and County Administrator Steve Ewing to clarify the identified policy language. Yeas: Hollingsworth, Johnson, Nagel, Wildermuth. Nay: Roskamp. Motion carried.

2023 PAY EQUITY REPORT

Human Resources Coordinator Cathy Feste requested approval of the Pay Equity Report due to the State of Minnesota Management and Budget every three years. The report covers both Pipestone County and Pipestone County Medical Center. Motion by Johnson, seconded by Hollingsworth to approve the Pipestone County Pay Equity Report as required by Minnesota Statutes 471.991-471.999, and direct Coordinator Feste to submit the Report to Minnesota Management and Budget and authorize Board Chair signature. Motion carried unanimously. The pay equity report will be submitted by the end of the day on February 14, 2023.

PERSONNEL

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Human Resources Coordinator Cathy Feste requested approval of several resignations and offers of employment.

Motion by Wildermuth, seconded by Nagel to approve Jailer/ Dispatcher Brandi Schuster Olson's resignation effective February 3, 2023. Motion carried unanimously.

Motion by Roskamp, seconded by Nagel to approve County Assessor Joyce Schmidt's resignation and retirement effective April 7, 2023. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to approve the appointment of Chris McChesney as the County Assessor effective April 10, 2023 and place on step E of the pay plan. Motion carried unanimously.

Motion by Nagel, seconded by Wildermuth to approve hiring the Extension Administrative Support Specialist on Step F starting February 21, 2023 contingent on completion of all background requirements. Motion carried unanimously.

Motion by Roskamp, seconded by Hollingsworth to approve hiring a Highway Maintenance Worker on Step F effective March 1, 2023 contingent on completion of all background check requirements. Motion carried unanimously.

RESOLUTION 59-09-2023

Motion by Hollingsworth, seconded by Roskamp to approve Resolution 59-09-23 which states that Pipestone County, a host county to Western Mental Health Center, supports Western Mental Health Center, Inc. to become a licensed rule 245G Chemical Dependency Provider, with the resolution to take effect immediately. Motion carried unanimously.

NORTHLAND SECURITIES ENGAGEMENT LETTER

County Administrator Steve Ewing presented an Engagement Letter from George Eilertson, Managing Director of Northland Securities, in which they would serve as underwriter in connection with the issuance of Taxable General Obligation Tax Abatement Bonds. These bonds would be a financing option to complete the Countywide Fiber Optic Network Project. Motion by Wildermuth, seconded by Hollingsworth to approve the Engagement of Northland Securities as underwriter and receipt of related disclosures acknowledged by Pipestone County. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

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Commissioner Roskamp: Organizational Meeting, AMC Policy Committee, Ditch Committee, Special Meeting with Nature Energy, Plum Creek Library, Rural Minnesota Energy Board, Transit Meeting, PCMC Educational Session.

Commissioner Nagel: Special Meeting with Nature Energy, SWHHS, CPT, PCMC Planning Meeting, AMC New Commissioner Training, PCMC Market Share Meeting, Board of Appeals and Equalization Training, PrimeWest New Commissioner Training, PCMC New Commissioner Training.

Commissioner Hollingsworth: Explore Southwest, SRDC, Nature Energy Special Meeting, Safety Committee, Friends of Casey Jones Trail.

Commissioner Johnson: District 8 Land Use, MHA Hospital Conference, MHA Trustee Council, Murray County Joint Ditch Committee, Nature Energy Special Meeting, AMC Legislative Reception, AMC Board Meeting, PCMC Plant Operations, Solid Waste Regional Meeting, Emergency Management Training, Highway 23 Coalition, MRC Executive Meeting, PCMC Education Session, AMC Futures, AMC Legislative Update, AMC Drainage Conference, Negotiations, Personnel, Solid Waste, PCMC Plant Operations.

Commissioner Wildermuth: PrimeWest, PrimeWest Finance, SMOC, Clean Energy Renewal Meeting, MHA Conference, Nature Energy Special Meeting, Rural Minnesota Energy Board, SWHHS Personnel, SWHHS Board, PCMC Educational Session.

NACO CONFERENCE PER DIEM

Motion by Johnson, seconded by Hollingsworth to allow attendance and per diem for Commissioners who attend the NACo Conference in St. Paul, MN from November 30, 2023 through December 2, 2023. Motion carried unanimously.

Motion by Roskamp, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:41 a.m.

Dan Wildermuth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

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