

January 6, 2023

Pipestone County Organizational Meeting  
January 6, 2023

The Pipestone County Board of Commissioners met with Commissioners Chris Hollingsworth, Luke Johnson, Doug Nagel, Dallas Roskamp, and Dan Wildermuth for the Annual Organizational Meeting. County Administrator Steve Ewing was also present. County Administrator Steve Ewing called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

### **SWEARING IN OF ELECTED OFFICIALS**

Honorable Judge Terry Vajgrt administered the Oath of Office to the following newly elected officials: County Coroner Dr. Larry Christensen, County Attorney Damain Sandy, County Sheriff Keith Vreeman, District 4 County Commissioner Daniel Wildermuth, and District 2 County Commissioner Douglas Nagel. County Administrator Steve Ewing provided Certificates of Election to the newly elected officials.

### **ELECTION OF BOARD CHAIR**

County Administrator Steve Ewing called for nominations for Chair. Motion by Johnson, seconded by Roskamp to nominate Commissioner Wildermuth as the 2023 Board Chair. Administrator Ewing called for further nominations. Hearing none, motion by Hollingsworth, seconded by Roskamp to cease nominations and cast unanimous ballot for Commissioner Wildermuth for Board Chair. Motion carried unanimously.

Commissioner Wildermuth assumed duties as Chair and presided over the meeting.

Chairman Wildermuth called for nominations for Vice Chair. Motion by Johnson, seconded by Hollingsworth to nominate Commissioner Roskamp as the 2023 Board Vice-Chair. Chairman Wildermuth called for further nominations. Hearing none, motion by Johnson, seconded by Hollingsworth to cease nominations and cast unanimous ballot for Commissioner Roskamp for Board Vice-Chair. Motion carried unanimously. Commissioner Roskamp was elected Board Vice-Chair.

### **AGENDA**

Motion by Hollingsworth, seconded by Johnson to approve the agenda. Motion carried unanimously.

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**RULES OF PROCEDURE - RESOLUTION 59-01-23**

Motion by Wildermuth, seconded by Nagel to adopt Resolution 59-01-23 that establishes the 2023 Rules of Procedure for meetings of the Pipestone County Board of Commissioners.

Motion carried unanimously.

**PER DIEM SETTING RESOLUTION 59-02-23**

Motion by Roskamp, seconded by Johnson to approve Resolution 59-02-23 which establishes a schedule of per diem payments for services by individual County Commissioners and establish rules and regulations for uniformity in the payment of per diem in the performance of their official duties as members of the County Board as allowed by Minnesota Statute M.S.

375. Motion carried unanimously.

**AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-03-23**

Motion by Hollingsworth, seconded by Wildermuth to adopt Resolution 59-03-23 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution for 2023. Motion carried unanimously.

**WORKERS’ COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-04-23**

Motion by Roskamp, seconded by Nagel to adopt Resolution 59-04-23 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of “employee” as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of Minnesota. Motion carried unanimously.

**DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-05-23**

Motion by Johnson, seconded by Hollingsworth to adopt Resolution 59-05-23 that approves the 2023 designated depositories of the public funds of Pipestone County. Motion carried unanimously.

**ELECTED OFFICIAL MINIMUM SALARY RESOLUTION 59-06-23**

Motion by Roskamp, seconded by Johnson to set the following annual minimum salary to be paid to the elected official for the term next following:

MN Statutes 388.18	County Attorney	\$16,000
MN Statues 387.20	County Sheriff	\$24,000

Motion carried unanimously.

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**DESIGNATION OF OFFICIAL NEWSPAPER 2023 – RESOLUTION 59-07-23**

Edgerton Enterprise representative Jill Fennema joined the meeting and explained the 2023 newspaper bid prices.

Motion by Hollingsworth, seconded by Wildermuth to adopt Resolution 59-07-23 establishing the Pipestone County Star as the official legal newspaper for 2023 and the Edgerton Enterprise as the second newspaper. Motion carried unanimously.

**PIPESTONE COUNTY INVESTMENT POLICY – RESOLUTION 59-08-23**

Administrator Ewing presented the Pipestone County Investment Policy as recommended by Auditor/Treasurer Amanda Sandy and himself. The purpose of the policy is to set forth the investment objectives and parameters for the management of the public funds of Pipestone County. The investment policy is designed to safeguard funds on behalf of the County, assure the availability of operating and capital funds when needed, ensure compliance with applicable Minnesota statutes, and provide a competitive investment return in light of statutory restrictions.

Motion by Johnson, seconded by Nagel to adopt Resolution 59-08-23 Pipestone County Investment Policy. Motion carried unanimously.

**COMMISSIONER MEETINGS DATE/TIME/LOCATION**

Motion by Roskamp, seconded by Nagel to set the 2023 Board meeting dates and times as follows:

2<sup>nd</sup> Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4<sup>th</sup> Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4<sup>th</sup> Tuesday 1:00 PM – Hospital Board at Pipestone County Medical Center, Ashton Meeting Room

Motion carried unanimously.

**2023 BOARD OF EQUALIZATION**

Motion by Wildermuth, seconded by Johnson to set the 2023 Board of Adjustment and Equalization meeting date for Monday June 12, 2023 at 7:00 PM in the Pipestone County Commissioners Room. Motion carried unanimously.

**COMMITTEE ASSIGNMENTS**

Commissioners reviewed the 2023 Committee Assignments.

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Two new members for the Extension Committee are recommended by the Extension Committee: Carol Scotting and Linsey Prunty. Motion by Hollingsworth, seconded by Roskamp to approve the appointment of Extension Committee members Carol Scotting and Linsey Prunty. Motion carried unanimously.

Commissioners discussed the Committee Assignments and updated the Committee Members. Motion by Johnson, seconded by Nagel to approve the 2023 Committee Assignments List. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to approve Travis Detlefs to the Planning Commission from 1/1/23 to 12/31/25 and Curt Johnson and Travis Detlefs to the Appeals Board from 1/1/23 to 12/31/25 as recommended by Kyle Krier. Motion carried unanimously.

Motion by Johnson, seconded by Roskamp to approve the AMC 2023 Policy Committee and Voting Delegate Appointments. Motion carried unanimously.

A complete list of committee assignments can be found on Pipestone County's website, [www.pipestone-county.com](http://www.pipestone-county.com)

#### **TRANSPORTATION PROJECTS WEBSITE PUBLICATION**

Motion by Hollingsworth seconded by Nagel to approve as per Minn. Statutes § 331A.12, that allows a county to use its web-site or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals and that the County of Pipestone may use the Pipestone County website, [www.pipestone-county.com](http://www.pipestone-county.com) , as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects and that after designating publication on the Web site for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the Web site, notice that the political subdivision will publish any advertisements for bids on its Web site. Motion carried unanimously.

Commissioner Johnson left the meeting.

#### **2023 MILEAGE REIMBURSEMENT RATE**

Motion by Roskamp, seconded by Nagel to set the County's 2023 mileage reimbursement rate at \$0.655 cents per mile to match the 2023 IRS mileage reimbursement rate.

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Yeas: Hollingsworth, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Johnson. Motion carried.

**MEAL REIMBURSEMENT ALLOWANCE RATE**

Motion by Hollingsworth, seconded by Wildermuth to set the meal allowance at \$50.00 per day effective January 1, 2023, the same rate as 2022. Yeas: Hollingsworth, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Johnson. Motion carried.

**REQUESTED BOARD RESOLUTIONS AND PROCLAMATIONS**

Motion by Hollingsworth, seconded by Wildermuth to approve the 2023 Pipestone County Guidelines for requested Resolutions and Proclamations. Yeas: Hollingsworth, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Johnson. Motion carried.

**CONSENT AGENDA**

Motion by Hollingsworth, seconded by Roskamp to approve Auditors Warrants from 12/30/2022. Yeas: Hollingsworth, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Johnson. Motion carried.

Motion by Roskamp, seconded by Nagel to approve the December 13, 2022 Commissioners Meeting Minutes. Yeas: Hollingsworth, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Johnson. Motion carried.

**JAIL MEDICAL PROVIDER CONTRACT**

Jail Administrator Tyler Rippentrop presented a proposal from Advanced Correctional Healthcare to provide Medical Services to the Pipestone County Jail. The contract includes Nursing Services, Qualified Mental Health Professional services, Officer Training and Wellness, and related services. The proposal for 2023 is \$73,499.00. Motion by Hollingsworth, seconded by Roskamp to approve the proposal from Advanced Correctional Healthcare, Inc. to provide Jail Medical Services at a cost of \$73,499.00 in 2023. Yeas: Hollingsworth, Nagel, Roskamp, Wildermuth. Nay: None. Absent: Johnson. Motion carried.

Motion by Nagel, seconded by Wildermuth to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 10:23a.m.

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Dan Wildermuth  
Pipestone County Board Chairman

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ATTEST:

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Steven Ewing

County Administrator

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