

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Chris Hollingsworth, Luke Johnson, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Minutes: 9/13/2022 Commissioners Meeting
2. Approve Commissioners Warrants in the amount of \$46,858.03
3. Approve Auditors Warrants: 9/16/22, 9/23/22, 9/27/22
4. Approve Hospital Warrants in the amount of \$1,142,305.23

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is pre-sented:

<u>Vendor Name</u>	<u>Amount Paid</u>
Chandler Co-Op	11,547.35
Access Systems	7,363.00
Pipestone County Highway Department	4,469.93
Pipestone County Medical Center	4,200.87
Yellow Medicine County Jail	2,245.48
Warrants over \$2,000	\$29,826.63
Number of Claims under \$2,000	41
Warrants under \$2,000	<u>\$17,031.40</u>
Total	\$46,858.03

NEW EMPLOYEE INTRODUCTIONS

Sheriff Keith Vreeman introduced two new Deputy Sheriffs. Ryan Bridgewater has been with Pipestone County as a Jailer/Dispatcher since 2016 and was promoted to Deputy Sheriff on August 29, 2022. Kaylee Bents was hired as a full-time Deputy Sheriff on September 14, 2022.

ROAD AND BRIDGE ITEMS

Engineer Nick Bergman reviewed a report from HavTek Structural Consulting on the Pipe-stone County Highway Engineering Building. The analysis was done to prepare for a new roof installation. The conclusion of the report is as follows:

- Per the Minnesota Conservation Code (MCC) 2020 Section 706.2, the existing design live loads at time of erection are applicable. Replacement of the existing materials with same weight and strength is allowed.

- Wash bay area open wall replace wall studs and bottom track
- Wash bay column location needs to be exposed and cleaned of loose material for assess-ment of repairs required.

Engineer Bergman requested approval of the final payment for 2022 Sealcoat (SAP 059-030-014) to Morris Sealcoat & Trucking Inc., from Morris, MN in the amount of \$4,865.81 as an Auditors Warrant. Motion by Roskamp, seconded by Wildermuth to approve the final payment for 2022 Sealcoat (SAP 059-030-014) to Morris Sealcoat & Trucking Inc., from Morris, MN in the amount of \$4,865.81 as an Auditors Warrant. Motion carried unanimously.

Engineer Bergman announced that the Highway department may purchase more gravel from Doug Rupp in the Northwest part of the County. This was approved by the board last year.

Engineer Bergman requested approval to purchase culverts. Bids received were as follows:

True North Steel	\$13,833.20
Contech Engineered Solutions	\$16,373.30

Motion by Wildermuth, seconded by Hollingsworth to approve the purchase of culverts from True North Steel at a cost of \$13,833.20 as an Auditors Warrant. Motion carried unanimously.

Engineer Bergman reported that there is potential for dynamic speed signs to be installed in Edgerton and Woodstock in the near future.

Engineer Bergman requested approval to purchase a computer/software upgrade for the Highway department fueling system. Motion by Hollingsworth, seconded by Roskamp to approve the purchase of a software update for the fuel system from Dockendorff Equipment for \$6,926.53 and pay as an Auditors Warrant. Motion carried unanimously.

Engineer Bergman requested approval to purchase a new motor grader. Bids received were as follows:

Bids

Ziegler Cat

Cat 150Joy: \$ 402,060.00 includes 60 mo/5000 hr Premier

warranty, no snow equipment

Trade in of Cat 140M: \$(127,615.00)

Net trade cost: \$ 274,445.00

RDO Equipment
JD 772G: \$ 405,372.00 includes 84mo/7500hr PT/HYD
warranty, new snow equipment

Trade in of Cat 140M: \$ (119,000.00)
Net trade cost: \$ 286,372.00

Ziegler Cat
Cat 150Joy: \$ 436,970.00 includes 60 mo/5000 hr Premier
warranty, new snow equipment

Trade in of Cat 140M: \$ (134,115.00)
Net trade cost: \$ 302,855.00

Bergman reported that this is a 2023 budget item and they have budgeted \$300,000 for this purchase. The quotes received are valid through the end of September with a 10% price increase expected after October 1, 2022, so he would recommend purchasing now. Motion by Johnson, seconded by Roskamp to approve the purchase of a motor grader from Ziegler Cat for \$274,445.00 and pay as an Auditors Warrant. Delivery would be approximately one year. Motion carried unanimously.

Bergman asked the Board how to handle the remaining surplus equipment. Commissioners deferred the procedure to sell the items to the Road and Bridge Committee.

VEHICLE PURCHASE

Sheriff Vreeman requested approval to purchase a Dodge Durango from Papik Motors for \$35,500.00. This is a 2023 budgeted item, but Vreeman recommends purchasing now due to vehicle availability and cost savings. Motion by Johnson, seconded by Hollingsworth to approve the purchase of a 2022 Dodge Durango on a fleet order from Papik Motors in Luverne, MN for \$35,500.00. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Highway Maintenance Worker Duane Miersma is retiring on October 5, 2022. Motion by Johnson, seconded by Wildermuth to accept Duane Miersma's resignation and retirement effective October 5, 2022. Motion carried unanimously.

HR Coordinator Feste reported that they are currently advertising for a Highway Maintenance Worker and a Mechanic.

HR Coordinator Feste requested board approval to start advertising for a County Assessor and put the Appraiser job on hold for now. Assessor Schmidt is planning to retire in Spring of 2023. Motion by Wildermuth, seconded by Nath to approve advertising for a County Assessor. Motion carried unanimously.

2023 COUNTY INSURANCE OFFERINGS AND CAFETERIA CONTRIBUTIONS

HR Coordinator Feste requested board approval to renew all of our current insurance offerings with the 2023 renewal rates and approve the Insurance Committee recommended cafeteria contributions of \$925 per month for health insurance single coverage or \$1,450 for family coverage. Motion by Wildermuth, seconded by Hollingsworth to approve the Insurance Committee recommendations for 2023 insurance offerings as recommended. Motion carried unanimously.

PERSONNEL

HR Coordinator Feste reported that the Employee Recognition Program will be on November 22, 2022 during the regular board meeting.

RESOLUTION 59-35-22

Auditor/Treasurer Amanda Sandy requested approval of Resolution 59-35-22, Resolution Authorizing the Sale of Tax Forfeited Land to a Governmental Subdivision. PID: 18-550-0850 described as: Lot seven (7) and eight (8), all in block three (3), Hubbard Bros. Addition also known as Hubbard Brothers Addition, City of Pipestone. Motion by Hollingsworth, seconded by Wildermuth to approve Resolution 59-35-22 Resolution Authorizing the Sale of Tax Forfeited Land to a Governmental Subdivision. Motion carried unanimously.

RESOLUTION 59-36-22 LPRW BOARD APPOINTMENTS

Motion by Johnson, seconded by Roskamp approving Resolution 59-36-22, Resolution Recommending the Appointment of Earl De Wilde, Randy Kraus, and Peter Petersen to the Lincoln Pipestone Rural Water System Board of Commissioners for a four-year term from January 1, 2023 through December 31, 2026. Motion carried unanimously.

COURTROOM BLINDS PURCHASE

Building and Grounds Maintenance Supervisor Wayne Drew requested approval to purchase installation of new shades on the Courtroom windows from Budget Blinds of Sioux Falls at a cost of \$9,610.00. Local vendors were contacted but declined to bid. Motion by Wildermuth, seconded by Hollingsworth to approve the quote from Budget Blinds of Sioux Falls for installation of new shades in the Courtroom at a cost of \$9,610.00. Motion carried unanimously.

2023 PRELIMINARY LEVY AND BUDGET RESOLUTION 59-33-22 AND 59-34-22

Motion by Johnson, seconded by Roskamp to adopt Resolutions 59-33-22 and 59-34-22 setting the 2022 preliminary levy at \$8,622,410.00 and approving the 2023 Preliminary Budget. Motion carried unanimously.

TRUTH IN TAXATION MEETING DATE

Motion by Hollingsworth, seconded by Nath to set the annual Truth in Taxation Meeting at 7:00p.m. on Monday, December 12, 2022 and the final budget adoption on December 27, 2022. Motion carried unanimously.

Motion by Johnson, seconded by Wildermuth to adjourn. Motion carried unanimously. Meeting adjourned at 10:03a.m.

Les Nath

Pipestone County Board Chairman

ATTEST: Steven Ewing

County Administrator