

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Luke Johnson, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Commissioner Chris Hollingsworth absent. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Roskamp to approve the agenda. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes: 8/23/2022 Commissioners Meeting, 8/30/2022 Special Meeting
2. Approve Auditors Warrants: 8/26/22, 9/1/22, 9/9/22
3. Approve Commissioners Warrants in the amount of \$360,194.94
4. Approve Hospital Warrants \$995,222.87
5. Approve August 2022 Treasurers Report

Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

| Vendor Name | Amount Paid |
|-------------------------------------|--------------|
| Johnson Controls, Inc | 204,568.11 |
| Ziegler Inc | 20,367.07 |
| Van Dyke Sanitation Inc | 13,662.49 |
| Visa-First Bank & Trust | 13,013.67 |
| Counties Providing Technology | 9,836.00 |
| Pipestone County Highway Department | 9,157.10 |
| DeGroot/Mary Ann | 5,863.00 |
| O’Neill O’Neill & Barduson | 4,924.00 |
| Sando Weed & Brush Control | 4,640.83 |
| Surplus Warehouse of Willmar Inc | 4,515.00 |
| Commissioner Of Transportation | 3,935.41 |
| MEnD Correctional Care, PLLC | 3,908.33 |
| Royal Tire Inc | 3,661.10 |
| Alpha Training & Tactics LLC | 2,971.56 |
| Edgerton Enterprise | 2,734.13 |
| TransMedic Billing | 2,294.52 |
| Morris Electronics Inc | 2,267.80 |
| Pipestone Publishing Co Inc | 2,098.13 |
| Warrants over \$2,000 | \$314,418.25 |
| Number of Claims under \$2,000 | 95 |
| Warrants under \$2,000 | \$45,776.69 |
| Total | \$360,194.94 |

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman opened bids on the following Highway surplus equipment. Bids received were as follows:

| | Jeff Taylor | Jacob Erickson | Dan Full | David Haroldson |
|---|-------------|----------------|----------|-----------------|
| Savin MP C5502A printer | | | | |
| Unit #7 – 2001 Chevy 1 ton sign truck | \$3,660 | \$3,380 | | |
| Unit #41 – Asphalt Patch Trailer | | \$130 | | |
| Unit #46 – 1986 flatbed trailer | \$620 | | \$100 | |
| Unit #51 – Shouldering Machine | | | | |
| Unit #57 – 1996 JD #45 blade | | \$190 | | |
| 1 – 500 gallon fuel barrel | \$135 | | \$525 | |
| 1 – Used 3 piece Cat rear rim and new 14R24 recap tire | | | | \$200 |
| 3- Used Cat grader steer tire and rim, 14R24 recap tire | | | | \$610 |
| 3 – Used 3 piece Cat 14R24 rear rims | | | | |
| 1 – Used JD 14R24 tire and rear rim | | | | |

Motion by Roskamp, seconded by Wildermuth to sell the surplus equipment to the high bidders in each category and allow Engineer Bergman to dispose of the rest of the equipment as he sees fit. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman reported that he is looking into ordering a Motor Grader by October 1 to avoid a potential 10% cost increase. This is a budgeted purchase for 2023. Bergman will report back with more concrete numbers at the September 27, 2022 board meeting.

In the past month the Maintenance crew has been working on ditch cleaning and gravel hauling for tiling projects.

FAIRGROUNDS GATE PURCHASE

Building and Grounds Maintenance Supervisor Wayne Drew requested approval to purchase new gates for the hog building at the Fairgrounds. Drew received a quote from Hog Slat in the amount of \$13,802.18. There is a \$10,400 grant available to offset the cost. Motion by Johnson, seconded by Roskamp to approve the bid for new hog building gates at the Fairgrounds from Hog Slat in the amount of \$13,802.18. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Supervisor Drew reported that he's working on obtaining carpet and painting bids for the former Southwestern Mental Health building.

JOHNSON CONTROLS SERVICE PROPOSAL AND PROJECT UPDATE

Johnson Controls Service Manager Dean Schulze presented a one-year service agreement for the Pipestone County Courthouse in the amount of \$36,000.00. Effective date of the agreement is September 1, 2022 through August 31, 2023. Motion by Roskamp, seconded by Wildermuth to approve the Johnson Controls Service Contract in the amount of \$36,000.00 effective September 1, 2022 through August 31, 2023. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Schulze also gave an update on the Courthouse HVAC upgrade project.

PERSONNEL

Human Resources Coordinator Cathy Feste requested board approval to form a Wellness Team, approve the Well-Being Team Job Description, and participate in the Workplace Wellness Collaborative. Motion by Wildermuth, seconded by Roskamp to approve the formation of a Wellness Team, approve the Well-Being Team Job Description, and participate in the Workplace Wellness Collaborative. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste requested board approval to adjust Patrol Sergeant Jeff Rowden's wage up by one step, and place on Step J of the pay plan effective on his position anniversary date of August 1, 2022 to correct a pay compression issue. Motion by Johnson, seconded by Wildermuth to place Patrol Sergeant Jeff Rowden on Step J of the pay plan effective August 1, 2022. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

SSTS PROGRAM GRANT AGREEMENT

Environmental Administrator Kyle Krier requested approval of the 2023 State of Minnesota Board of Water and Soil Resources MPCA SSTS Program Grant Agreement. This grant is for the following programs.

- 2023 – Septic Treatment Systems – NRBG (Pipestone County) \$18,600
- 2023 – Septic Treatment Systems Upgrade – NRBG (Pipestone County) \$33,418

Motion by Johnson, seconded by Roskamp to approve the 2023 State of Minnesota Board of Water and Soil Resources MPCA SSTS Program Grant Agreement. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CONDITIONAL USE PERMIT – CITY OF TROSKY

Environmental Administrator Kyle Krier presented the Finding of Fact, Conclusions, and Recommendations from the Pipestone County Planning Commission to grant a Conditional Use Permit to the City of Trosky to construct wastewater lagoons. The recommendation from the Planning Commission is to grant the Conditional Use Permit with the following conditions:

1. The project be constructed as presented.
2. Recommend that the City expand the proposed 15" tile which begins at 31st St to a point of outlet in main creek located in Brockberg pasture.
3. Applicant shall comply with all other Federal, State, and local permitting requirements.

Motion by Roskamp, seconded by Wildermuth to approve the Conditional Use Permit for the City of Trosky construction of wastewater lagoons with the conditions presented. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

2023 COUNTY ATTORNEY BUDGET PRESENTATION

County Attorney Damain Sandy presented the 2023 County Attorney department budget.

2021 FUND BALANCE REPORT

Auditor/Treasurer Amanda Sandy reviewed the 2021 end of the year balances for the Non-Spendable, Restricted, and Assigned Fund balances. Motion by Johnson, seconded by Wildermuth to approve the 2021 end of the year fund balance report as follows:

| Account # | Description | 1/1/21 Balance | Increase/Decrease | 12/31/21 Balance |
|--------------------------------|---|----------------|-------------------|------------------|
| Non Spendable Accounts: | | | | |
| 01-000-2703 | Non Spendable: Missing Heirs | \$ 6,523.18 | \$ - | \$ 6,523.18 |
| Restricted Accounts: | | | | |
| 01-000-2717 | Restricted: Health Cost Management Program | \$ 756.50 | \$ - | \$ 756.50 |
| 01-000-2751 | Restricted: Elections | \$ 10,193.93 | \$ - | \$ 10,193.93 |
| 01-000-2752 | Restricted: Law Library | \$ 27,796.70 | \$ 6,174.12 | \$ 33,970.82 |
| 01-000-2754 | Restricted: Recorder Technology Fund | \$ 44,373.07 | \$ 9,882.08 | \$ 54,255.15 |
| 01-000-2755 | Restricted: Recording Process Compliance | \$ 95,903.82 | \$ 1,647.29 | \$ 97,551.11 |
| 01-000-2756 | Restricted: Enhanced 911 | \$ (35,962.23) | \$ 58,850.71 | \$ 22,888.48 |
| 01-000-2759 | Restricted: Federal Covid ARPA | \$ - | \$ 878,483.25 | \$ 878,483.25 |
| 01-000-2764 | Restricted: Sheriff's Contingency | \$ 3,211.64 | \$ 1,788.36 | \$ 5,000.00 |
| 01-000-2765 | Restricted: School Resource Officer | \$ - | \$ - | \$ - |
| 01-000-2768 | Restricted: Aggregate Pit Restoration | \$ 20,864.62 | \$ 3,024.85 | \$ 23,889.47 |
| 01-000-2779 | Restricted: Probation Supervision Fees | \$ 22,017.75 | \$ (1,473.89) | \$ 20,543.86 |
| 01-000-2780 | Restricted: DWI Fees | \$ 800.75 | \$ - | \$ 800.75 |
| 01-000-2781 | Restricted: Redemption of Forfeitable Motor Vehicle | \$ 4,910.00 | \$ (53.45) | \$ 4,856.55 |
| 01-000-2782 | Restricted: Adm Drug Forfeiture Money | \$ 5,698.41 | \$ 36,887.60 | \$ 42,476.01 |
| 01-000-2783 | Restricted: Jail Canteen Fund | \$ 2,272.40 | \$ (160.00) | \$ 2,112.40 |
| 01-000-2785 | Restricted: Permit to Carry Fees | \$ 20,414.08 | \$ (12,157.85) | \$ 8,256.23 |
| 01-000-2792 | Restricted: Septic/Sewer Loans | \$ 28,493.24 | \$ (6,135.95) | \$ 22,357.29 |
| Assigned Accounts: | | | | |
| 01-000-2802 | Assigned: Elections | \$ 56,893.88 | \$ (9,656.95) | \$ 47,236.93 |
| 01-000-2805 | Assigned: Buildings | \$ 107,656.90 | \$ - | \$ 107,656.90 |
| 01-000-2806 | Assigned: Capital Improvements | \$ 208,749.97 | \$ 1.88 | \$ 208,751.85 |
| 01-000-2814 | Assigned: Ambulance | \$ 185,429.03 | \$ (120,930.00) | \$ 64,499.03 |
| 01-000-2815 | Assigned: Solid Waste/Recycling | \$ 571,866.49 | \$ (42,135.51) | \$ 529,730.98 |
| 01-000-2818 | Assigned: Riparian Aid Grant | \$ 314,286.60 | \$ 26,346.45 | \$ 340,633.05 |
| 01-000-2826 | Assigned: County Septic Loan Program | \$ 61,084.30 | \$ (44,443.93) | \$ 16,640.37 |
| 01-000-2827 | Assigned: Radio Communications Systems | \$ 45,000.00 | \$ - | \$ 45,000.00 |
| 01-000-2828 | Assigned: Computer Software/IT Equipment | \$ 200,211.87 | \$ (8,567.83) | \$ 191,644.04 |
| 01-000-2855 | Assigned: School Resource Officer | \$ 76,246.71 | \$ (48,351.79) | \$ 27,894.92 |

Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

MNDOT CHIP PLAN

MN DOT Representatives Megan DeSchepper and Tony Pfau joined the meeting to review the ATP Area Transportation Improvement Program from 2023 through 2026 and the Ten-Year Capital Highway Improvement Plan (CHIP) from 2023 through 2032.

OUT OF STATE TRAVEL REQUEST

County Administrator Steve Ewing requested approval to allow Veterans Service Officer Renae Schuch to attend the VFW National Level Service Officer Training in Annapolis, MD from September 18, 2022 to September 22, 2022. VSO Schuch has applied for a grant from the VFW National Organization and was selected as a recipient of the VFW Service Officer Scholarship for live attendance at the VFW's 2022 Skill Level Training session. All of her travel, lodging, and conference fees are covered at no cost to Pipestone County. Motion by Roskamp, seconded by Wildermuth to approve Renae Schuch's

attendance at the VFW National Level Service Officer Training in Annapolis, MD from September 18, 2022 to September 22, 2022. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

MURRAY COUNTY DITCH RESOLUTIONS

Administrator Ewing requested approval of two joint Resolutions with Murray County and Pipestone County for establishing a joint drainage authority for Murray County Ditch 7 and Murray County Ditch 21. The Pipestone County Representatives on the Joint Drainage Authority will be Commissioners Luke Johnson and Dallas Roskamp. Motion by Johnson, seconded by Wildermuth to approve the joint Murray County / Pipestone County Resolutions establishing a Joint Drainage Authority for Murray County Ditch 7 and Murray County Ditch 21. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

SOUTHWEST MINNESOTA ARTS COUNCIL

Motion by Wildermuth, seconded by Roskamp to join in as a contributor of the Southwest Minnesota Arts Council and support a contribution of \$500 for fiscal year 2023. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Wildermuth: Pipestone Solid Waste, PrimeWest, PrimeWest Quality Control, SWHHS Finance Committee, SWHHS Board, PCMC Quality Control, SMOC, Building and Grounds, ACE, Building and Grounds, Budget Meeting.

PIPESTONE COUNTY MUSEUM BUDGET

Pipestone County Museum Director Susan Hoskins reported on the past year's activities and reviewed the 2023 Museum budget.

COMMITTEE REPORTS

Commissioner Roskamp: Fair Board, Canvassing Board, Plum Creek Library, Budget Meetings.

Commissioner Johnson: Ditch Committee, SWCD, Canvassing Board, PCMC Plant Operations, AMC Strategic Planning, PCMC, Highway 23 Coalition, Avera Consultants, Budget Meeting, Union Negotiation Committee, Highway 23 Coalition Projects Committee, Area II, RCRC, MRC Executive Committee.

Commissioner Nath: PrimeWest, Southwestern Mental Health, SWCD, PCMC Plant Operations, SWHHS, Radio Executive Board, Personnel, Building and Grounds.

2023 ASSESSOR BUDGET PRESENTATION

Assessor Joyce Schmidt reviewed the 2023 Assessor Department budget.

Motion by Wildermuth, seconded by Roskamp to adjourn. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 11:50a.m.

Les Nath

Pipestone County Board Chairman

ATTEST: Steven Ewing

County Administrator