

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Luke Johnson, Dallas Roskamp, and Dan Wildermuth. Human Resources Coordinator Cathy Feste was also present. County Administrator Steve Ewing and Commissioner Chris Hollingsworth absent. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Roskamp to approve the agenda. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**CONSENT AGENDA**

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes: 7/12/2022 Commissioners Meeting
2. Approve Commissioners Warrants in the amount of \$223,037.30
3. Approve Auditors Warrants 7/15/22, 7/22/22, 7/26/22
4. Approve Hospital Warrants in the amount of \$344,376.96

Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
Engbarth Directional Drilling Inc	78,729.10
Pipestone County Auditor-Treasurer	27,500.00
Pipestone Soil & Water Cons Dist	26,640.00
TrueNorth Steel	24,662.80
Woelber Excavating	14,982.46
G&S Body Shop Inc	6,103.95
Emergency Automotive Technologies Inc	4,879.39
MEnD Correctional Care, PLLC	3,908.33
Morris Electronics Inc	3,722.74
Pipestone County Highway Department	3,678.74
Pipestone County Medical Center	3,377.91
Edgerton Enterprise	3,349.38
Midwest Alarm Company, Inc	2,572.09
PDQ.com	2,256.00
Warrants over \$2,000	\$206,362.89
Number of Claims under \$2,000	38
Warrants under \$2,000	\$16,674.41
Total	\$223,037.30

**ROAD AND BRIDGE ITEMS**

Engineer Nick Bergman requested approval to switch the recently approved warranty from the Edgerton blade to the Ruthton blade, since the Edgerton blade has already had the main warranty items repaired. The following bids were received:

Ziegler Cat:	\$16,675.00	24 month / 2000 hrs for powertrain / hydraulic warranty.
Ziegler Cat:	\$21,332.50	24 month / 2500 hrs for powertrain / hydraulic warranty.

Motion by Wildermuth, seconded by Johnson to purchase the 24-month warranty for \$16,675.00 from Ziegler Cat for the Ruthton blade in lieu of the Edgerton blade warranty. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**INFORMATION TECHNOLOGY PURCHASES**

Information Technology (IT) Director Bill Folger requested renewal and upgrade of the Veeam Backup and Replication Enterprise to Enterprise Plus. This would complete the separation and segregation of Law Enforcement Information servers and storage. The current Veeam licensing is established through Morris Electronics, Inc. in Morris, MN. Quotes received from Morris Electronics were as follows:

Two Years	\$28,988.42
Three Years	\$37,142.42

Motion by Johnson, seconded by Roskamp to approve the quote from Morris Electronics, Inc. for a three-year renewal of Veeam licensing at a cost of \$37,142.42. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

IT Director Folger requested approval to purchase a new multi-function printer shared between Administration, Human Resources, Information, Technology, and Building and Grounds. Quotes received were as follows:

Motion by Wildermuth, seconded by Nath to approve the purchase of a Sharp BP-70C45 from Access Systems of Sioux Falls, SD for \$7,270.00 plus \$26.00 monthly. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

IT Director Bill Folger requested approval to replace the original Storage Area Network (SAN) with a new SAN. Quotes received for fifteen (15) new Storage Area Network (SAN) SSD drives were as follows:

Morris Electronics, Inc. Morris, MN

HPE Smart Array 2050 SAN 1.9TB 2.5" SSD Drives 15 each  
\$21,093.75

Shi, Somerset, NJ

HPE Smart Array 2050 SAN 1.9TB 2.5" SSD Drives 15 each  
\$33,279.75

Motion by Roskamp, seconded by Wildermuth to purchase fifteen Storage Area Network (SAN) SSD drives from Morris Electronics, Inc. in Morris, MN for \$21,093.75. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **MINETT-KRANTZ INSPECTION REPORT**

Environmental Administrator Kyle Krier presented the Operation and Maintenance Observations Checklist for the Minett-Krantz Dam. The inspection was completed by AREA II Engineering Technician Joe DeSchepper. Motion by Johnson, seconded by Wildermuth to approve the Inspection Report and authorize Board Chair signature. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **SEPTIC LOAN PROGRAM**

Environmental Administrator Kyle Krier requested approval to add \$100,000 from the general fund into the County Septic Loan Program to continue to loan money to landowners for septic system upgrades. Terms of the loan are a seven-year payback at 3% interest and the program has been successful since its implementation. Motion by Johnson, seconded by Wildermuth to approve the \$100,000 fund transfer from the general fund to the Septic Loan Program account. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **FEEDLOT PUBLIC MEETINGS – 9:30A.M.**

Environmental Administrator Kyle Krier and Ben Hanenburg joined the meeting. A feedlot public meeting was held for Greg Hanenburg's proposed construction of a new feedlot located in the NE Quarter of Section 4 in Osborne Township, Pipestone County. The new feedlot will consist of a total confinement barn with an under barn concrete manure storage pit. The barn will house 2400 swine finishers for a total of 720 animal units. No public comment was received.

A feedlot public meeting was held for Scott Wassink's expansion/modification of his existing feedlot located in the NW ¼ of Section 30 of Osborne Township, Pipestone County. The existing feedlot is capable of housing 680 head of finishing cattle and 400 head of backgrounding cattle for a total of 960 animal units. Administrator Krier reported that he will be reducing his final animal count to 999. No public comment was received.

#### **PERSONNEL**

Human Resources Coordinator Cathy Feste requested approval of revised job descriptions for Deputy Treasurer I and Deputy Treasurer II. Motion by Johnson, seconded by Roskamp to approve the revised Deputy Treasurer I and Deputy Treasurer II job descriptions. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **PUBLIC MEETING – CLASSIFICATION OF TAX-FORFEITED LAND – 10:00AM**

Auditor/Treasurer Amanda Sandy presented information on the tax forfeited land for public sale. City Administrator Jeff Jones expressed interest of the City to acquire parcel 18.550.0850, 622 3rd Ave SW pursuant to MN Statute 282.01, subd. 1a (d)(1) to correct blighted conditions.

Motion by Wildermuth, seconded by Johnson to open the public meeting for classification of tax-forfeited land. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting opened at 10:07a.m. No public comment was received.

Motion by Wildermuth, seconded by Johnson to classify the list of tax-forfeited land for public sale as non-conservation land. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Wildermuth, seconded by Johnson to close the meeting for classification of tax-forfeited land. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Public meeting closed at 10:09a.m.

County Auditor/Treasurer Amanda Sandy presented a list of tax-forfeited properties, reviewed the descriptions and condition and presented the following information on the Assessor's estimated value and recommended basic sale prices.

Motion by Wildermuth, seconded by Roskamp to convey parcel 18.550.0850 to the City of Pipestone for \$1.00. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Johnson, seconded by Nath to set the basic sale price for parcel 14.200.0970 at half of the recommended basic sale price, \$6,000.00. Yeas: Johnson, Nath, Wildermuth. Nay: Roskamp. Absent: Hollingsworth. Motion carried.

Motion by Wildermuth, seconded by Roskamp to set the basic sale price for parcel 18.800.0610 at \$28,000.00. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Roskamp, seconded by Wildermuth to set the basic sale price for parcel 18.112.0090 at \$72,000.00. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Johnson, seconded by Wildermuth to set the basic sale price for parcel 21.260.0740 at \$500.00. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **RESOLUTION 59-29-22 TERMS FOR THE SALE OF TAX-FORFEITED LAND IN PIPESTONE COUNTY**

Motion by Wildermuth, seconded by Roskamp to adopt Resolution 59-29-22 that sets the terms for the sale of Tax Forfeited Land, including the basic sale price, the conditions and special assessments if any. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **RESOLUTION 59-30-22**

Motion by Johnson, seconded by Wildermuth to adopt Resolution 59-30-22 that classifies the List of Tax Forfeited Land as non-conservation land, approves the basic sale prices, and authorizes public sale of tax forfeited land pursuant to M.S. 282.01. This Resolution also approves the notice of sale and auction date of 10:00a.m. on Wednesday, August 24, 2022 in the Commissioners Room. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **PERSONNEL**

Human Resources Coordinator Cathy Feste requested approval to hire Deputy Sheriff Quentin Johnson as a full-time Highway Maintenance Worker at Step K of the pay plan. His anticipated start date will be August 15, 2022 and he is willing to stay on as a part-time Deputy Sheriff. Motion by Johnson, seconded by Nath to approve the hiring of Quentin Johnson as a full-time Highway Maintenance Worker on Step K of the pay plan. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste requested approval to hire Mechanic Troy Haman as a full-time Highway Maintenance Worker on Step F of the pay plan effective September 1, 2022. Motion by Johnson, seconded by Wildermuth to approve hiring Troy Haman as a Highway Maintenance Worker on Step F of the pay plan effective September 1, 2022. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste reported that Jaime Guardado resigned as a full-time Jailer/Dispatcher effective July 26, 2022. Guardado is staying on as a part-time Jailer/Dispatcher.

HR Coordinator Feste reported that the Sheriff's Office would like to hire Jailer/Dispatcher Intern Caleb Ver Hey as a part-time Jailer/Dispatcher effective July 27, 2022 on Step A of the pay plan. Motion by Roskamp, seconded by Johnson to approve hiring Caleb Ver Hey as a part-time Jailer/Dispatcher effective July 27, 2022. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **A.C.E. BOARD APPOINTMENT**

HR Coordinator Cathy Feste reported that Michelle Baumhoefner is requesting that a Pipestone County Commissioner be appointed to the A.C.E. (Advocate, Connect, Educate) of SW Minnesota Joint Powers Board. Motion by Wildermuth, seconded by Roskamp to add A.C.E. of Southwest Minnesota to the Pipestone County Committee Assignment and be approved for mileage and per diem. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Johnson, seconded by Roskamp to appoint Commissioner Wildermuth to the A.C.E. Joint Powers Board. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **VANGUARD CONTRACT RENEWAL**

HR Coordinator Cathy Feste reported that Assessor Joyce Schmidt is requesting approval of a 7-year service contract with Vanguard Appraisals, Inc. The Assessor's Office uses Vanguard for their valuation process and to generate valuation notices. Cost of the product is \$13,750.00 annually. Motion by Roskamp, seconded by Wildermuth to approve the Vanguard 7-year contract at a cost of \$13,750.00 annually and authorize Board Chair or County Administrator signatures. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth.

#### **2023 BUDGET SESSIONS**

HR Coordinator Feste reported that County Administrator Steve Ewing is requesting the board schedule 2023 Budget Meetings as follows:

August 9, 2022 at the Commissioners Meeting and afternoon

August 23, 2022 at the Commissioners Meeting

August 30, 2022 at a Special Commissioners Meeting

September 13, 2022 at the Commissioners Meeting and afternoon if needed

Motion by Roskamp, seconded by Wildermuth to schedule the budget meetings as presented. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth.

Motion carried.

Motion by Wildermuth, seconded by Johnson to adjourn. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 10:51a.m.

Les Nath

ATTEST: Cathy Feste

Pipestone County Board Chairman

Human Resources Coordinator