

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Chris Hollingsworth, Luke Johnson, Dallas Roskamp and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Roskamp to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Hollingsworth, seconded by Johnson to approve the consent agenda as follows:

1. Approve Minutes of 2/22/2022 Commissioner Meeting
2. Approve Auditors Warrants 2/24/22, 3/4/22
3. Approve Commissioner Warrants in the amount of \$248,958.84
4. Approve Hospital Warrants \$585,235.60
5. Approve Treasurer’s Report February 2022

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
Johnson Controls, Inc	65,423.77
Stryker Sales Corporation	24,023.20
Eide Bailly LLP	19,000.00
Alpha Wireless Communications Co	15,934.32
Van Dyke Sanitation Inc	13,542.12
Good Septic & Excavating	12,436.27
Pipestone County Auditor-Treasurer	11,500.00
Nobles County Auditor Treasurer	11,280.00
Red Cedar Consulting, LLC	5,875.00
Stout & Evink Plumbing & Heating Inc.	5,735.00
Counties Providing Technology	4,918.00
Motorola Solutions Inc	4,583.50
Erickson Engineering Co Inc	3,996.00
Lyon County Jail	3,960.00
LSQ Funding Group, L.C.	3,329.65
Visa-First Bank & Trust	2,709.40
M&H Hardware	2,404.99
Spartz Plumbing & Heating Inc	2,359.51
Edgerton Enterprise	2,348.14
TransMedic Billing	2,247.05
Warrants over \$2,000	\$217,605.92
Number of Claims under \$2,000	89
Warrants under \$2,000	\$31,352.92
Total	\$248,958.84

**HVAC UPGRADE PROGRESS REPORT**

Johnson Controls Service Manager Dean Schulze and Account Executive Marty Gilbertson presented information on the Pipestone County Courthouse / Law Enforcement Center HVAC system upgrade currently in progress.

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

**SURPLUS EQUIPMENT DECLARATION**

Engineer Bergman reported that the County Highway department has some surplus equipment and asked the Board if they would be ok with offering to Cities and Townships first via sealed bid, and approve or deny those bids. Anything not sold via sealed bid would be posted on the state surplus auction website. Consensus of the Board to offer the surplus equipment to Pipestone County Cities and Townships first.

**CIVIL 3D SOFTWARE SUBSCRIPTION**

Engineer Bergman requested approval to purchase two seats of Civil 3D design software. Bids received were as follows:

<b>Supplier</b>	<b>Total</b>
DLT Solutions, LLC	\$4,306.14
Autodesk, Inc.	\$4,410.00

Motion by Hollingsworth, seconded by Roskamp to purchase a 1-year subscription to Civil 3D software from DLT Solutions, LLC for \$4,306.14. Motion carried unanimously.

#### **FWD TESTING**

Engineer Bergman requested approval to move forward with Falling Weight Deflectometer (FWD) testing to determine the different strength factors of an existing road. The information received from this testing can be used to alter construction plans in order to reach a desired outcome in the most inexpensive manner. The quote received from Braun Intertec for 39.3 miles of testing is \$9,358.60. Motion by Hollingsworth, seconded by Wildermuth to approve the quote from Braun Intertec for \$9,358.60. Motion carried unanimously.

#### **GUTTER BROOM PURCHASE**

Engineer Bergman requested approval to purchase a Gutter Broom attachment from Ziegler Cat for \$3,664.00. This is a state contract bid and is brand specific. Motion by Wildermuth, seconded by Nath to approve the bid from Ziegler Cat for the purchase of a Gutter Broom Attachment for \$3,664.00. Motion carried unanimously.

#### **EXCAVATOR PURCHASE**

Engineer Bergman presented the following bids for an Excavator replacement.

<b>Model and Dealer</b>	<b>Price</b>	<b>Trade In</b>	<b>Net Trade Cost</b>	<b>Warranty</b>
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JD 210

RDO Equipment	\$283,394.00	\$56,000.00	\$227,394.00	84 month /5,000 hr warranty
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CAT 320

Ziegler Cat	\$299,915.10	\$32,850.00	\$267,065.10	84 month /3,500 hr warranty
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Motion by Johnson, seconded by Hollingsworth to approve the quote from RDO Equipment to purchase a JD 210 Excavator at a net cost of \$227,394.00 after trade in. Motion carried unanimously.

#### **EXTENDED WARRANTY**

Engineer Bergman discussed an extended 3-year/3,000-hour powertrain/hydraulic warranty for the Edgerton Blade. Bergman stated he may want to consider a 2-year warranty as a more cost-effective option. Consensus of the Board to have Engineer Bergman look into alternate warranty options and bring back for approval.

#### **MAINTENANCE UPDATES**

Engineer Bergman reported on February maintenance activities including ditch cleanup, burning tree piles, and 3 snow plowing days.

#### **TAX ABATEMENT REQUEST**

Auditor/Treasurer Amanda Sandy joined the meeting and requested the Board set a public hearing date for two proposed property tax abatement requests from Clayton and Amy Johnson, and Kyle and Elizabeth Wassink, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995. Motion by Wildermuth, seconded by Roskamp to set a public hearing date for March 22, 2022 at 10:00 a.m. in the Commissioners Room of the Courthouse. Motion carried unanimously.

#### **AUTHORIZED SIGNATORY APPROVAL**

Auditor/Treasurer Amanda Sandy requested approval to add both herself and Deputy Treasurer Pam Thies as Pipestone County authorized signatories on all accounts at official depositories for Pipestone County. Motion by Johnson, seconded by Hollingsworth to approve Auditor/Treasurer Amanda Sandy and Deputy Treasurer Pam Thies as authorized signatories on all accounts at official depositories for Pipestone County. Motion carried unanimously.

#### **2021 COUNTY FEEDLOT OFFICER ANNUAL REPORT**

Environmental Administrator Kyle Krier presented the 2021 County Feedlot Officer Annual Report. Motion by Johnson, seconded by Wildermuth to approve the 2021 County Feedlot Officer Annual Report as presented. Motion carried unanimously.

#### **PERSONNEL**

Human Resources Coordinator Cathy Feste requested approval of the County Recorder job description, and approval to send to Gallagher compensation consultants for pay plan placement. Motion by Hollingsworth, seconded by Roskamp to approve the Recorder job description and send to Gallagher Compensation Consulting for approval. Motion carried unanimously.

HR Coordinator Feste announced that Recorder Mary Ann De Groot's board recognition will be at the March 22, 2022 board meeting, and she will have a retirement Open House on March 25, 2022 in the Community Room of the Courthouse.

#### **COMMITTEE REPORTS**

Commissioners reported on the following Committee Meetings:

Commissioner Roskamp: Edgerton Chamber of Commerce, Plum Creek Library, Fischbach Meeting.

Commissioner Wildermuth: Veterans Memorial, Casey Jones Trail, RMEB, SW MN 18 Consortium, SWHHS, Audit Committee, PrimeWest Law Suit Zoom, Caring Hands Dental Clinic, SMOC, Fischbach Meeting, Road and Bridge Hearing.

Commissioner Johnson: PCMC Union Negotiations, PCMC Plant Operations, Highway 23 Coalition, Prime Health, Fischbach Meeting, AMC Board, Annual Road and Bridge Hearing, MRC, AMC Legislative Conference, Highway 23 Coalition Strategic Planning Session, AREA II, RCRCA.

Commissioner Hollingsworth: Nurse Family Partnership, Personnel, PCMC Executive Committee, Road and Bridge Annual Hearing.

Commissioner Nath: PrimeWest, PCMC Union Negotiations, SWCD, PCMC Plant Operations, Audit Committee, PrimeWest, Executive Radio Board, Fischbach Meeting, Road and Bridge Annual Hearing.

**BID OPENINGS – SEAL COATS AND OVERLAYS – 10:30A.M.**

County Engineer Nick Bergman and Attorney Damain Sandy joined the meeting. Engineer Bergman opened the following 2022 Seal Coat bids:

<b>Planholder</b>	<b>Address</b>	<b>Bid Total</b>
Astech Corp	St. Cloud, MN	\$518,943.26
Morris Sealcoat & Trucking, Inc.	Morris, MN	\$483,690.01

Engineer Bergman opened the following 2022 Overlay bids:

<b>Planholder</b>	<b>Address</b>	<b>Bid Total</b>
Central Specialties, Inc.	Alexandria, MN	\$3,469,787.40
Duininck, Inc.	Prinsburg, MN	\$4,026,260.17

Attorney Sandy reported that bid bonds were acceptable for both projects. Bids were taken for review.

**BID AWARDS**

Engineer Bergman reported that all the bids checked out, and recommended awarding to the low bidders.

Motion by Johnson, seconded by Roskamp to award the 2022 Overlay project to Central Specialties, Inc. at a cost of \$3,469,787.40. Motion carried unanimously.

Motion by Wildermuth, seconded by Roskamp to award the 2022 Seal Coat project to Morris Sealcoat & Trucking, Inc. at a cost of \$483,690.01. Motion carried unanimously.

Motion by Wildermuth, seconded by Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 11:29 A.M

Les Nath  
Pipestone County Board Chairman

ATTEST: Steven Ewing  
County Administrator