

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Chris Hollingsworth, Luke Johnson, Dallas Roskamp and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Roskamp to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Minutes of 1/25/2022 Commissioner Meeting
2. Approve Auditors Warrants 1/28/22, 2/4/22
3. Approve Commissioner Warrants in the amount of \$319,831.56
4. Approve Hospital Warrants \$639,970.74

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
Johnson Controls, Inc	62,923.49
Buffalo Ridge Drug Task Force	42,408.00
Murray County Sheriff's Office	34,458.26
Visa-First Bank & Trust	18,974.62
Nobles County Sheriff	17,229.13
Pipestone County Sheriff's Office	17,229.13
Van Dyke Sanitation Inc	13,506.27
Nobles County Auditor Treasurer	12,350.00
Centerpoint Energy Property Tax Division	11,065.95
Environmental Systems Research Inst Inc	10,313.07
Counties Providing Technology	9,820.00
RTVision Inc	7,500.00
O'Neill O'Neill & Barduson	5,414.03
Pipestone/City Of	5,290.00
Polk County Highway Department	3,000.00
One Office Solution	2,707.21
PK Safety Supply	2,614.00
Area II MN River Basin Projects Inc	2,518.00
Rural Minnesota Energy Board	2,500.00
TransMedic Billing	2,234.76
Swenny's Towing	2,125.00
MN WEST- Worthington	2,095.50
Warrants over \$2,000	\$288,276.42
Number of Claims under \$2,000	71
Warrants under \$2,000	\$31,555.14
Total	\$319,831.56

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

**RESOLUTION 59-11-22**

Engineer Bergman requested the board approval of Resolution 59-11-22 for Grant Agreement to State Transportation Fund Local Bridge Replacement Program Terms and Conditions. The Resolution states that Pipestone County has applied for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 59K55, SAP 059-604-007. The amount of the grant has been determined to be \$56,495.00. Motion by Hollingsworth, seconded by Wildermuth to approve Resolution 59-11-22 for Grant Agreement to State Transportation Fund Local Bridge Replacement Program Terms and Conditions and the accompanying State of Minnesota Local Bridge Replacement Program Grant Agreement. Motion carried unanimously.

**GRAVEL SCREENING FINAL PAYMENT**

Engineer Bergman requested approval of final payment for 2020 Gravel Screening (CP 2020-100) to Wm D Scepaniak Inc, from Holdingford, MN in the amount of \$3,369.01. Motion by Johnson, seconded by Roskamp to approve the final payment for 2020 Gravel Screening (CP 2020-100) to Wm D Scepaniak Inc, from Holdingford, MN in the amount of \$3,369.01. Motion carried unanimously.

**CONSTRUCTION MATERIAL PURCHASE**

Engineer Bergman presented two quotes for purchase of crack sealant material, mastic material, and mastic machine rental.

**Brock White**

(Mastic) 1950lb/pallet x 11 pallets x \$0.59/lb = \$12,655.50

(Crack Sealant) 1950lb/pallet x 11 pallets x \$0.71/lb =	\$15,229.50
Mastic Machine rental =	\$2,065.00
Freight =	\$3,000.00
TOTAL =	32,950.00

**Midstates**

(Mastic) 1950lb/pallet x 11 pallets x \$0.66/lb =	\$14,049.75
(Crack Sealant) 1950lb/pallet x 11 pallets x \$0.706/lb =	\$15,143.70
Mastic Machine rental =	\$3,550.00
Freight =	\$0.00
TOTAL =	32,743.45

Engineer Bergman recommended approval of the quote from Brock White due to the flexibility on their rental schedule. Motion by Wildermuth, seconded by Nath to approve the quote from Brock White for purchase of crack sealant material, mastic material, and mastic machine rental in the amount of \$32,950.00. Motion carried unanimously.

**GRAVEL TILING PROJECTS**

Engineer Bergman reported that the Highway department would like to tile two areas in the County this summer and compare results on these roads to the ditch cleaned miles to determine which one is most cost effective. The two areas that would be tiled initially are CR 61 from US 75 to Newalta Dairy and CR 73 from CSAH 7 north at 1.5 miles. Estimated tiling cost is between \$9,000 to \$13,000 per mile. The County would use wheelage tax money for this expense. Motion by Hollingsworth, seconded by Johnson to send out a bid request for the proposed tiling projects. Motion carried unanimously.

**ANNUAL ROAD AND BRIDGE HEARING**

Engineer Bergman requested the Board set a date for the Annual Road and Bridge Hearing. Motion by Johnson, seconded by Roskamp to set the Annual Road and Bridge Hearing for February 28, 2022 at 9:00a.m. at the EMS Building Conference Room. Motion carried unanimously.

**MAINTENANCE UPDATES**

Engineer Bergman reported on January maintenance activities including tree removal, snow plowing, and ice removal.

Engineer Bergman reported that the intersection study on the corner of Highway 30 and 8th Ave SW in the City of Pipestone has been approved, and more info will follow later this year.

**AIR CLEANING SYSTEM**

Building and Grounds Maintenance Supervisor Wayne Drew presented a quote from Mechanical Sales, Sioux Falls, SD for an Atmos Air project installation in all County building's HVAC systems. The Atmos Air systems disinfect air in occupied spaces to kill bacteria and viruses, reduce dust and particulate matter from breathable airstream and help reduce allergies and irritation to employees and customers at our buildings. Cost of the units is \$32,300 for 28 devices, with 17 to be installed in the Courthouse and Law Enforcement Center, 1 at Highway, 4 at EMS, and 6 at the Health and Human Services Building. There will be additional costs for local electricians to wire the units, but installation can be done by current Maintenance staff. This project is eligible to be funded by ARPA dollars. Motion by Wildermuth, seconded by Hollingsworth to approve the purchase and installation of 28 Atmos Air Units at a cost of \$32,300 with the purchase to come out of ARPA funds. Motion carried unanimously.

**PERSONNEL**

Human Resources Coordinator Cathy Feste requested approval of a Jailer/Dispatcher Student Trainee job description, and approval to hire a Student Intern this spring to train with current Jailer/Dispatchers. Pay rate for this position would be \$18.00 per hour. Motion by Hollingsworth, seconded by Wildermuth to approve the Jailer/Dispatcher Student Trainee job description and approve the hiring of one position at \$18.00 per hour. Motion carried unanimously.

HR Coordinator Feste announced that Jaime Guardado and Doug Carstensen are starting as full-time Jailer/Dispatchers on Monday, February 14, 2022.

**COMMITTEE ASSIGNMENTS**

Administrator Steve Ewing reviewed the revised 2022 Committee Assignments Listing. Motion by Hollingsworth, seconded by Roskamp to approve the updated 2022 Committee Assignments Listing. Motion carried unanimously.

**COMMITTEE REPORTS**

Commissioners reported on the following Committee Meetings:

Commissioner Roskamp: PCMC Winter Trustee Conference, PCMC, Organizational Meeting, Fair Board (2), Rural Minnesota Energy Board, TAC Meeting

Commissioner Wildermuth: MHA, SMOC (2), SWHHS, PrimeWest, Casey Jones Trail, Rural Minnesota Energy Board, CERTS, Friends of Scouting.

Commissioner Johnson: PCMC Plant Operations, District 8 Land Use, SWCD, Meeting with Senator Weber, Highway 23 Projects, Phone Interview with Highway 23 Coalition, PCMC, AMC Board, Solid Waste, PCMC, Highway 23 Coalition, AREA II/RCRCA, MNA Union Negotiations at PCMC

Commissioner Hollingsworth: Personnel, Toward Zero Deaths Coalition, PCMC Board, Safety Committee.

Commissioner Nath: Organizational Meeting, Personnel, Southwest Mental Health, PCMC, Prairie Center Meeting, SWHHS, Radio Board, PCMC Executive Board.

Motion by Johnson, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:10a.m.

Les Nath

ATTEST: Steven Ewing

Pipestone Co. Board Chairman    County Administrator