

Pipestone County Commissioner Meeting
December 14, 2021

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Chris Hollingsworth, Les Nath, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes of November 23, 2021 Commissioners Meeting
2. Approve Auditors Warrants 11/24/21, 12/1/21, 12/3/21, 12/10/21
3. Approve Commissioners Warrants in the amount of \$271,191.60
4. Approve Hospital Warrants in the amount of \$448,211.13
5. Treasurers Report November 2021

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
Morris Electronics Inc	34,217.93
Regents Of The University Of Minnesota	30,902.50
Pipestone/City Of	22,372.24
MN IT Services	16,200.00
Good Septic & Excavating	15,056.99
Van Dyke Sanitation Inc	13,549.75
Visa-First Bank & Trust	11,012.22
Tri State Garage Door Inc	10,184.00
Compass Minerals	9,427.72
Rupp Construction Company Inc	9,251.20
Pipestone County Highway Department	8,338.80
Treasury Division, Finance	5,264.80
O'Neill O'Neill & Barduson	4,886.00
Counties Providing Technology	4,779.00
Royal Tire Inc	4,455.92
Nobles County Auditor Treasurer	4,340.00
Pipestone County Medical Center	3,744.41
Mid-American Research Chemical	3,530.01
Kiesler's Police Supply Inc	2,941.30
Stout & Evink Plumbing & Heating Inc.	2,493.74
IdentiSys Inc	2,465.34
Newman Signs Inc	2,251.22
BioAg Energy Services	2,218.36
MN Counties Intergovernmental Trust	2,213.00
Buffalo Ridge Concrete Inc	2,203.34
TransMedic Billing	2,124.80
Warrants over \$2,000	\$230,424.59
Number of Claims under \$2,000	103
Warrants under \$2,000	\$40,767.01

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Total	<u>\$271,191.60</u>
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PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman requested the Board set a bid opening time for culvert projects SAP 059-599-110, SAP 059-599-112, SAP 059-599-114, and SAP 059-604-007. Motion by Wildermuth, seconded by Roskamp to set the bid opening for projects SAP 059-599-110, SAP 059-599-112, SAP 059-599-114, and SAP 059-604-007 for January 25, 2022 at 10:30a.m. Motion carried.

Engineer Bergman reported on additional grant funding received for the Indian Lakes Trail Project, allowing additional working days for an Ihlen bridge project, and installation of an overhead powerline by Sioux Valley Energy.

MAINTENANCE UPDATES

Engineer Bergman reported on the past month's maintenance activities including shoulder mowing, ditch cleaning, installing snow fences, and plowing snow.

RESOLUTION 59-41-21

Edgerton City Clerk Joel Farrington joined the meeting. City Clerk Farrington and Engineer Bergman presented for approval a Resolution of Support and Agreement to sponsor the City of Edgerton's pursuit of 2021 Safe Routes to School State (SRTS) Infrastructure Program Funding for their Sidewalk and Crossing Improvements Project. The project will include installation of new sidewalks and pedestrian crossing improvements along CSAH 17, CSAH 9, and 6th Ave West in Edgerton. The City of Edgerton has requested support and sponsorship from Pipestone County for the project. The City of Edgerton will be responsible for all costs not covered by SRTS including but not limited to consultant engineering, right-of-way acquisition, construction administration and inspection, utility construction, as well as construction costs above the SRTS award. The County agrees to act as project sponsor for the project should the City of Edgerton be awarded SRTS funds, and that such sponsorship shall include the following responsibilities:

- Be the fiscal agent on behalf of the City of Edgerton and have funds flow from MNDOT to the County to the Contractor
- Request SAP/SP number for the project
- Help ensure the project meets milestones and dates
- Assist City of Edgerton in execution of a grant agreement
- Approve the plan (for funding purposes only)
- Submit plan, engineers estimate, and proposal to the DSAE
- Advertise, let, and award the project
- Submit pay requests to State Aid
- Communicate progress and updates with the DSAEs and State Aid Programs Engineer
- Assist with project close out

Motion by Roskamp, seconded by Wildermuth to approve Resolution 59-41-21 Resolution of Support and Agreement to Sponsor the City of Edgerton's Pursuit of 2021 Safe Routes to School State Infrastructure Program Funding for their Sidewalk and Crossing Improvements Project. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste introduced Auditor/Treasurer Amanda Sandy to the Board. Amanda started on December 2, 2021.

HR Coordinator Feste requested approval for closing County Offices at noon on December 23rd and authorize an additional 4-hour Holiday for staff. Motion by Nath, seconded

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by Roskamp to authorize the additional 4-hour Holiday for County staff and to close County Offices at noon on December 23rd. Motion carried unanimously.

MINNESOTA OPIOID SETTLEMENT, RESOLUTION 59-42-41

County Administrator Steve Ewing presented a letter from Minnesota Attorney General Keith Ellison explaining the opioid settlement in Minnesota. Administrator Ewing also presented the Minnesota Opioids State-Subdivision Memorandum of Agreement, Executive Summary, One-Page Overview, Frequently Asked Questions, and Checklist. Motion by Johnson, seconded by Wildermuth to approve Resolution 59-42-41 Authorizing County Staff to Execute all necessary documents to ensure County participation in multistate settlements relating to opioid distributors and manufacturers, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement, and declaring support for an amendment to Minn.Stat. § 256.043, subd. 3(d). The Resolution states that Pipestone County supports and opts in to the multistate settlements with McKesson, Cardinal Health, and AmerisourceBergen, and with Johnson & Johnson; and that Pipestone County supports the amending of Minn.Stat. § 256.043, subd. 3(d), to remove a provision which would appropriate approximately 50 percent of the state's settlement allocation to county social service agencies via the existing Opiate Epidemic Response Fund distribution mechanism for statutorily-prescribed use(s). Motion carried unanimously.

Motion by Hollingsworth, seconded by Nath to approve the Minnesota Opioids State-Subdivision Memorandum of Agreement and authorize Board Chair and County Administrator signatures. Motion carried unanimously.

FURNACE BIDS

Building and Grounds Maintenance Supervisor Wayne Drew presented bids for a new furnace for the Fairgrounds Blue Building and a Furnace A/C system for the County Highway Shop. Quotes for the replacement of the Fairgrounds Blue Building furnace were as follows:

Stout and Evink Plumbing and Heating - \$4,456.00

Quist Plumbing and Heating - \$2,199.75

Quotes for the installation of a new furnace A/C unit at the Highway Shop were as follows:

Stout and Evink Plumbing and Heating - \$6,735.00

Quist Plumbing and Heating - \$6,642.48

Supervisor Drew recommended awarding the Blue Building bid to Quist and the Highway Shop bid to Stout and Evink due to the higher efficiency furnace proposed in the bid. Motion by Hollingsworth, seconded by Wildermuth to approve the bids for furnace replacement and installation from Quist Plumbing and Heating for the Fairgrounds Blue Building in the amount of \$2,199.75 and approve the bid from Stout and Evink Plumbing and Heating for the Highway Shop in the amount of \$6,735.00. Motion carried unanimously.

TAX ABATEMENT REQUEST

Auditor/Treasurer Amanda Sandy presented an application for tax abatement from ¼ Properties LLC for parcel IDs 17-700-0050, 17-700-0160, 17-700-0360, and 17-700-0280 in the amount of \$129.07. The transfer of ownership was missed by Auditor's Office staff, which resulted in additional penalties and costs. Auditor/Treasurer Sandy recommended approving the tax abatement due to the County's error. Motion by Wildermuth, seconded by Nath to approve the abatement in the amount of \$129.07 for parcel IDs 17-700-0050, 17-700-0160, 17-700-0360, and 17-700-0280. Motion carried unanimously.

DRIVER AND VEHICLE SERVICES UPDATE

County Administrator Steve Ewing reported that Driver and Vehicle Services will be back in Pipestone County administering written and driving tests on Thursdays, on a weekly basis, starting January 27, 2022.

2022 COUNTY FEE SCHEDULE PUBLIC HEARING

Motion by Hollingsworth, seconded by Nath to open the Public Hearing on the proposed 2022 County Fee Schedule. Motion carried unanimously. Public Hearing opened at 10:00a.m.

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County Administrator Steve Ewing reviewed proposed changes to the County Fee Schedule. Motion by Wildermuth, seconded by Nath to accept the 2022 County Fee Schedule as presented. Motion carried unanimously.

Motion by Nath, seconded by Wildermuth to close the public hearing. Motion carried unanimously. Public Hearing closed at 10:15a.m.

CITY LAW ENFORCEMENT CONTRACTS

Sheriff Vreeman presented the 2022 City Law Enforcement Contracts for approval. These have already been approved by the City Councils.

<i>City</i>	<i>Price per Resident</i>	<i>Population</i>	<i>Total</i>
Woodstock	\$40.92	124	\$5,075.00
Hatfield	\$40.92	54	\$2,209.00
Holland	\$40.92	187	\$7,652.00
Ihlen	\$40.92	63	\$2,577.00
Ruthton	\$40.92	226	\$9,248.00
Trosky	\$40.92	86	\$3,519.00
Jasper	\$61.36	633	\$38,840.00
Edgerton	\$61.36	1189	\$72,957.00
Pipestone			725,044.00 (Sheriff) \$190,887.00 (Dispatch)

Motion by Nath, seconded by Wildermuth to approve the 2022 City Law Enforcement Contracts. Motion carried unanimously.

VEHICLE PURCHASE

Sheriff Keith Vreeman and Chief Deputy Mike Hamann presented bids for a new Deputy vehicle. Bids received were as follows:

Dealership	Vehicle Description	Price
Papik Motors Luverne, MN	2022 Dodge Durango Pursuit Vehicle	\$35,978.00
Lockwood Motors Marshall, MN	2022 Dodge Durango Pursuit Vehicle	\$35,978.00
Billion Chrysler Jeep Dodge Ram Fiat Sioux Falls, SD	2022 Dodge Durango Pursuit Vehicle	\$36,374.00

Motion by Nath, seconded by Roskamp to approve the quote from Papik Motors in Luverne, MN for a 2022 Dodge Durango Pursuit Vehicle in the amount of \$35,978.00. Motion carried unanimously.

CENTRAL SCHOOL LOT / VETERANS MEMORIAL PUBLIC COMMENT

Community Member Jerry Brockberg joined the meeting to ask Commissioners to strongly consider the request from Hartquist Funeral Home to build on old Central School property. Brockberg also feels that the property could be a good location for a Veterans Memorial next to the funeral home. Commissioners thanked Mr. Brockberg for his comments. No board action was taken.

FUEL BID OPENING – JANUARY THROUGH JUNE 2022 – 10:30A.M.

Engineer Nick Bergman joined the meeting to open the 2022 January through June fuel bids. The following bids were received.

BIDDER	GASOLINE		DIESEL					
	17,000 gallons Pipestone		Pipestone shop			Outlying shops		
	10% Ethanol	"margin"	15,000 gallons			10,000 gallons @ 4 different locations		
			B5	B20	"margin"	B5	B20	"margin"
Chandler Coop	2.80	.15	2.65	2.70	.15	2.75	2.80	.25
BioAg Energy Services	2.7243	.4485	2.4736	2.4736	.0122	2.5712	2.5712	.262

Motion by Wildermuth, seconded by Nath to award the January through June, 2022 gasoline and diesel bids to BioAg Energy Services. Motion carried unanimously.

COUNTY ATTORNEY DISCUSSION

County Attorney Damain Sandy reviewed information on the sale of Tax Forfeited Land as it relates to the Central School Property. Motion by Wildermuth, seconded by Hollingsworth to set a Public Hearing on March 8, 2022 to classify the tax forfeited land as Conservation or Non-Conservation property. The public meeting must be within 60 to 90 days of notice of the meeting. Motion carried unanimously.

ELECTED OFFICIAL SALARY DISCUSSION

County Attorney Damain Sandy, Sheriff Keith Vreeman, and Recorder Mary Ann DeGroot presented their 2022 salary requests. The Commissioners will set Elected Official 2022 salaries at the December 28, 2021 Board Meeting.

LEGAL SERVICES CONTRACTS

County Administrator Steve Ewing requested Board approval of the Legal Services Contracts between Pipestone County and Kayla Johnson, Attorney at the firm of Smith and Johnson, and between Pipestone County and the firm on Runchey, Louwagie & Wellman, in which the County will pay each firm \$1,250 per month for up to 20 hours per month of services rendered, and a rate of \$90.00 per hour for hours in excess of 20 hours per month. In exchange the Attorney shall provide legal representation for any party in a Pipestone County Child in Need of Protection or Services (CHIPS) case. Effective dates of the contracts are January 1, 2022 to December 31, 2022. Motion by Wildermuth, seconded by Hollingsworth to approve the legal services contracts between Pipestone County and the firms of Smith & Johnson and Runchey, Louwagie, & Wellman to provide legal representation for any party in a Pipestone County Child in Need of Protection or Services (CHIPS) effective January 1, 2022 through December 31, 2022. Motion carried unanimously.

Commissioner Nath left the meeting at 11:30a.m.

DITCH CLEANOUT PAYMENT

County Administrator Steve Ewing requested approval of a payment to DD Gravel, Inc. for \$123,011 for a partial payment for work done on Judicial Ditch #1. The remainder of \$17,625.00 for seeding and leveling sediment will be paid upon completion, sometime in 2022. The payment will be made from General Revenue as a temporary loan to the Ditch Fund to be paid back from special assessments in 2022 taxes payable. Motion by Johnson, seconded by Roskamp to approve the partial payment in the amount of \$123,011.00 as an Auditors Warrant. Yeas: Hollingsworth, Johnson, Roskamp, Wildermuth. Nays: None. Absent: Nath. Motion carried.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Roskamp: AMC Conference

Commissioner Wildermuth: SWHHS, SMOC, Pipestone Area Coalition, Southwest 18 Mental Health Consortium, SWHHS, SMOC, SWHHS, Rural Minnesota Energy Board, Casey Jones Trail, Rural Minnesota Energy Board, PrimeWest

Commissioner Hollingsworth: Nurse Family Partnership, Special Board Meeting, Toward Zero Deaths, Southwest Mental Health, SRDC, Extension, PCMC Board, Personnel

County Administrator Steve Ewing reported on Commissioner Nath's meetings: PrimeWest, PCMC Plant Operations, Southwest Mental Health, SWCD, SWHHS, Radio Board, Extension, Hospital Board, Personnel

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Commissioner Johnson: AMC Public Waters, NHA Planning, SWCD, Minnesota Rural Counties, Highway 23 Coalition, AMC Policy, Prime Health, Solid Waste, One Watershed One Plan, PCMC Board, AMC Environmental Policy Committee, RCRCRA, AMC Coffee, Association Townships, AMC Policy, AMC Conference, SWCD, PCMC Plant Operations.

Motion by Johnson, seconded by Wildermuth to approve the Dakota 38+2 riders use of the Fairgrounds at no charge on December 18th. Yeas: Yeas: Hollingsworth, Johnson, Roskamp, Wildermuth. Nays: None. Absent: Nath. Motion carried.

Motion by Wildermuth, seconded by Hollingsworth to adjourn. Yeas: Yeas: Hollingsworth, Johnson, Roskamp, Wildermuth. Nays: None. Absent: Nath. Motion carried. Meeting adjourned at 12:24p.m.

Luke Johnson
Pipestone County Board Chairman

ATTEST: _____
Steven Ewing
County Administrator

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