

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Chris Hollingsworth, Les Nath, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Minutes of October 26, 2021 Commissioners Meeting
2. Approve Minutes of November 2, 2021 Commissioners Special Meeting
3. Approve Commissioners Warrants in the amount of \$170,486.56
4. Approve Auditors Warrants 10/29/21, 11/5/21
5. Approve Hospital Warrants in the amount of \$378,096.47
6. Treasurers Report October 2021

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
First Bank And Trust	37,878.59
Visa-First Bank & Trust	24,579.85
Meinders Community Library	17,725.80
Van Dyke Sanitation Inc	13,535.23
Edgerton Public Library	11,817.20
MN Pollution Control Agency	8,560.25
WatchGuard Video	5,145.00
O’Neill O’Neill & Barduson	4,886.00
Christensen Broadcasting	4,480.00
Commissioner Of Transportation	3,823.50
Pipestone/City Of	3,339.75
TransMedic Billing	2,430.88
Emergency Automotive Technologies Inc	2,257.36
Morris Electronics Inc	2,104.79
Pipestone Publishing Co Inc	2,044.18
Warrants over \$2,000	\$144,608.38
Number of Claims under \$2,000	70
Warrants under \$2,000	\$25,878.18
Total	\$170,486.56

Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

ROW PAYMENTS

Motion by Wildermuth, seconded by Nath to approve Right of Way (ROW) payments for project SAP 059-599-118 as follows:

Project	Land Owner:	Payment:
SAP 059-599-118	The Gary & Dawn Van Dyke Living Trust	\$165.00
SAP 059-599-118	Rex and Lori Van Dyke	\$165.00
SAP 059-599-118	Eugene and Linda Van Dyke	\$165.00
SAP 059-599-118	Larry G. Van Dyke and Vickie M. Van Dyke	\$165.00

Motion carried unanimously.

FINAL PAYMENT FOR 2021 OVERLAYS

Motion by Nath, seconded by Wildermuth to approve final payment for 2021 Overlays (SAP 059-603-007, SAP 059-607-024, SAP 059-609-009, SAP 059-615-042, and SAP 059-616-037, and SAP 059-616-038) to Duinck Inc, from Prinsburg, MN in the amount of \$15,331.51. Motion carried unanimously.

FUEL BID LETTING DATE

Engineer Bergman asked Commissioners if they would like to set a letting date for January through June 2022 fuel bids. Motion by Johnson, seconded by Roskamp to set the letting date for January through June 22 fuel bids on December 14, 2021 at 10:30a.m. Motion carried unanimously

MAINTENANCE UPDATES

Engineer Bergman reported on the past month's maintenance activities including ditch cleaning, fixing washouts, tree trimming, wrapping up mowing, repairing culvert separations, and snow fence installation.

Commissioner Roskamp praised the Highway Maintenance team for their good work on gravel road maintenance.

RETIREMENT RECOGNITION

A Retirement Recognition was held for Probation Administration Support Specialist Judy Forde, who is retiring on November 30, 2021. Commissioners thanked her for her service and wished her well.

SUBORDINATION AGREEMENT

Motion by Wildermuth, seconded by Hollingsworth to agree to subordinate Robert and Cathleen Schriener's lien to First State Bank Southwest's new mortgage after the recording of the new mortgage document for their property located on 705 3rd Ave SW, Pipestone, MN and to authorize Chairman Johnson and Administrator Ewing to sign the agreement. Motion carried unanimously.

RESOLUTION 59-39-21

Human Resources Coordinator Cathy Feste presented Resolution 59-39-21 County Benefit Contributions and Cafeteria Plan Arrangement which defined the County's annual contribution as \$10,176 for employees who elect single health insurance coverage and \$14,628 for employees who elect family health insurance coverage effective January 1, 2022. Motion by Hollingsworth, seconded by Roskamp to approve Resolution 59-39-21 County Benefit Contributions and Cafeteria Plan Arrangement for 2022 benefits. Motion carried unanimously.

IT JOB DESCRIPTIONS

HR Coordinator Feste requested approval of a new IT Analyst job description and a revised IT Director job description. Motion by Nath, seconded by Roskamp to approve the revised job descriptions and send to Gallagher Benefits for rating and pay plan recommendation. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval to hire Kimber Debono as the Probation Administrative Support Specialist on Step E of the pay plan. Motion by Wildermuth, seconded by Hollingsworth to approve hiring Kimber Debono as the Probation Administrative Support Specialist on step E of the pay plan. Motion carried unanimously. Kimber will start employment on November 15, 2021.

HR Coordinator Feste requested approval to hire Katie Johnson as the Extension Administrative Support Specialist on Step J of the pay plan. Motion by Hollingsworth, seconded by Wildermuth to approve hiring Katie Johnson as the Extension Administrative Support Specialist on Step J of the pay plan. Motion carried unanimously. Katie will start employment on November 22, 2021.

HOME TAX ABATEMENT PUBLIC HEARING – RESOLUTIONS 59-36-21 AND 59-37-21

Motion by Johnson, seconded by Hollingsworth to open the Home Tax Abatement Public Hearing. Motion carried unanimously. Hearing opened at 9:30a.m.

County Administrator Ewing stated that he has spoken with the County Assessor and they would recommend approving Resolution 59-37-21 approving the abatement for 505 9th Ave SW being developed by Pipestone Development Company with a house being moved in from Moody County, SD and they would recommend denying Resolution 59-36-21 for the abatement for 818 5th St SW being developed by Pipestone Development Company with a house being moved from another location within Pipestone County.

Pipestone Development Company President Jeremy Whipple spoke about economic development and impact and that he requested both of these properties be approved for tax abatements.

Commissioners voiced concerns with approving the abatement in question, but also acknowledged the policy language could be clearer.

Motion by Roskamp, seconded by Wildermuth to close the public hearing. Motion carried unanimously. Public hearing closed at 10:08a.m.

Motion by Roskamp, seconded by Wildermuth to vote on the abatements separately. Motion carried unanimously.

Motion by Wildermuth, seconded by Roskamp to approve Resolution 59-37-21 approving the tax abatement to Pipestone Development Company for Parcel ID 18-600-0590, 505 9th Ave SW Pipestone, MN, for a period of three (3) years, commencing with taxes payable for the assessed value related to the capital improvements that have been outlined. Motion carried unanimously.

Motion by Johnson, seconded by Nath to approve Resolution 59-36-21 approving the tax abatement to Pipestone Development Company for Parcel ID 18-600-0600, 818 5th St SW Pipestone, MN for a period of three (3) years, commencing with taxes payable for the assessed value related to the capital improvements that have been outlined. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nays: Roskamp. Motion carried.

EMPLOYER SUPPORT OF THE GUARD AND RESERVE RECOGNITION

Mr. Doug Broich from Employer Support of the Guard and Reserve joined the meeting to present a Patriot Award to Sheriff Vreeman and Chief Deputy Hamann for their support of their employees who are part of the National Guard and Reserves. They were both nominated by Deputy Sheriff Tony Sievert.

RESOLUTION 59-38-21 VSO GRANT

Veterans Service Officer Renae Schuch presented information about the annual Veterans Service Operational Enhancement Grant. Motion by Hollingsworth, seconded by Nath to adopt Resolution 59-38-21 that would accept a County VSO Operational Enhancement Grant in the amount of \$7,500.00 in 2022 and authorize Board Chair and County Administrator signatures. Motion carried unanimously.

VIDEO CAMERA REPLACEMENT

Information Technology Director Bill Folger reported that in order to complete the update to the security cameras, seventeen cameras are either incompatible or need to be upgraded. Quotes received for cameras and installation are as follows:

Alpha Wireless - \$15,462.74

Midwest Alarm - \$12,773.39

Motion by Nath, seconded by Roskamp to approve the quote from Midwest Alarm in the amount of \$12,773.39. Motion carried unanimously.

SOUTHWESTERN MENTAL HEALTH CENTER UPDATE

Southwestern Mental Health Center Director Luke Comeau joined the meeting to present information with an overview of mental health services and the financial struggles that they have faced as an organization. Comeau also answered general questions and questions about the recent closure of Pipestone’s Mental Health Office. No action was taken and Commissioners thanked Mr. Comeau for the report.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Hollingsworth: Casey Jones Trail, Personnel, PCMC Board, AMC District 8

Commissioner Nath: PrimeWest, PCMC Plant Operations, Southwestern Mental Health, SWCD, Personnel, AMC District 8, Building and Grounds.

Commissioner Wildermuth: Building and Grounds, Transit Advisory, SMOC, Building and Plant, Law Liaison, Southwest 18 Mental Health Consortium, PrimeWest, SWHHS, PCMC Meeting, SWHHS IT.

Commissioner Roskamp: Edgerton City Council, Plum Creek Library

Commissioner Johnson: PCMC Plant Operations, AMC Policy Committee, PCMC, District 8 Land Use, SWCD, MRC, Landfill Meeting, PCMC, Highway 23 Coalition, AMC District 8 Meeting, Minnesota Transportation Alliance, AREA II/ RCRCA.

Motion by Nath, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 11:58a.m.

Luke Johnson

ATTEST: Steven Ewing

Pipestone County Board Chairman

County Administrator