

Pipestone County Commissioner Meeting
November 23, 2021

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Chris Hollingsworth, Les Nath, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Johnson called the meeting to order at 9:00 a.m. with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Wildermuth, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Minutes of November 9, 2021 Commissioners Meeting
2. Approve Commissioners Warrants in the amount of \$50,715.97
3. Approve Auditors Warrants 11/12/21, 11/19/21
4. Approve Hospital Warrants in the amount of \$1,243,947.78

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Pipestone County Highway Department (vendor name), 28,779.46

G&S Body Shop Inc, 3,926.00

Pipestone County Medical Center, 2,485.41

Kjergaard Sports, 2,299.84

Surplus Warehouse of Willmar Inc, 2,290.00

Warrants over \$2,000, \$39,780.71

Number of Claims under \$2,000, 88

Warrants under \$2,000, \$10,935.26

Total, \$50,715.97

RESOLUTION 59-40-21

County Engineer Nick Bergman requested approval of Resolution 59-40-21 Excess Fund Transfer from Municipal State Aid Account to Regular State Aid Account. Pipestone County will have approximately \$450,000 over the two- year allotment in the Municipal State Aid account and these funds are eligible to transfer to the Regular State Aid Account. Motion by Hollingsworth, seconded by Nath to approve Resolution 59-40-21 Excess Fund Transfer from Municipal State Aid Account to Regular State Aid Account. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste announced that Emerson Winter was promoted to full-time Deputy Sheriff on October 25, 2021.

HR Coordinator Feste requested approval to hire Ed Scholten as a part-time Jailer/Dispatcher on Step L of the pay plan starting immediately. Motion by Nath, seconded by Roskamp to approve hiring Ed Scholten as a part-time Jailer/Dispatcher on Step L of the pay plan. Motion carried unanimously.

HR Coordinator Feste presented Assistant County Attorney Scott Barduson's resignation letter effective December 31, 2021. Motion by Wildermuth, seconded by Hollingsworth to accept Scott Barduson's resignation and retirement effective December 31, 2021 Motion carried unanimously.

RETIREMENT RECOGNITION – CAROL SCOTTING

A Retirement Recognition was held for Extension Administrative Support Specialist Carol Scotting, who is retiring on November 30, 2021 after 38 years of service. Commissioners thanked her for her dedication and service.

HIAWATHA SNO-BLAZERS TRAIL MAINTENANCE GRANT AGREEMENT

Administrator Steve Ewing requested approval of the State of Minnesota Grant Contract Agreement between Pipestone County and the Hiawatha Sno Blazers Trail in the amount of \$35,916.99. Motion by Hollingsworth, seconded by Wildermuth to approve the Hiawatha Sno-Blazers Trail Maintenance Grant Agreement effective July 1, 2021 through June 30, 2022. Motion carried unanimously

AREA II JOINT POWERS AGREEMENT

Chairman Johnson presented a new Joint and Cooperative Agreement for the Continuing Operation of AREA II Minnesota River Basin Projects as a Joint Powers Entity. The term of the agreement is January 1, 2022 through December 31, 2023. Motion by Nath,

seconded by Hollingsworth to approve the Joint and Cooperative Agreement for the Continuing Operation of AREA II Minnesota River Basin Projects as a Joint Powers Entity effective January 1, 2022 through December 31, 2023 and authorize Board Chair signature. Motion carried unanimously.

PUBLIC HEALTH ORDINANCE PUBLIC HEARING – 9:30 A.M.

Motion by Wildermuth, seconded by Nath to open the Public Hearing. Motion carried unanimously. Public Hearing opened at 9:34 a.m.

Pipestone Public Health Ordinance Revision Summary

The proposed changes to each public health ordinance are listed below. These proposed changes were identified after conducting an ordinance review for the Pipestone County codification process. All proposed changes adopt MN Statute and Rule by reference and meet the minimum requirements of the Food, Pools and Lodging Delegation Agreements between Southwest Health and Human Services and the Minnesota Department of Health.

Administrative Ordinance

- Section II—Authority: 145A.07 and 03. Citation correction
- Section III—Definitions: 145A.10 was repealed. Definition found in 145A.02
- Section VI—Variance: Subpart 1H refers to swimming pools-Citation correction

Food and Beverage Ordinance

- Section IA—Purpose: 157.22 citation correction
- Section II—Authority: 145A.07 and 03. Citation correction
- Section III—Definitions: 145A.10 was repealed. Definition found in 145A.02
- Section V—Adoption of Food and Beverage Standards: 2019 Food Code reference update

Lodging Ordinance

- Throughout Ordinance—Lodging Facility term change
- Section 1—Purpose: added Chapter 327 reference
- Section II—Authority: 145A.07 and 03. Citation correction

- Section III—Definitions: 145A.10 was repealed. Definition found in 145A.02
- Section III—Definitions: Lodging Facility definition update
- Section VIII—Lodging Rule and Statute: Lodging code reference update (4625)
- Section XI—Plan Review: Lodging code reference update

MHP/RCA Ordinance

- Section II—Authority: 145A.07 and 03. Citation correction
- Section III—Definitions: 145A.10 was repealed. Definition found in 145A.02

Swimming Pool Ordinance

- Section I—Purpose: Pool Code citation update
- Section II—Authority: 145A.07 and 03. Citation correction
- Section III—Definitions: Pool Code citation update, 145A.10 was repealed. Definition found in 145A.02
- Section IV—Administration: Pool Code citation update MN Rule 4717.0150-4717.3970
- Section V—Adoption of Public Pool Standards: Code citation update
- Section VII—Plan Review: Pool Code citation update

Youth Camp Ordinance

- Section II—Authority: 145A.07 and 03. Citation correction
- Section III—Definitions: 145A.10 was repealed. Definition found in 145A.02
- Section X—Inspections: Youth Camp Statute reference updated (144.71-144.74)

No public comment was received.

Motion by Hollingsworth, seconded by Roskamp to approve the revised ordinances as presented. Motion carried unanimously.

Motion by Wildermuth, seconded by Nath to close the public hearing. Motion carried unanimously. Public Hearing closed at 9:37 a.m. Copies of the Ordinances can be requested by contacting Jason Kloss at Southwest Health and Human Services.

PIPESTONE SENIOR CITIZENS CENTER UPDATE

Pipestone Senior Citizens Center President Joann Weets presented building plans for a proposed new Senior Citizens Center in the City of Pipestone which would bring Senior Dining, Meals on Wheels, and the Food Shelf together in one building. Pipestone Forward Members Dawn Heidebrink and Kevin Paulsen spoke in support of the project and plan to assist in fundraising efforts. The Pipestone Senior Citizens Center asked Board Members to consider a County pledge to the project, which has an estimated cost of \$500,000 – \$550,000. No action was taken at this time.

NATURAL RESOURCES BLOCK GRANT AGREEMENT

Environmental Administrator Kyle Krier and SWCD Conservationist Lance Wheeler joined the meeting to present the Fiscal Year 2022 and 2023 State of Minnesota Board of Water and Soil Resources (BWSR) Natural Resources Block Grant Agreement in the amount of \$127,958.00 broken down as follows:

Motion by Johnson, seconded by Hollingsworth to approve the Fiscal Year 2022 and 2023 State of Minnesota Board of Water and Soil Resources (BWSR) Natural Resources Block Grant Agreement in the amount of \$127,958.00. Motion carried unanimously.

VETERANS MEMORIAL DISCUSSION

Veterans Memorial Committee Member Christy Appel joined the meeting to follow-up on the Committee's request to place a Veterans Memorial on the southwest corner of the Fairground property. Fair Board President Skip Moeller stated that the board is in favor of a memorial, but board members feel that location is problematic due to issues with ground elevation, ambiguity of the size of the memorial, and uncertainty of land needs and expansion in the future. No action was taken at this time, and the Commissioners asked the Veterans Committee to look into other locations.

PIPESTONE DEVELOPMENT COMPANY PROPOSAL

Pipestone Development Company (PDC) President Jeremy Whipple presented a proposal as follows:

1. PDC would like to submit an offer to purchase the Central School property to put up a new funeral home for Hartquist Funeral Homes.
2. PDC would like to submit an offer to purchase the Southwest Mental Health Center Lot to construct 12 twin homes.
3. PDC would like to discuss moving the Southwest Mental Health Building to 4th Street NW across from the County shop.

Several Investors from PDC were also present, and Jeff Hartquist from Hartquist Funeral Homes presented information on the new funeral home they are hoping to build in Pipestone.

Commissioners stated that the County has to look at long-range plans for the two properties, and took no action on the requests at this time.

Motion by Nath, seconded by Roskamp to adjourn. Motion carried unanimously. Meeting adjourned at 11:59 a.m.

Luke Johnson
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator