

Pipestone County Commissioner Meeting
October 12, 2021

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Chris Hollingsworth, Les Nath, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Johnson called the meeting to order at 9:00 a.m. with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Roskamp, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes of September 28, 2021
2. Auditors Warrants 10/1/21, 10/8/21
3. Hospital Warrants in the amount of \$459,863.83
4. Treasurers Report September 2021

Motion carried unanimously. Commissioners will consider approval of the Commissioner Warrants later on in the meeting to allow time for clarification of a VISA bill.

PCMC BONDING RESOLUTION 59-31-21

Pipestone County Medical Center CEO Brad Burriss presented for approval Resolution 59-31-21 Resolution relating to Medical Center Loan from Peoples Bank, calling Medical Center Revenue Bonds, Series 2014A and Series 2014B, for Redemption and Authorizing the Execution of Loan Financing Documents. The County has issued its \$6,300,000.00 Medical Center Revenue Bonds, Series 2014A and its \$700,000 Medical Center Revenue Bonds, Series 2014B pursuant to an Indenture of Trust between the County and Regions Bank, as trustee to provide financing for a portion of the costs of the Project, and the County proposes to issue its Gross Revenue Medical Center Refunding Note to evidence a loan from Peoples Bank pursuant to a Loan and Purchase Agreement dated as of November 1, 2021 for the purpose of refunding the outstanding Bonds. Motion by Nath, seconded by Hollingsworth to approve Resolution 59-31-21. Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

ROW PAYMENTS

Motion by Wildermuth, seconded by Nath to approve right of pay payments for projects SAP 059-599-119 and SAP 059-599-122 in the following amounts:

SAP 059-599-119, (project), James B. Griebel Farms, L.L.P. (land owner), \$460.00 (payment)

SAP 059-599-122, Ron and Jane Vortherms, \$220.00

SAP 059-599-122, Judy Craig and Charles Delp, \$220.00

Motion carried unanimously.

CHEMICAL SPRAY PURCHASE

Engineer Bergman requested approval to purchase spraying chemicals for road ditch spraying. Nutrien Ag Solutions is a State contract vendor and their bid is \$10,139.35. Motion by Hollingsworth, seconded by Nath to approve the purchase of spraying chemicals from Nutrien Ag Solutions in the amount of \$10,139.35. Motion carried unanimously.

RESOLUTION 59-32-21 AMENDING PRIOROTIZED BRIDGE REPLACEMENT LIST

Engineer Bergman requested approval of Resolution 59-32-21 Amending the Prioritized Bridge Replacement List to which states that the following deficient bridges are added to the list of high priority bridges and Pipestone County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available.

LT 10 (old bridge number), ALTONA TWSP 64 (road number or name), \$120,000 (total project cost), \$100,000 (township or state ridge funds), \$20,000 (local or state aid funds), 2022 (proposed construction year)

LT 10, ALTONA TWSP 125, \$70,000, \$50,000, \$20,000, 2022

59J22, TROY TWSP 47, \$140,000, \$120,000, \$20,000, 2022

LT 10, TROY TWSP 117, \$70,000, \$50,000, \$20,000, 2022

LT 10, FNT. PR. TWP 281, \$80,000, \$60,000, \$20,000, 2022

R0772, AETNA TWSP 134, \$80,000, \$60,000, \$20,000, 2023

LT 10, ALTONA TWSP 109, \$80,000, \$60,000, \$20,000, 2023

LT 10, ALTONA TWSP 135, \$70,000, \$50,000, \$20,000, 2023

Motion by Wildermuth, seconded by Roskamp to approve Resolution 59-32-21. Motion carried unanimously.

RESOLUTION 59-35-21

Engineer Bergman presented Resolution 59-35-21 Grant Agreement to State Transportation Fund Local Bridge Replacement Program Terms and Conditions for SAP 059-602-029 and SAP 059-620-004. Pipestone County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 59547 and 59548 and the amount of the grant has been determined to be \$871,973.13. Motion by Hollingsworth, seconded by Wildermuth to approve Resolution 59-35-21 and the Local Bridge Replacement Program Grant Agreement. Motion carried unanimously.

COUNTY STATE AID HIGHWAY SWAP AND RESOLUTIONS

Engineer Bergman reported that the County would like to remove State Aid Designation on certain roads within the County and place State Aid Designation on other roads.

Motion by Hollingsworth, seconded by Nath to approve Resolution 59-34-21 Revoking Pipestone County State Aid Highways as follows:

- CSAH 7 (151st Street), from TH 75 to TH 23 along or near the north line of sections 19, 20, 21, 22 and 23, Township 107 North, Range 45 West, and
- CSAH 14 (20th Avenue), from CSAH 8 to CSAH 10 along or near the east line of sections 36, 25 and 24, Township 108 North, Range 47 West.

subject to the approval of the Commissioner of Transportation of the State of Minnesota. Motion carried unanimously.

Motion by Johnson, seconded by Roskamp to approve Resolution 59-33-21 Establishing Pipestone County State Aid Highways as follows:

- CSAH 17 (Main St.) from CSAH 1 to CSAH 9 within the city limits of Edgerton. To be Re-numbered and known as CSAH 47.
- 4th Ave. W. from CSAH 1 to CSAH 9 within the city limits of Edgerton. To be numbered and known as CSAH 17.
- 181st St. from South Dakota border to CSAH 8 (20th Ave.) along or near the north line of sections 2 and 1, Township 108 North, Range 47 West. To be numbered and known as CSAH 8.

- Bertha Ave. N. from CSAH 2 to TH 23 within the city limits of Ihlen. To be numbered and known as CSAH 20.
- 60th Ave. from TH 30 to CSAH 15 along or near the east line of section 10, Township 106 North, Range 46 West. To be numbered and known as CSAH 55.
- 105th Ave./East St./Center St. from CSAH 9 to TH 75 beginning along or near the south centerline of section 21, Township 105 North, Range 45 West and continuing north to and continuing within the city limits of Trosky. To be numbered and known as CSAH 59.
- 100th Ave. from CSAH 10 to CSAH 11 along or near the east line of sections 17 and 8, Township 108 North, Range 45 West. To be numbered and known as CSAH 78.
- Railroad Ave. from CSAH 18 to TH 23 beginning within the city limits of Ruthton and continuing northeasterly within section 2, Township 108 North, Range 44 West. To be numbered and known as CSAH 92.
- Superior Ave. from CSAH 24 to CSAH 16 within the city limits of Holland. To be numbered and known as CSAH 94.

subject to the approval of the Commissioner of Transportation of the State of Minnesota. Motion carried unanimously.

MAINTENANCE UPDATES

Engineer Bergman reported on the past month's maintenance activities, including freshening up stop bars, working on ditch cleaning, trimming trees, and shouldering on CR 18 and 9.

SWHHS ANNUAL REPORT

Southwest Health and Human Services Director Beth Wilms and Deputy Director Nancy Walker presented the SWHHS Annual Report and reported on their activities in the past year.

PUBLIC HEALTH ORDINANCES AMENDMENTS

SWHHS Environmental Health Manager Jason Kloss presented the following revised draft ordinances:

- Pipestone County Public Health Administrative Ordinance
- Pipestone County Public Health Food and Beverage Ordinance
- Pipestone County Public Health Lodging Facilities Ordinance

- Pipestone County Public Health Manufactured Home Parks and Recreational Camping Area Ordinance

- Pipestone County Public Health Swimming Pool Ordinance

- Pipestone County Public Health Youth Camp Ordinance

Kloss reported that the next step of the process is to schedule a public hearing before these revised ordinances are adopted.

Motion by Wildermuth, seconded by Nath to set the Public Health Ordinance Amendment Public Hearing Date on November 23, 2021 at 9:30 a.m. Motion carried unanimously.

.GOV DOMAIN REGISTRATION

Information Technology Bill Folger requested approval to obtain a .gov domain registration and appoint County Administrator Steve Ewing as the Administrative Contact. There is no cost to register Pipestone County into the .gov program. Motion by Hollingsworth, seconded by Wildermuth to approve the .gov domain registration letter. Motion carried unanimously.

HOME TAX ABATEMENTS

Pipestone Development Corporation representative Jeremy Whipple asked questions on the Home Tax Abatement Program and if two upcoming projects would qualify. One project involves moving and remodeling a house from another property in Pipestone County and the other one involves moving and remodeling a house from another property in South Dakota. Deputy Assessor Chris McChesney answered questions on home values. Motion by Nath, seconded by Hollingsworth to set home tax abatement public hearings for the properties of 505 9th Ave. SW and 818 5th St. SW in the City of Pipestone on November 9, 2021 at 9:30 a.m. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste joined the meeting. HR Coordinator Feste requested approval to extend the Families First Coronavirus Response Act (FFCRA) Policy from October 1, 2021 through December 31, 2021. Motion by Wildermuth, seconded by Roskamp to approve the extension of the Families First Coronavirus Response Act Policy from October 1, 2021 through December 31, 2021.

HR Coordinator Feste reported that Extension Administrative Support Specialist Carol Scotting will be retiring on November 30, 2021 and Corrections Administrative Support Specialist Judy Forde will be retiring on November 30, 2021. Motion by Hollingsworth, seconded by Nath to accept Carol Scotting and Judy Forde's retirements on November 30, 2021. Motion carried unanimously.

PROPERTY SALE

County Administrator Steve Ewing reported that Bueltel-Moseng Land Surveying of Marshall, MN will be coming to survey the land near the Southwest Health and Human Services – Pipestone Office building which is being considered as a potential site to sell to SMOC for a new Headstart Building. Cost of the survey will be approximately \$900.00 to \$1,000.00. Once the survey is completed Administrator Ewing will bring back for Board review and the County can go through the legal procedure to sell the property.

JOHNSON CONTROLS PROPOSAL

County Administrator Steve Ewing brought back the proposal from Johnson Controls to upgrade the Courthouse's HVAC system for a total of \$749,435.00. Ewing also requested the Board approve obtaining a quote to install an Atmos Air System. The County is able to use American Rescue Plan dollars to pay for the upgrade. The contract for the proposal is priced through Sourcewell, National Joint Powers Purchasing Program. Pipestone County ID membership number 6539. Motion by Roskamp, seconded by Wildermuth to approve the quote from Johnson Controls in the amount of \$749,435.00 and authorize obtaining a bid for the Atmos Air System. Motion carried unanimously.

COMMITTEE REPORTS

Consensus of the Board to postpone Committee Reports to the October 26, 2021 Board meeting.

Motion by Wildermuth, seconded by Nath to adjourn the meeting. Motion carried unanimously.

Motion by Nath, seconded by Hollingsworth to re-open the Commissioners meeting to discuss the Commissioner Warrants. Motion carried unanimously.

CONSENT AGENDA – COMMISSIONER WARRANTS

Motion by Johnson, seconded by Wildermuth to approve Commissioner Warrants in the amount of \$186,683.65 minus the VISA bill with the out-of-state travel expenses in question. Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Regents Of The University Of Minnesota (vendor name), 30,902.50 (amount paid)

First Bank And Trust, 25,927.64

Double D Gravel, Inc, 19,604.96

Visa-First Bank & Trust, 16,639.83

Van Dyke Sanitation Inc, 13,529.23
Hulstein Excavating Inc., 13,321.00
Morris Electronics Inc, 7,087.26
Counties Providing Technology, 4,849.13
Nobles County Auditor Treasurer, 4,620.00
Pipestone County Medical Center, 4,141.16
Pipestone Publishing Co Inc, 3,556.27
Buffalo Ridge Drug Task Force, 3,500.00
BRAUN INTERTEC CORPORATION, 2,808.00
Assn Of MN Counties , 2,700.00
Penguin Management Inc, 2,508.00
Warrants over \$2,000, \$155,694.98
Number of Claims under \$2,000, 87
Warrants under \$2,000, \$30,988.67
Total, \$186,683.65

Motion by Nath, seconded by Hollingsworth to adjourn. Motion carried unanimously.
Meeting adjourned at 11:38 a.m.

Luke Johnson
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator