

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Les Nath, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Commissioner Chris Hollingsworth absent. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Roskamp, seconded by Nath to approve the agenda. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Nath, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Minutes of July 27, 2021
2. Auditors Warrants 7/30/21, 8/6/21
3. Commissioners Warrants in the amount of \$197,269.07
4. Hospital Warrants in the amount of \$632,852.59

Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
SOUTHWEST HEALTH & HUMAN SERVICES	\$ 34,185.75
TIM RUSTAD CONSTRUCTION LLC	\$ 29,628.50
EIDE BAILLY LLP	\$ 25,000.00
BHE COMMUNITY SOLAR LLC	\$ 14,667.00
VAN DYKE SANITATION INC	\$ 13,536.72
VISA-FIRST BANK & TRUST	\$ 12,827.74
MORRIS ELECTRONICS INC	\$ 12,678.90
BEYOND LUCID TECHNOLOGIES	\$ 10,185.40
US IMAGING INC	\$ 5,521.00
DARL'S LAWN CARE & LANDSCAPING	\$ 4,900.00
O'NEILL O'NEILL & BARDUSON	\$ 4,886.00
COUNTIES PROVIDING TECHNOLOGY	\$ 4,779.00
OPG 3 INC	\$ 4,168.00
PIPESTONE PUBLISHING CO INC	\$ 4,116.45
STRYKER SALES CORPORATION	\$ 3,957.60
CHRISTENSEN BROADCASTING	\$ 3,000.00
TRANSMEDIC BILLING	\$ 2,350.23
MIDWEST ALARM COMPANY INC	\$ 2,349.53
FIRST BANK AND TRUST	\$ 2,306.25
NOBLES COUNTY AUDITOR TREASURER	\$ 2,225.00
Warrants over \$2,000	\$197,269.07
Number of Claims under \$2,000	88
Warrants under \$2,000	\$35,117.79
Total	\$232,386.86

PCMC BOND REFINANCE

Pipestone County Medical Center CEO Brad Burris joined the meeting along with National Healthcare Capital Representatives Tom Mayfield and Tucker Plumstead via phone. Two proposals were presented to refinance approximately \$6 million dollars in bonds taken out in 2014. The two proposals are from First Independent Bank and Peoples Bank. Motion by Johnson, seconded by Nath to accept the proposal from Peoples Bank, of Rock Valley, Iowa, for a 22-year loan with a 12-year fixed rate. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Motion by Wildermuth, seconded by Nath to set a letting date of September 14, 2021 at 10:30a.m. for bids to crush 40,000 cubic yards of gravel. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Bergman reported that a pup trailer was totaled. The Insurance company has stated they are willing to sell it back to the County for \$1,090.00. Motion by Roskamp, seconded by Wildermuth to authorize the buy back of the totaled pup trailer for \$1,090.00. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Last month's maintenance activities included completing the first round of shoulder mowing and working on spraying and graveling. Upcoming projects next month will include working on shoulders on CR 18 and CR 9, freshening paint on stop bars and culvert work.

LINCOLN PIPESTONE RURAL WATER 2020 ANNUAL AUDIT REPORT

Lincoln Pipestone Rural Water (LPRW) Chief Executive Officer Jason Overby presented information on the 2020 Annual Financial Audit Report and last year's activities.

UCAP FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM

UCAP Family Services Manager Michelle Jensen and UCAP Case Manager Shelly Rykhus gave an overview of the Emergency Housing Program that United Community Action Partnership (UCAP) administers. Jensen requested approval of Resolution 59-26-21 which states that the County of Pipestone supports United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of October 1, 2021 through September 30, 2023. Motion by Wildermuth, seconded by Nath to approve Resolution 59-26-21 Family Homeless Prevention and Assistance Program Resolution as presented. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of a Phased Retirement Option Agreement with Extension Administrative Support Specialist Carol Scotting through December 31, 2021. Motion by Nath, seconded by Wildermuth to approve the PRO Agreement with Extension Administrative Support Specialist Carol Scotting through December 31, 2021. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Wildermuth, seconded by Nath to authorize the advertisement of a .80 FTE (32 hour per week) Extension Administrative Support Specialist. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Roskamp, seconded by Wildermuth to approve the promotion of Jeff Rowden to Patrol Sergeant effective August 1, 2021 on Step H of the 2021 pay plan. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

2022 BUDGET REVIEW – ROAD AND BRIDGE

Engineer Nick Bergman presented the Road and Bridge proposed 2022 budget.

2022 BUDGET REVIEW – RECORDER

Recorder Mary Ann DeGroot presented the proposed 2022 Recorder's Budget.

Commissioner Johnson recessed the meeting until 1:00p.m.

Commissioner Johnson reconvened the meeting at 1:00p.m. Commissioner Hollingsworth joined the meeting.

2022 BUDGET REVIEW – SHERIFF'S OFFICE

Sheriff Keith Vreeman presented the proposed 2022 Sheriff's Office Budget.

2022 BUDGET REVIEW – INFORMATION TECHNOLOGY

Information Technology Director Bill Folger presented the proposed 2022 Information Technology and Data Processing Budgets.

2022 BUDGET REVIEW – MISCELLANEOUS FUNDS

County Administrator Steve Ewing presented information on general budget increases for 2022.

2022 BUDGET REVIEW – BUILDING AND GROUNDS

Building and Grounds Maintenance Supervisor Wayne Drew presented the proposed 2022 Building and Plant and Fairgrounds Budgets.

AUDITOR/TREASURER RESIGNATION

Motion by Hollingsworth, seconded by Nath to accept the resignation of Auditor/Treasurer Tyler Reisch effective August 27, 2021. Motion carried unanimously. Commissioners wished him well on his future endeavors.

RESOLUTION 59-25-21 PUBLIC NOTICE OF INTENTION TO APPOINT OFFICE OF COUNTY AUDITOR/TREASURER

County Administrator Steve Ewing presented for consideration Resolution 59-25-21 Public Notification of the Intent to make the Office of the Pipestone County Auditor/Treasurer appointed and providing an opportunity for public comment. The laws of Minnesota 2019, chapter 10, article 2, Sections 17-22 amended Minnesota Statutes 2018. Section 375.08; Section 375.10 and Section 375A.12 and adopted Minnesota Statute 375.1205 to allow under certain circumstances each County Board of the State of Minnesota to fill the office of the elected office of County Auditor/Treasurer by appointment. Motion by Wildermuth, seconded by Roskamp to approve Resolution 59-25-21 Public Notification of the Intent to make the Office of the Pipestone County Auditor/Treasurer Appointed and Providing an Opportunity for Public Comment. Motion carried unanimously. The public hearing will be held on the intent to appoint the County Auditor/Treasurer at the Pipestone County Board of Commissioners meeting on September 14, 2021 at 10:00a.m. in the Commissioners Room of the Courthouse.

INTERIM AUDITOR/TREASURER

Human Resources Coordinator Cathy Feste requested approval for the Board to appoint Steve Ewing as the Interim Auditor/Treasurer. Motion by Nath, seconded by Roskamp to appoint Steve Ewing as the Interim Auditor/Treasurer effective August 28, 2021. Motion carried unanimously. The Personnel Committee will discuss if there is a need to bring in additional staff during the interim.

AUDITOR/TREASURER JOB DESCRIPTION

Human Resources Coordinator Cathy Feste requested approval of the Auditor/Treasurer job description. Motion by Nath, seconded by Hollingsworth to approve the Auditor/Treasurer job description. Motion carried unanimously. HR Coordinator Feste will send it in to the compensation consultant to establish a rating a pay plan recommendation and once that is established will begin advertising to fill the position.

E-RECORDING AUTHORIZATION

Recorder Mary Ann De Groot requested the board designate Steve Ewing as the Acting Auditor/Treasurer and authorize a stamp be made for e-Recording documents. Motion by Wildermuth, seconded by Nath to authorize that request. Motion carried unanimously.

VSO BUDGET

Veteran's Service Officer / Deputy EM Director Renae Schuch presented the 2022 Veterans Service budget.

NON-DEPARTMENTAL BUDGET

County Administrator Steve Ewing presented information on the 2022 Non-Departmental and Travel Management Budgets.

COMMITTEE REPORTS

Commissioners reported on the following Committee meetings:

Commissioner Nath: Soil and Water, PCMC Plant Operations, Southwest Mental Health, SWHHS, Radio Board, PrimeWest.

Commissioner Hollingsworth: SRDC Annual Meeting, Toward Zero Deaths, Law Enforcement Liaison Meeting.

Commissioner Roskamp: County Government 201 Conference, Rural Minnesota Energy Board, Transit Advisory Council.

Commissioner Wildermuth: Casey Jones Trail, SWHHS, Pipestone Area Coalition, Southwest 18 Mental Health Consortium, Law Enforcement Liaison, SMOC Annual Meeting, Solid Waste, Rural Energy Board, Transit Advisory Council.

Commissioner Johnson: District 8 Land Use, Agronomy Day, MHA Hospital Conference, SMOC Annual Meeting, Rural Minnesota County Group Presentations, Testifying on behalf of AMC to the EQB Board, Prime Health, Regional Solid Waste, PCMC Board, Special Hospital Meeting for Bond Refinancing, AREA II, RCRCA, PCMC Board Education, Plant Operations, Highway 23 Coalition.

Motion by Nath, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 4:02p.m.

Luke Johnson	ATTEST: Steven Ewing
Pipestone County Board Chairman	County Administrator