

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Les Nath, Dallas Roskamp, and Dan Wildermuth. County Administrator Steve Ewing was also present. Commissioner Chris Hollingsworth absent. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Nath to approve the agenda. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**CONSENT AGENDA**

Motion by Nath, seconded by Roskamp to approve the consent agenda as follows:

1. Approve Minutes of June 22, 2021
2. Auditors Warrants 6/25/21, 7/1/21, 7/9/21
3. Commissioners Warrants in the amount of \$248,127.86
4. Hospital Warrants in the amount of \$587,519.45
5. Treasurers Report June 2021

Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
Morris Electronics Inc	45,885.19
TrueNorth Steel	21,473.50
Michaels Fence & Supply Inc	16,745.00
Van Dyke Sanitation Inc	13,566.57
Visa-First Bank & Trust	11,810.15
Brock White	9,588.00
Tim Rustad Construction LLC	6,996.00
Axon Enterprise Inc	6,715.00
Avenu	6,410.93
Election Systems & Software, Inc	6,172.50
Pipestone/City Of	5,673.57
First Bank And Trust	5,525.16
Alpha Wireless Communications Co	5,457.61
O'Neill O'Neill & Barduson	4,886.00
Commissioner Of Transportation	4,876.84
Counties Providing Technology	4,779.00
Pipestone County Medical Center	4,611.45
Cellebrite Inc	4,300.00
Pipestone County Highway Department	4,134.88
Surplus Warehouse of Willmar Inc	3,910.00
Uline	3,615.40
SHI International Corp	3,573.88
Matt's Repair LLC	2,655.82
TransMedic Billing	2,476.73
USIC Receivables LLC	2,150.62
Warrants over \$2,000	\$ 207,989.80
Number of Claims under \$2,000	103
Warrants under \$2,000	\$ 40,138.06
Total	\$ 248,127.86

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

**2021 BOX CULVERT PROJECT FINAL PAYMENT**

Motion by Wildermuth, seconded by Nath to approve final payment for 2021 Box Culverts, Contract #2 (SAP 059-599-102, SAP 059-599-104, and SAP 059-599-105) to R & G Construction in the amount of \$4,202.41. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**BRIDGE BOND FUNDS**

Engineer Bergman reported that MNDOT Bond Fund representatives asked him about an updated priority list and Bergman told them about the two bridges by Ihlen. Bergman is hoping we may qualify for some of the MNDOT funds for those projects, which would result in them being moved up in the 5-year plan. Bergman hopes to have more information soon.

**DUST CONTROL REQUEST**

Engineer Bergman reported that a resident contacted him to see if the County would increase their cost share for dust control application. There is a current policy in place that the County will reimburse up to \$250.00 for dust control on qualified roads. Consensus of the Board to keep the current policy in place as is.

**METAL TRUSS BRIDGE**

Engineer Bergman reported that the DNR would like to transfer ownership of the Metal Truss Bridge located at the landfill to Pipestone County. Motion by Wildermuth, seconded by Roskamp to accept transfer of the bridge and authorize selling the bridge in whatever manner works the best, either via online bid or advertising. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**MUTUAL AID AGREEMENT BETWEEN LYON COUNTY AND PIPESTONE COUNTY**

Engineer Bergman requested approval of a Mutual Aid Agreement between Lyon County and Pipestone County in which the parties agree to make Highway Department equipment, personnel, and other resources available to each other upon request, which is permitted by Minnesota Statutes Section 471.59. Motion by Roskamp, seconded by Wildermuth to approve the Mutual Aid Agreement between Lyon County and Pipestone County effective immediately and authorize board chair signature. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**MAINTENANCE UPDATES**

Engineer Bergman reported that the maintenance crew has been doing routine work, graveling, spraying, and culvert repairs. Coming up they plan to work on shoulders on 18 and 9 and complete ditch mowing.

**FIVE YEAR PLAN**

Engineer Bergman presented information on the Pipestone County Highway Department’s Tentative 5 Year Plan from 2021 through 2025. Motion by Nath, seconded by Johnson to approve the Pipestone County Highway Department’s Tentative 5 Year Construction Plan as presented. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**LIDAR MAPPING PRESENTATION AND FUNDING REQUEST**

Minnesota IT Representatives Dan Ross and Sean Vaughn joined the meeting via Zoom Video Conferencing to present on 3D Geomatics and the Minnesota Lidar Plan. Lidar (light detection and ranging) is a mapping technology that uses a pulsed laser to measure distances and construct a 3D map showing topographic contours of the land surface. 3D Geomatics is currently seeking \$81,000 from local partners for collection of Lidar data in Pipestone, Murray, Rock, Nobles, and Jackson Counties. The approximate funding being requested from Pipestone County is \$16,200.00. Ross and Vaughn answered Commissioner questions about the program. Motion by Johnson, seconded by Wildermuth to authorize Pipestone County’s participation in the Minnesota Lidar Plan and spend approximately \$16,200.00 to be paid from the Buffer Compliance Fund. Yeas: Johnson, Nath, Wildermuth. Nay: Roskamp. Absent: Hollingsworth. Motion carried.

**SSTS LOW INCOME GRANT PROGRAM**

Environmental Administrator Kyle Krier presented a summary on the SSTS Low Income Grant Program which assists low-income families with upgrading and replacing their septic systems.

**VETERANS MEMORIAL DISCUSSION**

Veterans Service Officer Renae Schuch and Christy Appel joined the meeting to request input from Commissioners on plans to build a Veterans Memorial. Christy Appel asked if the Old Central School property would be available for a Veterans Memorial. Commissioners stated they are not able to commit the Old Central School property to the project at this time. Community Members Gene Spicer and Jim Carstensen voiced their opinions on potential locations of the future Veterans Memorial. Commissioners stated they would like to see the Veterans Memorial Committee start meeting again and formulate a plan for a potential Veterans Memorial location and cost. Motion by Johnson, seconded by Roskamp to add Commissioner Dan Wildermuth to the Committee in addition to current Committee Member Commissioner Nath. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Johnson, seconded by Roskamp to add the Veterans Memorial Committee to the Committee list and authorize per diem. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

**FIREWALL PURCHASE**

IT Director Bill Folger requested approval to replace a pair of Cisco FirePOWER 2130 Firewalls. The current Firewalls are at end-of-life status. Quotes received were as follows:

Product	Company	Price
Cisco FirePOWER 2130 NGFW with SMARTnet and Threat Defense	SHI International, Corp.	\$37,423.66
Cisco FirePOWER 2130 NGFW with SMARTnet and Threat Defense	Morris Electronics, Inc.	\$31,058.14

Folger stated that the County is able to use American Rescue Plan (ARP) Funds to make this purchase. Motion by Roskamp, seconded by Wildermuth to authorize the purchase of two Cisco Firewalls at a cost of \$31,058.14 to be reimbursed by American Rescue Plan (ARP) Funds. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

IT Director Folger requested approval to add an additional layer of security to individual user accounts with a unique code issued via a fob. Quotes received were as follows:

Product	Company	Price
Authentication Manager, 50 fobs, and three years of maintenance	SHI International, Corp.	\$10,065.36
Authentication Manager, 50 fobs, and three years of maintenance	Morris Electronics, Inc.	\$9,826.25

Motion by Roskamp, seconded by Wildermuth to authorize the quote from Morris Electronics, Inc. in the amount of \$9,826.25 to be reimbursed by American Rescue Plan (ARP) funds. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **BENEFITS CONNECT PURCHASE**

Human Resources Coordinator Cathy Feste requested approval to purchase Benefits Connect, an online insurance benefits enrollment system. Cost of the program is \$1.50 per employee per month, or approximately \$1,500.00 per year. The Benefits Connect system will integrate with the current CPT Human Resources software program. Motion by Wildermuth, seconded by Nath to authorize purchase of the Benefits Connect system for online insurance enrollment at an approximate cost of \$1,500.00 per year. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **PERSONNEL**

HR Coordinator Feste requested approval to hire the new full-time Building and Grounds Maintenance Worker at Step F of the pay scale. Motion by Wildermuth, seconded by Nath to approve the hiring of the Building and Grounds Maintenance Worker on Step F of the pay scale. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste requested approval of Deputy EMS Director Cole Nordmeyer's salary on Step E of the pay scale effective July 1, 2021. Motion by Nath, seconded by Roskamp to approve Cole Nordmeyer's step placement on Step E effective July 1, 2021. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Wildermuth, seconded by Nath to approve full-time Deputy Sheriff Chris Schultz' resignation effective July 8, 2021. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste announced that Emerson Winter was hired as a part-time Deputy Sheriff effective July 1, 2021. Feste requested approval of Resolution 59-23-21 Police Officer Declaration to allow part-time Deputy Emerson Winter to participate in the PERA Police and Fire Plan for hours worked as a Deputy Sheriff. Motion by Wildermuth, seconded by Nath to approve Resolution 59-23-21 Emerson Winter Participation in PERA Police and Fire Plan. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

HR Coordinator Feste announced that Jodie Jensen will be starting as Deputy Auditor II on July 19, 2021.

County Administrator Steve Ewing reported that Governor Walz proclaimed that July 27, 2021 will be County Staff Appreciation Day and we plan to provide a treat to County staff. Administrator Ewing stated that he will bring a Resolution for approval on the July 27, 2021 board meeting. Motion by Johnson, seconded by Wildermuth to accept the Governor's proclamation recognizing July 27, 2021 as County Staff Appreciation Day. Yeas: Johnson, Nath, Roskamp, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **COMMITTEE REPORTS**

Commissioners reported on the following Committee meetings:

Commissioner Nath: Hometown Fiber, AMC District 8 Meeting, PCMC Plant Operations, Board of Adjustment & Equalization, SWHHS, Southwest PIC, Radio Board, Extension

Commissioner Wildermuth: Hometown Fiber, CIS Group, PrimeWest, Pipestone Area Coalition, Southwest Mental Health Consortium, Board of Adjustment & Equalization, Casey Jones Trail, AMC Statewide Zoom Meeting, Rural Minnesota Energy Board, Pipestone County Grill Out

Commissioner Wildermuth excused himself from the remainder of the meeting due to a personal appointment.

Commissioner Roskamp: Board of Adjustment & Equalization, Plum Creek Library, AMC District Wrap Up Meeting, Fair Board, Pipestone County Grill Out.

Commissioner Johnson: MN Agriculture and Rural Leadership Alumni Session, AMC District 8 Meeting, PCMC Plant Operations, PCMC Executive Meeting, Casey Jones Trail Annual Meeting, Board of Adjustment & Equalization, Ditch Committee, Highway 23 Coalition, Road and Bridge, Prime Health (2), AMC Futures/AMC Board, Employee Grill Out, AREA II, RCRCA, NaCo Conference, Ag and Rural Affairs Policy Steering Committee.

Motion by Nath, seconded by Roskamp to adjourn. Yeas: Johnson, Nath, Roskamp. Nay: None. Absent: Hollingsworth, Wildermuth. Motion carried. Meeting adjourned at 11:19 a.m.

Luke Johnson

Attest: Tyler Reisch

Pipestone County Board Chairman

Pipe. Co. Auditor/Treasurer