

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Chris Hollingsworth, Les Nath, and Dallas Roskamp. Commissioner Dan Wildermuth participated via Zoom video conferencing. County Administrator Steve Ewing was also present. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Nath, seconded by Roskamp to approve the consent agenda as follows:

1. Minutes of January 26, 2021 Commissioners Meeting
2. Auditors Warrants 1/7/2021
3. Commissioners Warrants in the amount of \$267,425.77
4. Treasurers Report January 2021

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
Buffalo Ridge Drug Task Force	41,262.80
Meinders Community Library	17,725.80
Van Dyke Sanitation Inc	13,436.14
Edgerton Public Library	11,817.20
US Imaging Inc	11,656.22
Visa-First Bank & Trust	10,202.89
Brock White	10,102.97
Darktrace Limited	9,996.00
Counties Providing Technology	9,648.00
Compass Minerals	9,446.37
Avenu	6,224.20
Double D Gravel, Inc	5,755.00
Pipestone County Highway Department	5,687.99
O’Neill O’Neill & Barduson	5,218.82
WatchGuard Video	5,145.00
Elite Business Systems	5,053.01
Pipestone County Medical Center	4,232.22
Morris Electronics Inc	4,070.33
SW MN Regional Public Safety Board	4,000.00
Nobles County Auditor Treasurer	3,720.00
Royal Tire Inc	3,606.40
ASSN OF MN COUNTIES	3,562.00
Plum Creek Library System	3,250.00
Kenning, Ph.D, L.P., P.C./Mary	3,000.00
Polk County Highway Department	3,000.00
Edgerton Enterprise	2,776.78
Alpha Training & Tactics LLC	2,651.04
Tyler Technologies Inc	2,589.06
LG Everist Inc	2,380.95
Southwest MN Emerg Communications Board	2,195.00
Streamworks	2,050.00
Erickson Engineering Co Inc	2,046.00
Warrants over \$2,000	\$ 227,508.19
Number of Claims under \$2,000	98.00
Warrants under \$2,000	\$ 39,917.58
Total	\$ 267,425.77

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman requested the Commissioners set a location for the Annual Road and Bridge Hearing which is already scheduled for Tuesday, March 16 at 9:00a.m. Consensus of the Board to hold the Road and Bridge Hearing at the EMS Conference Room.

ROW PAYMENTS

Engineer Bergman requested approval of the following Right-of-Way payments:

Project	Land Owner	Payment
SAP 059-599-116	Nathan and Janine Buntrock	\$1,470.00
	<i>(Previously Approved for \$670.00)</i>	
SAP 059-599-109	Gerhart J. Van Dam	\$1,820.00
SAP 059-599-106	Marlin E. Arends Revocable Trust	\$550.00
SAP 059-608-025	Barbara J. Bonine	\$3,880.00
SAP 059-656-004	Douglas and Jacque Halbersma	\$67.50

SAP 059-656-004 Connie and Daniel Robards \$67.50
 SAP 059-656-004 David and Jill Halbersma \$67.50
 SAP 059-656-004 Duane Halbersma \$67.50

Motion by Nath, seconded by Hollingsworth to approve the ROW payments and pay as an Auditors Warrant. Motion carried unanimously.

MOTOR GRADER PURCHASE

Engineer Bergman requested approval to purchase a John Deere 772G Motor Grader with 7-year, 7,000-hour warranty and two rollers from RDO equipment for \$286,560.27. Bids received were as follows:

Company	Type	Cost	Warranty
RDO Equipment	John Deere 772G (manual levers) w/ 1 roller	\$253,140.27	7-year Powertrain and Hydraulics warranty
RDO Equipment	John Deere 772G (manual levers) w/ 1 roller	\$259,793.27	7-year Comprehensive warranty
Ziegler Cat	150JOY (joy sticks) w/ 1 roller	\$279,682.00	5-year warranty

Quotes for the additional roller were as follows:

RDO Equipment - \$33,420.00
 Ziegler Cat - \$37,160.00

Motion by Hollingsworth, seconded by Wildermuth to approve the purchase of a John Deere 772G with a 7-year powertrain and hydraulics warranty and two rollers at a cost of \$286,560.27 and pay as an Auditors Warrant. Motion carried unanimously.

CRACK CUTTER PURCHASE

Engineer Bergman requested approval to purchase a new crack cutter with dust control for \$15,868.00. Quotes received were with trade-in of the existing machine and were as follows:

Brock White \$15,868.00
 Midstates \$17,450.00

Motion by Nath, seconded by Roskamp to approve the purchase of a new crack cutter with dust control from Brock White at a cost of \$15,868.00 as an Auditor Warrant and trade in the existing machine. Motion carried unanimously.

CRACK FILLER PURCHASE

Engineer Bergman requested approval to purchase a new crack filler machine from Brock White for \$46,388.00. Quotes received were as follows:

Brock White \$46,388.00
 Midstates \$48,750.00

Motion by Hollingsworth, seconded by Nath to approve purchase of a crack filler machine from Brock White for \$46,388.00 and pay as an Auditor Warrant. Motion carried unanimously.

RESOLUTION 59-10-21

Engineer Bergman presented for approval Resolution 59-10-21 Resolution of Support for and Agreement to Sponsor the City of Pipestone pursuit of Local Road Improvement Program funding from MNDOT for the Industrial Road Improvement Project. The Local Road Improvement Program (LRIP) administered by MNDOT makes available up to \$1,250,000 to apply toward projects on local roads. Resolution 59-10-21 states that

1. The County supports the City of Pipestone’s pursuit of Local Road Improvement Program (LRIP) funds for the construction of concrete pavement surfacing on Industrial Road from South Street to T.H. 75 within the project corridor, and

2. Upon completion of an agreement defining roles and responsibilities between the County of Pipestone and the City of Pipestone, the County agrees to sponsor the City of Pipestone’s Local Road Improvement Program application to MnDOT and act as the city’s fiscal agent for this project.

Motion by Nath, seconded by Wildermuth to approve Resolution 59-10-21. Motion carried unanimously.

MUNICIPALITY/ADDRESS	PID		VALUE	ASSESSMENTS BEFORE FORFEITURE
CITY OF EDGERTON Lot Five (5), Block Two (2), in Howard's Second Addition to the Village of Edgerton, Pipestone County, Minnesota. Specials After Forfeiture: Basic Sale Price:	13.351.0200 840 3rd Ave W	LAND BLDG.	\$ 8,800.00 7,700.00 - \$ 3,000.00	\$ 180.00
CITY OF PIPESTONE Lot Eight (8), Nine (9), Ten (10), Eleven (11), Twelve (12), and Thirteen (13) of Block Fourteen (14), in the Original Plat to the City of Pipestone. Specials After Forfeiture: Basic Sale Price:	18.200.2560 N/A	LAND BLDG.	\$ 12,700.00 - - \$ 5,000.00	\$ 22,195.48
CITY OF PIPESTONE Lots Nine (9) and part of Lot Ten (10) lying and being North of the North line of Seventh Street SW (Formerly Lawrence Street) as now extended, all in Block Three (3), Hubbard Bros Addition also known as Hubbard Brothers Addition, City of Pipestone, Pipestone County, Minnesota. Specials After Forfeiture: Basic Sale Price:	18.550.0870 622 3rd Ave SW	LAND BLDG.	\$ - - - -	\$ 6,388.96
CITY OF PIPESTONE The East Ninety Feet (90') of the South half of the South half of Lot Twenty-Seven (27), Park Addition to the City of Pipestone, County of Pipestone, Minnesota. Specials After Forfeiture: Basic Sale Price:	18.685.1260 605 5th St SW	LAND BLDG.	\$ 6,200.00 - - \$ 5,000.00	\$ 659.86
CITY OF RUTHTON East 47' of Lot 5, Block 29, Sherman's Addition Specials After Forfeiture: Basic Sale Price:	19.241.0340 520 Cleveland St	LAND BLDG.	\$ 2,500.00 11,300.00 370.79 \$ 5,000.00	\$ 945.16

MAINTENANCE UPDATES

Engineer Bergman reported on Maintenance activities in the past month including snow plowing and bridge maintenance. Bergman reported that one of the Motor Graders had a transmission failure and they are using a spare plow truck to cover that area.

LIST OF TAX FORFEITED LAND, TERMS, NOTICE, RESOLUTIONS 59-46-14, 59-47-14, 59-48-14

County Auditor/Treasurer Tyler Reisch presented a list of tax-forfeited properties, reviewed the descriptions and condition and presented the following information on the Assessor's estimated value and recommended basic sale prices.

Motion by Hollingsworth, seconded by Nath to adopt Resolution 59-08-21 that sets the terms for the sale of Tax Forfeited Land, including the basic sale price, the conditions and special assessments if any. Motion carried unanimously.

Auditor/Treasurer Reisch presented a letter from the City of Pipestone stating their interest in acquiring the property at 622 3rd Ave SW, Parcel Number 18.550.0870 and requested the County consider selling the property to the City for \$1.00. Motion by Wildermuth, seconded by Nath to sell parcel 18.550.0870 to the City of Pipestone for \$1.00. Motion carried unanimously.

Motion by Wildermuth, seconded by Roskamp to set the basic sale price of parcel number 13.351.0200 located at 840 3rd Ave W in Edgerton at \$500.00. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to set the basic sale price of parcel number 18.200.2560 located in the City of Pipestone at \$1.00. Motion carried unanimously.

Motion by Wildermuth, seconded by Hollingsworth to set the basic sale price of parcel 18.685.1260 located in the City of Pipestone at \$2,000.00. Motion carried unanimously.

Motion by Nath, seconded by Hollingsworth to set the basic sale price for parcel number 19.241.0340 located in the City of Ruthton at \$400.00. Motion carried unanimously.

Motion by Roskamp, seconded by Nath to adopt Resolution 59-09-21 that classifies the List of Tax Forfeited Land as non-conservation land and directs the County Auditor/Treasurer to notify the Minnesota Department of Natural Resources of the classification and per Minnesota Statutes 282.01 provides for the classification, appraisal, and sale of land becoming the property of the State of Minnesota for nonpayment of real property taxes and approves the notice of sale and auction date of 10:00a.m. on Monday, March 8, 2021 in the Commissioners Room. Motion carried unanimously.

COVID-19 VACCINE CLINIC AT FAIRGROUNDS

SWHHS Community Public Health Supervisor Ann Orren joined the meeting to request the use of the Blue Building at the Fairgrounds for a COVID-19 vaccine clinic. EMS/EM Director Casey Sievert suggested an MOU be drafted for use of the Fairgrounds for a SWHHS COVID-19 Vaccine Clinic. Motion by Wildermuth, seconded by Hollingsworth to authorize the use of the Fairgrounds Blue Building for a COVID-19 vaccine clinic and draft a Memorandum of Understanding (MOU). Motion carried unanimously.

2021 DITCH ASSESSMENT

The Ditch Committee has requested that the County Board set the 2021 Judicial Ditch Assessment at \$31,180.00. Motion by Johnson, seconded by Hollingsworth to set the 2021 ditch levy and assessment at \$31,180.00. Motion carried unanimously.

SWHHS OFFICE LEASE AGREEMENT AND INFORMATION TECHNOLOGY SERVICES AGREEMENT

County Administrator Steve Ewing requested approval of an Office Lease Agreement between Pipestone County and Southwest Health and Human Services in which SWHHS agrees to pay basic rent of \$38,000.00 and utilities/maintenance costs of \$20,000.00 for a total of \$58,000.00 for 12 months, which shall be paid in quarterly installments of \$14,500.00.

Administrator Ewing also presented an Agreement for Information Technology Services in which SWHHS agrees to pay the County \$5,000.00 for IT Services and \$3,750.00 for connectivity services, for a total of \$8,750.00, payable in quarterly installments of \$2,187.50. Both agreements are in effect from January 1, 2021 through December 31, 2021. Motion by Hollingsworth, seconded by Roskamp to approve the Office Lease and Information Technology Agreements between SWHHS and Pipestone County. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval to issue a credit card to Assessing Technician Elizabeth Winsel for use on trainings and conferences. Motion by Nath, seconded by Roskamp to authorize a County-issued credit card for Assessing Technician Elizabeth Winsel. Motion carried unanimously.

HR Coordinator Feste requested approval of the revised Investigator job description. Motion by Hollingsworth, seconded by Nath to approve the revised Investigator job description. Motion carried unanimously. Feste announced that Paul Mathews will be starting in this position effective March 1, 2021.

HR Coordinator Cathy Feste presented for approval the negotiated bargaining agreement between Pipestone County and the American Federation of State, County, and Municipal Employees (AFSCME) Local Union 2424, Council 65, Highway Unit effective January 1, 2021 through December 31, 2023. Motion by Johnson, seconded by Hollingsworth to approve the bargaining agreement between Pipestone County and AFSCME Local Union 2424, Council 65, Highway Unit effective January 1, 2021 through December 31, 2023. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Wildermuth: PrimeWest, Southwest 18 Mental Health Consortium, MHA Zoom Meetings, SMOC, SWHHS, Solid Waste, PCMC Board, Rural Minnesota Energy Board, Hospital Board, Transit Advisory Board, Casey Jones Trail.

Commissioner Nath: Organizational Meeting, Business Relief Grant, PrimeWest, PCMC Plant Operations, Southwest Mental Health, SWCD, SWHHS, Mental Health Collaborative Board, Union Negotiations, PCMC Board, Radio Board.

Commissioner Hollingsworth: Organizational Meeting, PCMC Vaccination Update, Southwest Mental Health, SRDC, ATP update, MHA Winter Trustee Conference, Safety Committee, CPT, PCMC Board and Training.

Commissioner Roskamp: AMC District 8 Meeting, Planning Commission, AMC Training Session for New Commissioners, Transit, Board of Equalization Training.

Commissioner Johnson: District 8 Land Use, SWCD, AMC Board, Board of Equalization Training, Highway 23 Coalition, AMC Environment, Regional Solid Waste, Union Negotiations, PCMC Board, AMC Coffee, Area II, RCRCA, AMC Board, MRC.

Motion by Nath, seconded by Roskamp to adjourn. Motion carried unanimously. Meeting adjourned at 11:27a.m.

Luke Johnson

ATTEST: Steven Ewing

Pipestone County Board Chairman

County Administrator