

The Pipestone County Commissioners met with Chairman Luke Johnson, Commissioners Chris Hollingsworth, Les Nath, and Dallas Roskamp. Commissioner Dan Wildermuth participated via Zoom video conferencing. Human Resources Coordinator Cathy Feste was also present. County Administrator Steve Ewing absent. Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Hollingsworth, seconded by Nath to approve the agenda. Motion carried unan-imosly.

CONSENT AGENDA

Motion by Nath, seconded by Roskamp to approve the consent agenda as follows:

1. Minutes of February 9, 2021 Commissioners Meeting
2. Auditors Warrants 2/12/21, 2/19/21
3. Hospital Warrants in the amount of \$583,631.83

Motion carried unanimously.

SPECIAL ASSESSMENT ADJUSTMENT

Auditor/Treasurer Tyler Reisch reported that a special assessment was missed on one of the tax-forfeited properties, parcel 18.165.1260, for \$711.00. Special assessments are required to be added to the basic sale price of tax-forfeited properties and the current basic sale price is \$2,000.00. Auditor/Treasurer Reisch requested the board decide whether they would like to change the basic sale price to \$2,711.00 or lower the price to include the special assessment, for a basic sale price of \$1,289.00 with a \$711.00 special assessment, bringing the minimum bid to \$2,000.00. Motion by Wildermuth to increase the basic sale price of parcel 18.165.1260 to \$2,711.00. Motion failed for lack of a second. Motion by Hollingsworth, seconded by Roskamp to set the basic sale price of parcel 18.165.1260 to \$2,000.00 and include the special assessment. Yeas: Hollingsworth, Johnson, Nath, Roskamp. Nay: Wildermuth. Motion carried.

GOVAP ACCOUNTS PAYABLE SOFTWARE

Auditor/Treasurer Tyler Reisch requested approval to purchase GovAP from RTVision, an Accounts Payable software program which would provide a streamlined process to manage vendor invoices electronically for Pipestone County and eliminate paper for approvals. GovAP is web-based and it would be accessible to employees working remotely. The quote from RTVision is as follows:

Product	Description	Unit Price	Quantity	Line Total
GovAP	Manage invoices electronically. Vendor sends you invoice via e-mail; staff sets up template and then it's automatically routed for department approval. Includes employee reimbursement, and user defined dashboards. Pricing based on budget size of \$35M or less.	\$7,500 / Year	1 Year	\$7,500
Implementation of GovAP	Four days of time for installation, setup, training, and project management. Services performed remotely.	\$1,000 / Day	4 Days	\$4,000
Integration	Integration with IFS.	Included	1.00	Included
Integration	Integration for Highway department cost accounting, CostRite or New Roads (CostRite has indicated a willingness to integrate with GovAP but it's not completed yet)	Included	1.00	Included
Incentive	If agreement signed by March 31 st , 2021	-\$1,000	1	-\$1,000
Support & Maintenance	Annual support/maintenance to keep software up to date, along with ongoing phone and e-mail support. Software can be hosted in the cloud using Amazon Web Services (IFS ePort must be open for this option), or on-premise (virtual).	Included	1 Year	Included
			Total - Year 1	\$10,500
			Total - Year 2	\$7,500
			Total - Year 3	\$7,500

Auditor/Treasurer Reisch stated that since the County received grants for election equip-ment, there is leftover money in the Election Equipment Account, and he could pay for the program out of the assigned account in order to not impact the budget. Motion by Hollingsworth, seconded by Nath to approve the purchase of GovAP software from RT vision at a cost of \$25,500 for three years. Motion carried unanimously.

COVID-19 BUSINESS RELIEF ASSISTANCE GRANT RECIPIENTS

Auditor/Treasurer Tyler Reisch reviewed the following COVID-19 Business Relief Assistance Grant Recipients and amounts that are being recommended by the Committee.

**Pipestone County
COVID-19 Business Relief Assistance Grant Recipients**

Registered Business Name	DBA (If applicable)	Grant Amount
Jalas Enterprises, Inc.	Subway	\$ 11,678.91
Utopian Paradise, LLC	The Stonehouse & Quarry Lounge	40,270.43
Split Rock Burgers & Brew, LLC		14,581.78
Bole Mor Lanes		8,898.51
Ploeger PR, Inc.	Pizza Ranch of Pipestone	7,208.07
Hatfield Roadhouse, LLC		20,579.00
American Legion Post 6		35,508.26
Pipestone Country Club, Inc.		35,406.25
Evergreen Enterprises	Langes Café	35,954.91
JMH Group, LLC	Anytime Fitness	20,661.81
Pipestone Performing Arts Center		9,656.25
Ludolph Bus Service, Inc.		11,339.55
Hailey's Hideaway, LLC		4,506.25
Total in Grants Awarded		\$ 256,250.00

Motion by Nath, seconded by Wildermuth to approve the grant recipients and amounts as presented. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval to promote Sandy Erickson to the Deputy Auditor I position on Step E of the pay plan. Motion by Hollingsworth, seconded by Nath to approve the promotion of Sandy Erickson to Deputy Auditor I and place her on Step E of the pay plan. Motion carried unanimously.

HR Coordinator Feste requested approval of Deputy Auditor 1, Janet Bouman's retirement effective March 5, 2021. Motion by Johnson, seconded by Wildermuth to approve Deputy Auditor 1, Janet Bouman's retirement effective March 5, 2021. Motion carried unanimously. Commissioners expressed their gratitude for her 25 years of valuable service.

HR Coordinator Cathy Feste presented for approval the negotiated bargaining agreement between Pipestone County and the Law Enforcement Labor Services (LELS) Local Union 167, Jailer/Dispatchers effective January 1, 2021 through December 31, 2023. Motion by Nath, seconded by Johnson to approve the bargaining agreement between Pipestone County and the Law Enforcement Labor Services (LELS) Local Union 167, Jailer/Dispatchers effective January 1, 2021 through December 31, 2023. Motion carried unanimously.

BADGE ID POLICY

HR Coordinator Feste requested approval of the new Pipestone County Identification Badge Policy. Motion by Hollingsworth, seconded by Wildermuth to approve the policy as presented. Motion carried unanimously.

ROAD AND BRIDGE ITEMS

County Engineer Nick Bergman requested approval of the following Right of Way (ROW) payments:

Project	Land Owner:	Payment:
SAP 059-599-103	Donald G. and Debra K. Kallemeyn.....	\$1800.00
SAP 059-599-106	Dennis D. Hunter Living Trust	\$180.00
SAP 059-599-106	Randy and Kristy Hunter	\$180.00
SAP 059-656-003	Fern E. Horton	\$1350.00

Motion by Nath, seconded by Roskamp to approve the ROW payments as presented. Motion carried unanimously.

RESOLUTION 59-13-21 AMENDED PRIORITIZED BRIDGE REPLACEMENT LIST

Motion by Johnson, seconded by Hollingsworth to approve Resolution 59-13-21 Amending the Prioritized Bridge Replacement List and add the following deficient bridges to the list of high priority bridges. Pipestone County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available.

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
LT 10	CSAH 10 (STA. 81+25, 20-108-44)	\$100,000	\$45,000		\$55,000	2023
LT 10	CSAH 10 (STA. 101+53, 20-108-44)	\$100,000	\$45,000		\$55,000	2023

Motion carried unanimously.

RESOLUTION 59-12-21 CITY OF EDGERTON LRIP GRANT F

Planholder	Address	Bid Total
A & C Excavating	Marshall, MN	\$702,986.49
Henning Construction	Adrian, MN	\$649,905.90
Midwest Contracting LLC	Marshall, MN	\$744,505.90
R & G Construction	Marshall, MN	\$704,875.49
Riley Bros Construction, Inc	Morris, MN	\$692,322.19

FUNDING

Engineer Bergman and Edgerton City Clerk Joel Farrington presented information on the request for the County to sponsor the City of Edgerton to pursue the 2020 Local Road Improvement Program Funding from MNDOT for construction of CSAH 17 (Main Street Reconstruction Project). Motion by Nath, seconded by Roskamp to approve Resolution 59-12-21 of Support and Agreement to Sponsor the City of Edgerton pursuit of 2020 Local Road Improvement Program funding from MNDOT for Construction of CSAH 17 (Main Street) Reconstruction Project. Motion carried unanimously.

RESOLUTION 59-11-21 LOW/ZERO EMISSION VEHICLE MANDATES

Chairman Johnson suggested the Board table Resolution 59-11-21 which states that Pipestone County opposes the California mandate for Low-Emission Vehicle and Zero Emission Vehicle mandates and that Pipestone County opposes the MPCA's attempt to adopt California's mandates through rulemaking without consulting the Legislature. Johnson stated he would like to see the Board oppose the rulemaking part of the program and adopt the Minnesota Rural Counties proposed position regarding the Minnesota Clean Car rule.

Motion by Roskamp, seconded by Hollingsworth to table Resolution 59-11-21. Motion carried unanimously.

Motion by Hollingsworth, seconded by Roskamp to state that Pipestone County is in support of Minnesota Rural Counties position which supports legislative review of any and all issues of consequence that would bring harm to the culture and/or economy of rural counties. Further, MRC opposes the attempt by the MPCA to adopt the MN Clean Car rule without consulting the legislature and encourages the Walz administration to withdraw the proposed rule and submit the issue for legislative review. Motion carried unanimously.

Chairman Johnson requested Board consideration for a Letter to the Editor supporting Senator Bill Weber's leadership and efforts to promote bills which provide new revenue to local emergency management planning and preparedness efforts. Motion by Nath, seconded by Hollingsworth to approve the Letter to the Editor and submit to local newspapers. Motion carried unanimously.

BID OPENING SAP 059-608-025, SAP 059-599-117 BOX CULVERTS CONTRACT #2

County Engineer Nick Bergman and Attorney Damain Sandy joined the meeting. Engineer Bergman opened the following bids for projects SAP 059-608-025 and SAP 059-599-117.

Planholder	Address	Bid Total
A & C Excavating	Marshall, MN	\$702,986.49
Henning Construction	Adrian, MN	\$649,905.90
Midwest Contracting LLC	Marshall, MN	\$744,505.90
R & G Construction	Marshall, MN	\$704,875.49
Riley Bros Construction, Inc	Morris, MN	\$692,322.19

County Attorney Damain Sandy reported that bid bonds were acceptable. Bids were taken for review by Engineering staff.

Engineer Bergman recommended awarding the bid to Henning Construction. Motion by Nath, seconded by Johnson to award the bid for projects SAP 059-608-025 and SAP 059-599-117 to Henning Construction of Adrian, MN for \$649,905.90. Motion carried unanimously.

Motion by Nath, seconded by Roskamp to adjourn. Motion carried unanimously. Meeting adjourned at 11:05a.m.

Luke Johnson

ATTEST: Cathy Feste

Pipestone County Board ChairmaN

Human Resources Coordinator