The Pipestone County Commissioners met with Vice Chairman, Luke Johnson, Commissioners Chris Hollingsworth, Les Nath and County Administrator Steve Ewing. Commissioners Dan Wildermuth and Chairman Bruce Kooiman attended virtually via Zoom. Other Department Heads in attendance were County Auditor/Treasurer Tyler Reisch, County Engineer Nick Bergman, and County Assessor Joyce Schmidt.

Vice Chairman Johnson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Vice Chairman Johnson welcomed those in attendance and explained the purpose of the public meeting.

County Administrator Steve Ewing presented information on the proposed Levy Taxes Payable 2021 and the proposed 2021 County Budget. County Engineer Nick Bergman presented information on the Road and Bridge Budget and County Assessor Joyce Schmidt presented information on the property assessment and valuation process.

County Administrator Ewing announced during the presentation that the board would act on the Levy Taxes Payable 2021 and adoption of the 2021 budget at the December 22, 2020 Commissioners Meeting.

Comments and questions were taken by members of the public that were in attendance.

Motion by Nath, seconded by Hollingsworth to adjourn the public meeting. Motion carried unanimously. Meeting adjourned at 7:44 p.m.

Luke Johnson ATTEST: Steven Ewing
Pipestone County Board Vice Chairman County Administrator

December 8, 2020

The Pipestone County Commissioners met with, Vice Chairman Luke Johnson, and Les Nath. Commissioner Dan Wildermuth and Commissioner Chris Hollingsworth participated via phone. Chairman Bruce Kooiman was absent. County Administrator Steve Ewing was also present. Vice Chairman Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Vandar Nama

Motion by Wildermuth, seconded by Nath to approve the agenda. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Wildermuth to approve the consent agenda as follows:

- Minutes of November 25, 2020 Commissioners Meeting
- Auditors Warrants 11/25/20, 11/30/20, 12/7/20
- Commissioners Warrants in the amount of \$587,011.45
- Hospital Warrants in the amount of \$433,059.03

Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried. Motion carried.

Amount Daid

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
RDO EQUIPMENT COMPANY	\$281,059.91
MLC CONSTRUCTION INC	\$82,541.00
PAPIK MOTORS	\$29,000.00
PIPESTONE/CITY OF	\$22,960.23
VAN DYKE SANITATION INC	\$13,460.00
RELIANCE TELEPHONE SYSTEMS INC	\$9,972.50
PIPESTONE COUNTY MEDICAL CENTER	\$9,841.00
COUNTIES PROVIDING TECHNOLOGY	\$9,384.00
ALPHA WIRELESS COMMUNICATIONS CO	\$7,511.77
ARCASEARCH CORPORATION	\$7,189.30
SMIDT AG PRODUCTS LLC	\$6,150.75
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$5,560.30
O'NEILL O'NEILL & BARDUSON	\$4,886.00
DAKOTA FLUID POWER INC	\$4,066.72
BIOAG ENERGY SERVICES	\$3,779.69
ELECTION SYSTEMS & SOFTWARE INC	\$3,565.72
IDENTISYS INC	\$3,391.81
JOHNSON CONTROLS INC	\$3,089.30
MN COUNTIES INTERGOVERNMENTAL TRUST	\$2,696.00
ALPHA TRAINING & TACTICS LLC	\$2,651.04
METCO	\$2,602.00
WHEELCO TRUCK & TRAILER PARTS	\$2,600.13

TRANSMEDIC BILLING	\$2,435.76
GREG'S WELDING INC	\$2,325.60
LAWSON PRODUCTS INC	\$2,184.21
LYON COUNTY GIS	\$2,112.50
ESRI	\$2,082.00
EDGERTON/CITY OF	\$2,051.10
Warrants over \$2,000	\$531,150.34
Number of Claims under \$2,000	134
Warrants under \$2,000	\$55,861.11
Total	\$587,011.45

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman presented a request for Right of Way Payment on project SAP 059-599-116 to David Flatebo for \$1,330.00 to be paid by Auditors Warrant. Motion by Nath, seconded by Wildermuth to approve Right of Way Payment to David Flatebo for \$1,330.00 to be paid by Auditors Warrant. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

Engineer Bergman requested approval of Resolution 59-35-20 to amend the prioritized bridge replacement list to add bridges L8593, Aetna Township 113 for construction year 2022 and LT10, Sweet Township 116 for construction in 2023. Motion by Johnson, seconded by Nath to approve Resolution 59-35-20 amending the prioritized bridge replacement list. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

Engineer Bergman updated the board on a local agency collaboration for COVID-19 related issues related for the use of county highway department and MnDOT staff and equipment for snow plowing if needed due to a shortage of available staff due to the pandemic. This is similar to a mutual aid agreement. Information only, no action requested.

Engineer Bergman reported on maintenance updates in the last month including ditch cleaning, sale of the TAC truck on the state auction and also informed the board that the new motor grader arrived and is being readied for service.

Administrator Ewing reported that the Pipestone City Council at their December 7, 2020 meeting denied the request by the county to cost share 1/3 of the estimated \$30,000 to \$40,000 cost of an engineering study by the firm Bolton and Menk for Judicial Ditch #1 and flooding issues within the city of Pipestone. No action was taken by the board.

SCHOOL DISTRICT 2689 PIPESTONE COUNTY SCHOOL RESOURCE OFFICER CONTRACT

Sheriff Keith Vreeman presented the contract between School District 2689 and Pipestone County to provide a law enforcement Resource Officer. The school district signed the agreement for the law enforcement contract on November 23, 2020 for contract term of November 1, 2020 through October 31, 2024 for a cost of \$45,000 for the years 2020/2021.

Motion by Nath, seconded by Hollingsworth to approve the presented school resource officer agreement. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

2021 CITY LAW ENFORCEMENT CONTRACTS

Sheriff Keith Vreeman presented the 2021 City Law Enforcement contracts as follows:

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City	Population	Per Capita	Total	
Holland	187	\$39.35	\$7,359	
Ruthton	241	\$39.35	\$9,483	
Ihlen	63	\$39.35	\$2,479	
Trosky	86	\$39.35	\$3,384	
Hatfield	54	\$39.35	\$2,125	
Woodstock	124	\$39.35	\$4,879	
Edgerton	1189	\$59.00	\$70,151	
Jasper	633	\$59.00	\$37,347	
Pipestone	50% Dispatch		\$184,087	
Pipestone	43% Sheriff		\$690,988	

Motion by Wildermuth, seconded by Nath to approve the contracts as presented. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

PIPESTONE COUNTY APPOINTMENT TO SOUTHWEST MINNESOTA EMS CORPORATE BOARD OF DIRECTORS

County EMS/EM Director Casey Sievert along with EMS Office Assistant/Paramedic Danielle Thompson appeared before the board. Director Sievert recommended the appointment of Danielle Thompson as the Pipestone County Representative to the Southwest Minnesota EMS Corporate Board of Directors. She is replacing Richard Rieck from Jasper whose term has expired. Motion by Nath, seconded by Hollingsworth to approve the appointment of Danielle

Thompson to the Southwest EMS Corporate Board of Directors. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

HEALTH AND HUMAN SERVICES DAY RECOGNITION PROCLAMATION

Administrator Ewing presented a Pipestone County Proclamation declaring Wednesday December 9, 2020 as County, City, Tribal and State Health and Human Services Day in Pipestone County. Motion by Hollingsworth, seconded by Nath to approve the proclamation. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

COMMITTEE REPORTS

Commissioner Hollingsworth: Nurse Family Partnership, Ditch Flooding Task Force, PCMC regular board meeting. Commissioner Wildermuth: Primewest, PCMC COVID-19 Update, General Election Canvassing Board, SWMH, AMC/HHS, PCMC COVID-19 Update, SWHHS, Solid Waste/PACE/RMEB.

Commissioner Nath: CARES Act, PCMC Plant Ops, General Election Canvassing Board, SWHHS, Southwest Emergency Communications Board, County Extension, Union Negotiations.

Commissioner Johnson: Holland City Council, Hospital Training, RCRCA/Area II, AMC Environmental, MHA Training, AMC Coffee, One Watershed One Plan, Pipestone Chamber Coffee, Prime Health, SRDC, PCMC Hospital Board, Highway 23 Coalition, Union Negotiations, AMC Policy, AMC Coffee, Area II/RCRCA, AMC, MRC, AMC Board of Directors, AMC, County Truth in Taxation public meeting.

TYLER REISCH AUDITOR/TREASUER 2019 AUDIT REPORT

Auditor/Treasurer Tyler Reisch presented the 2019 Pipestone County Audit Report as prepared by the auditing firm of Eide Bailly. The county's net position for 2019 is \$65,711,434. Months of fund balance for the Revenue Fund is 6.5 months, Road and Bridge is 5.0 months and Family Services Fund is 6.6 months. It is recommended that between 35% to 50% of revenues or at least 5 months of expenditures are in reserve. Motion by Nath, seconded by Wildermuth to approve the 2019 audit report. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

TYLER REISCH AUDITOR/TREASURER 2020-2024 AUDIT LETTER OF ENGAGEMENT

Auditor Treasurer Reisch presented the engagement letter from Eide Bailly for audit services for years 2020 through 2024 as follows: 2020 \$27,800, 2021 \$28,600, 2022 \$29,400, 2023 \$30,300 and 2024 \$31,200. Motion by Wildermuth, seconded by Hollingsworth to approve the audit engagement letter as presented. Ayes, Wildermuth, Nath, Johnson, Hollingsworth. Nays, none. Absent Kooiman. Motion carried.

CLOSED SESSION - REAL ESTATE PURCHASE DISCUSSION

The meeting will be closed as permitted by section 13D.05, subdivision 3 (c), to consider information relating to the County's possible purchase of Jasper Sunrise Village for Southwest Mental Health Center. Chairman Kooiman joined the meeting by Zoom and phone.

Motion by Hollingsworth, seconded by Nath to close the meeting. Ayes, Wildermuth, Nath, Johnson, Hollingsworth, Kooiman. Motion carried unanimously

Meeting closed at 10:20 a.m.

Motion by Wildermuth, seconded by Hollingsworth to come out of closed session. Meeting opened at 10:40 a.m. No action was taken.

Motion by Nath, seconded by Wildermuth to adjourn. Ayes, Hollingsworth, Johnson, Nath, Wildermuth, Kooiman. Motion carried unanimously. Meeting adjourned at 10:41 am.

Luke Johnson ATTEST: Steven Ewing

Pipestone County Board Vice Chairman County Administrator