

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes of November 10, 2020 Commissioner Meeting
2. Auditors Warrants 11/16/20, 11/20/20
3. Hospital Warrants in the amount of \$686,140.44
4. Treasurer's Report October 2020

Motion carried unanimously.

ROAD AND BRIDGE ITEMS

Engineer Bergman stated that on June 9, 2020, the Board approved purchase of a Towmaster trailer from RDO Equipment for a total of \$79,078.18. Bergman requested to make the payment for the trailer (excise tax not included) as an Auditors Warrant. Motion by Hollingsworth, seconded by Nath to approve the Towmaster trailer purchase from RDO as an Auditors Warrant for a total of \$79,078.18 minus the excise tax. Motion carried unanimously.

Engineer Bergman requested approval to purchase a new office printer. Quotes received were as follows:

SAVIN IM C3500	\$4,780.00
Kyocera TASKalfa 3553ci	\$7,301.25

Motion by Johnson, seconded by Hollingsworth to approve the purchase of a SAVIN IM C3500 printer from Elite Business Systems in the amount of \$4,780.00. Motion carried unanimously.

City Administrator Jeff Jones joined the meeting to request that the County allow a delay of payment from the City of Pipestone for Phase 3 of the Indian Lakes trail project (SP 059-090-

001) until after the first of the year. The city of Pipestone's portion of Phase 3 is \$128,095.06. Administrator Jones explained that delaying the payment to 2021 would align better with their budget. Motion by Wildermuth, seconded by Hollingsworth to allow the delay of payment in the amount of \$128,095.06 until after January 1, 2021. Motion carried unanimously.

Engineer Bergman stated that the Judicial Ditch Flooding Task Force met on 11/18/20 and talked about the RFP's for the Judicial Ditch #1 flooding concerns. Individuals from the City of Pipestone, DNR, and Pipestone National Monument were asked if they knew of any funding opportunities, none of them knew of anything for the RFP. The DNR did say that there are possible funds to cover construction/relocation costs.

The task force recommended proceeding with the low bid from Bolton & Menk (cost estimate \$30,000-\$40,000) but there was no recommendation on who should pay for this. Consensus of the board to look at other potential groups including the City of Pipestone and a private concerned citizens group that would be willing to contribute funding to the study before moving forward with a bid approval.

SENIOR CITIZENS FUNDING REQUEST

Pipestone Senior Center Office Manager Diane Heard and board members Steve Weets and Joann Weets joined the meeting via Zoom. They stated that the former senior center building at the Carnegie Library is no longer feasible for a location and the temporary location that they have been using will no longer be available after the first of the year. The Pipestone Senior Center Board has found a new location that they are hoping to move into and pay rent in January. They have a budget for 2021 and are applying for grants to secure enough funding to stay operational, but are also seeking money from the County of Pipestone as well as the City of Pipestone in order to help with ongoing expenses. Commissioners stated they would like to receive information on amounts that other entities have contributed before making a funding decision.

PERSONNEL

Human Resources Coordinator Cathy Feste and Assessor Joyce Schmidt joined the meeting via Zoom.

Human Resources Coordinator Cathy Feste announced that Lisa Braun obtained her Accredited Minnesota Assessor (AMA) license effective November 17, 2020 and meets the requirements of the Senior Appraiser position. Motion by Hollingsworth, seconded by Nath to

approve Lisa Braun's promotion to Senior Appraiser effective November 17, 2020 at Step G of the 2020 pay plan. Motion carried unanimously.

Assessor Joyce Schmidt requested approval to advertise internally for a Deputy Assessor to start in January 2021, with the intention of training the Deputy Assessor to take over the County Assessor role in a few years when Assessor Schmidt retires, as long as performance standards are met. Motion by Hollingsworth, seconded by Wildermuth to authorize filling a full-time Deputy Assessor position via internal candidates. Motion carried unanimously.

BADGE ID SYSTEM

County Administrator Steve Ewing requested approval to purchase an ID badge system for identification of all County employees as well as approved visitors and vendors. Quotes received were as follows:

Vendor	Product	Price
IdentiSys, Minneapolis, MN	Datacard dual sided printer, accessories, and software	\$3,309.50
IDVille, Grand Rapids, MI	Primacy dual sided printer, accessories, and software	\$3,293.09

Administrator Ewing recommended purchase of the IdentiSys system due to the Sheriff's Office's existing working relationship with that company and the small cost difference. Motion by Hollingsworth, seconded by Nath, to authorize purchase of a badge ID system from IdentiSys in Minneapolis, MN at a cost of \$3,309.50. Motion carried unanimously.

2020 THIRD QUARTER BUDGET REPORT

Administrator Steve Ewing reviewed the 3rd quarter budget with Commissioners.

Motion by Kooiman, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:12 a.m.

Bruce Kooiman
Pipestone County Board Chairman

November 24, 2020

ATTEST: _____
Steven Ewing
County Administrator

November 24, 2020