

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Minutes of 12/8/2020 Commissioner Meeting
2. Approve Minutes: TNT Public Meeting 12/7/20
3. Approve Auditors Warrants 12/11/20,12/18/20
4. Approve Hospital Warrants \$364,778.07

Motion carried unanimously.

KYLE KRIER –ROAD/911 SIGN INVENTORY GIS PROGRAM

Environmental Administrator Kyle Krier requested approval of a quote from ProWest and Associates to set up a database containing road sign assets, road sign inspections, and road sign inspection summaries through the County’s ArcGIS Enterprise system and the ArcGIS Online platform. The purchase of this program would enable the County’s Sign Technician to look up accurate placement of signs throughout the County without using locating services and many other uses for Emergency Services and Emergency Management. Motion by Hollingsworth, seconded by Nath to approve the quote from ProWest and Associates in the amount of \$7,824.84. The funds will be paid from the Buffer Compliance Fund. Motion carried unanimously.

SHERIFF’S OFFICE VEHICLE PURCHASES

Sheriff Keith Vreeman presented three quotes for 2021 Dodge Durango Pursuit Vehicles.

Quotes received were as follows:

Company	Papik Motors	Marthaler Chrysler Doge Jeep Ram FIAT	Lockwood Motors
Vehicle 1	\$32,985	\$32,467	\$33,066
Vehicle 2	\$32,335	\$31,840	\$32,439
Trade Value	- \$13,500	-\$11,500	-\$12,500
Total after trade	\$51,820	\$52,807	\$53,005

Motion by Nath, seconded by Kooiman to approve purchase of two 2021 Dodge Durango Pursuit Vehicles from Papik Motors in the amount of \$51,820.00. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of Chris McChesney’s promotion to Deputy Assessor effective January 1, 2021 on Step E of the pay plan. Motion by Nath, seconded by Hollingsworth to approve the promotion of Chris McChesney to Deputy Assessor effective January 1, 2021 and place her on Step E of the pay plan. Motion carried unanimously.

BUSINESS RELIEF PLAN

County Administrator Steve Ewing presented information from AMC on a new Business Relief Program from the State. Pipestone County will be receiving \$256,250, of which \$6,250.00 is for administrative costs and the remaining \$250,000.00 is for business grants in the County, which will need to be disbursed by March 15, 2021. Administrator Ewing recommended keeping the CARES Act Committee in force and use that Committee to formulate a plan for the Business Relief Program. Consensus of the Board to assign the CARES Act Committee to the Business Relief Program.

INTRODUCTION OF NEW EMPLOYEE

County Attorney Damain Sandy introduced Assistant County Attorney Destiney Johnson to Commissioners. Attorney Johnson started on October 5, 2020.

NON-UNION COST OF LIVING ADJUSTMENT

Motion by Johnson, seconded by Hollingsworth to set the 2021 Non-Union Cost of Living Adjustment (COLA) at 3.0%. Motion carried unanimously.

ELECTED OFFICIAL SALARY SETTING

Motion by Johnson, seconded by Hollingsworth to set County Attorney Damain Sandy’s 2021 salary at \$81,693.94. Motion carried unanimously.

Motion by Hollingsworth, seconded by Kooiman to set Auditor/Treasurer Tyler Reisch’s 2021 salary at \$90,176.50. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to set Recorder Mary Ann De Groot’s 2021 salary at \$80,469.27. Motion carried unanimously.

Motion by Hollingsworth, seconded by Nath to set Sheriff Keith Vreeman’s 2021 salary at \$97,868.03. Motion carried unanimously.

COMMISSIONER 2021 SALARIES

Motion by Johnson, seconded by Nath to set the 2021 Commissioner salaries at \$22,835.87. Discussion took place on whether or not Commissioners should take a salary increase in 2021 due to the current economic situation, but also making sure their salaries don't get behind the market. Voting Results on current Motion. Ayes: Johnson, Nath. Nays: Hollingsworth, Kooiman, Wildermuth. Motion failed.

Motion by Wildermuth, seconded by Hollingsworth to set the 2021 Commissioners Salary at \$22,170.75, a 0% increase, and keep the per diem amount at \$100.00. Motion carried unanimously.

ASSISTANT COUNTY ATTORNEY SALARIES

Motion by Johnson, seconded by Nath to set Assistant County Attorney Scott Barduson's 2021 salary at \$30,215.57. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to set Assistant County Attorney Destiney Johnson's 2021 salary at \$56,650.00. Motion carried unanimously.

NICK BERGMAN – ROAD AND BRIDGE ITEMS

County Engineer Nick Bergman requested approval of final payment for 2020 Box Culverts (SAP 059-616-034, SAP 059-616-036, SAP 059-599-101 and SAP 059-599-108) to A&C Excavating from Marshall, MN in the amount of \$7,262.11 as an Auditor Warrant. Motion by Johnson, seconded by Nath to approve final payment to A&C Excavating in the amount of \$7,262.11 as an Auditor Warrant. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to approve Right of Way payment to Nathan and Jeanine Buntrock in the amount of \$670.00 for project SAP 059-599-116 as an Auditor Warrant. Motion carried unanimously.

Engineer Bergman stated that MNDOT has developed a contingency plan to fill potential gaps related to COVID-19 and they have identified sharing services such as employees and equipment with local agencies as a possible solution. MNDOT has presented a Snow and Ice Cooperative Agreement in which both parties could utilize each other's services and bill each other for services with a maximum obligation amount of \$50,000.00. Engineer Bergman would like approval contingent on review by MCIT. Motion by Hollingsworth, seconded by Nath to approve the Snow and Ice Cooperative Agreement between MNDOT and Pipestone County contingent on MCIT review. Motion carried unanimously.

RESOLUTION 59-37-20 2021 TAXES PAYABLE LEVY

Motion by Johnson, seconded by Nath to adopt Resolution 59-37-20 to set the 2021 Taxes Payable Levy at \$7,321,388.00. Motion carried unanimously.

RESOLUTION 59-36-20 2021 COUNTY BUDGET ADOPTION

Motion by Nath, seconded by Hollingsworth to adopt Resolution 59-36-20 setting the 2021 budget as follows: Revenues: \$9,425,842 and Expenditures: \$16,747,230. Motion carried unanimously.

FUEL BID OPENING – JANUARY THROUGH JUNE 2021 – 10:30AM

Engineer Nick Bergman opened fuel bids for January through June, 2021. Bids received were as follows:

Bidder	Gasoline		Diesel					
	10% Ethanol	"margin"	Pipestone Shop			Outlying Shops		
			B5	B20	"margin"	B5	B20	"margin"
Chandler Coop	\$1.75	\$0.09	\$1.82	\$1.82	\$0.09	\$1.82	\$1.82	\$0.09
BioAg Energy Services, LLC	\$2.001	\$0.4485	\$1.765	\$1.765	\$0.122	\$1.905	\$1.7905	\$0.262

Motion by Hollingsworth, seconded by Nath to accept the fuel bid from Chandler Coop for January through June, 2021 for diesel and gasoline for the Pipestone highway shop and outlying shops. Motion carried unanimously.

RECOGNITION OF COMMISSIONER BRUCE KOOIMAN

County Administrator Steve Ewing and Commissioners thanked Bruce Kooiman for his service as District 3 Pipestone County Commissioner from 2013 through 2020.

Motion by Hollingsworth, seconded by Nath to adjourn. Motion carried unanimously. Meeting adjourned at 10:45a.m.

Bruce Kooiman
Pipestone County Board Chairman

ATTEST: Steven Ewing
County Administrator