

The Pipestone County Board of Commissioners met with Commissioners Chris Hollingsworth, Luke Johnson, Les Nath, Dallas Roskamp, and Dan Wildermuth for the Annual Organizational Meeting. County Administrator Steve Ewing was also present. Administrator Ewing called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**SWEARING IN OF ELECTED AND APPOINTED OFFICIALS**

Honorable Judge Terry Vajgrt administered the Oath of Office to the following newly elected officials: District 1 Commissioner Luke Johnson, District 3 Commissioner Dallas Roskamp, and District 5 Commissioner Chris Hollingsworth. County Auditor/Treasurer Tyler Reisch provided Certificates of Election to the newly elected officials. Judge Terry Vajgrt administered the Oath of Office to reappoint County Assessor Joyce Schmidt.

**ELECTION OF BOARD CHAIR**

County Administrator Steve Ewing called for nominations for Chair. Motion by Nath, seconded by Wildermuth to nominate Commissioner Johnson as the 2021 Board Chair. Administrator Ewing called for further nominations. Hearing none, motion by Roskamp, seconded by Hollingsworth to cease nominations and cast unanimous ballot for Commissioner Johnson for Board Chair. Motion carried unanimously.

Commissioner Johnson assumed duties as Chair and presided over the meeting.

Motion by Hollingsworth, seconded by Wildermuth to nominate Commissioner Nath as the 2021 Board Vice-Chair. Chairman Johnson called for further nominations. Hearing none, motion by Roskamp, seconded by Hollingsworth to cease nominations and cast unanimous ballot for Commissioner Nath for Board Vice-Chair. Motion carried unanimously.

**AGENDA**

Motion by Hollingsworth, seconded by Nath to approve the agenda. Motion carried unanimously.

**RULES OF PROCEDURE - RESOLUTION 59-01-21**

Motion by Hollingsworth, seconded by Wildermuth to adopt Resolution 59-01-21 that establishes the 2021 Rules of Procedure for meetings of the Pipestone County Board of Commissioners. Motion carried unanimously.

**PER DIEM SETTING RESOLUTION 59-02-21**

Motion by Hollingsworth, seconded by Nath to approve Resolution 59-02-21 which establishes a schedule of per diem payments for services by individual County Commissioners and establish rules and regulations for uniformity in the payment of per diem in the performance of their official duties as members of the County Board as allowed by Minnesota Statute M.S. 375. Motion carried unanimously.

**AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-03-21**

Motion by Wildermuth, seconded by Roskamp to adopt Resolution 59-03-21 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution for 2021. Motion carried unanimously.

**WORKERS' COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-04-21**

Motion by Hollingsworth, seconded by Nath to adopt Resolution 59-04-21 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of "employee" as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers' Compensation Laws of Minnesota. Motion carried unanimously.

**DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-05-21**

Motion by Nath, seconded by Wildermuth to adopt Resolution 59-05-21 that approves the 2021 designated depositories of the public funds of Pipestone County. Motion carried unanimously.

**ELECTED OFFICIAL MINIMUM SALARY RESOLUTION 59-06-21**

Motion by Hollingsworth, seconded by Roskamp to set the following annual minimum salary to be paid to the elected official for the term next following:

MN Statutes 384.151/385.373	County Auditor-Treasurer	\$24,000
MN Statutes 388.18	County Attorney	\$16,000
MN Statutes 386.015	County Recorder	\$24,000
MN Statutes 387.20	County Sheriff	\$24,000

Motion carried unanimously.

**DESIGNATION OF OFFICIAL NEWSPAPER 2021 – RESOLUTION 59-07-21**

Pipestone County Star representative John Draper and Edgerton Enterprise representative Jill Fennema joined the meeting and explained the 2021 newspaper bid prices. Both the newspaper representatives and Commissioners thanked each other for the good working relationships between the newspapers and County staff.

Motion by Nath, seconded by Roskamp to adopt Resolution 59-07-21 establishing the Pipestone County Star as the official legal newspaper for 2021 and the Edgerton Enterprise as the second newspaper. Motion carried unanimously.

**COMMISSIONER MEETING DATE/TIME/LOCATION**

Motion by Hollingsworth, seconded by Nath to set the 2021 Board meeting dates and times as follows:

2nd Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4th Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4th Tuesday 1:00 PM – Hospital Board at Education Room (Lower Level Medical Center Building)

Motion carried unanimously.

**2021 BOARD OF EQUALIZATION**

Motion by Wildermuth, seconded by Nath to set the 2021 Board of Equalization meeting date for Monday June 14, 2021 at 7:00 PM in the Pipestone County Commissioners Room. Motion carried unanimously.

**COMMITTEE ASSIGNMENTS**

Commissioners reviewed the 2021 Committee Assignments.

Environmental Administrator Kyle Krier presented recommendations for 2021 appointees to the Planning and Zoning Commission. Motion by Nath, seconded by Hollingsworth to appoint the following members to the Planning and Zoning Commission: reappoint Dave Hulstein to a three-year term, appoint Eugene Boersma to replace Rodney Altena, appoint Barry Rieck to replace Bruce Novak, and appoint Dallas Roskamp as the Commissioner representative. Motion carried unanimously.

Chairman Johnson stated he would like to add Commissioner Hollingsworth as the SRDC Region 8 Pipestone County representative since he is the AMC Transportation representative. Motion by Roskamp, seconded by Nath to appoint Commissioner Hollingsworth to the SRDC Region 8 Committee. Motion carried unanimously.

Motion by Hollingsworth, seconded by Nath to approve the 2021 County and AMC Committee Assignments. Motion carried unanimously. A complete list of committee assignments can be found on Pipestone County's website, [www.pipestone-county.com](http://www.pipestone-county.com)

**TRANSPORTATION PROJECTS WEBSITE PUBLICATION**

Motion by Hollingsworth, seconded by Roskamp to approve as per Minn. Statute § 311A.12 Subd. 2, that allows a county to use its web-site or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals and that the County of Pipestone may use the Pipestone County website, [www.pipestone-county.com](http://www.pipestone-county.com), as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects and that after designating publication on the Web site for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the Web site, notice that the political subdivision will publish any advertisements for bids on its Web site. Motion carried unanimously.

**2021 MILEAGE REIMBURSEMENT RATE**

Motion by Nath, seconded by Roskamp to set the County's 2021 mileage reimbursement rate \$0.56 per mile to match the IRS mileage reimbursement rate. Motion carried unanimously.

**REQUESTED BOARD RESOLUTIONS AND PROCLAMATIONS**

Motion by Hollingsworth, seconded by Johnson to approve the 2021 Pipestone County Guidelines for requested Resolutions and Proclamations. Motion carried unanimously.

**EXTENSION OFFICE LEASE**

County Administrator Ewing presented for approval a five-year Office Lease Agreement between Pipestone County and the City of Pipestone for lease of Extension Office space. The duration of the agreement is from 2021 through 2025 with costs per year starting at \$9,900.00 in 2021 and ending at \$11,120.00 in 2025. Motion by Hollingsworth, seconded by Nath to approve the five-year lease agreement between the City of Pipestone and Pipestone County effective January 1, 2021 through December 31, 2025. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Hollingsworth, seconded by Nath to approve the consent agenda as follows:

1. Auditor Warrants 12/24/20, 12/31/20.

Motion carried unanimously.

**COURTHOUSE TOUR AND STAFF MEET AND GREET**

Commissioners recessed the meeting at 9:44a.m. to tour the Courthouse and meet staff.

Commissioners reconvened the meeting in the board room at 11:18am.

Motion by Wildermuth, seconded by Hollingsworth to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 11:19a.m.

Luke Johnson  
Pipestone County Board Chairman

ATTEST: Steven Ewing  
County AdministratorS