

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Chairman Kooiman introduced Dallas Roskamp as the new Commissioner-elect for District 3 who will be starting in January.

**AGENDA**

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

- Minutes of October 27, 2020 Commissioners Meeting
- Auditors Warrants 10/30/20, 11/9/20
- Commissioners Warrants in the amount of \$237,865.06
- Hospital Warrants in the amount of \$293,229.47

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
DOUBLE D GRAVEL INC	\$18,125.35
BIOAG ENERGY SERVICES	\$17,083.41
VAN DYKE SANITATION INC	\$13,419.14
NUTRIEN AG SOLUTIONS (IOWA)	\$12,853.82
TRANSOURCE	\$10,900.93
SEACHANGE PRINT INNOVATIONS	\$10,782.15
SOUTHWEST HEALTH & HUMAN SERVICES	\$9,917.51
GRAYBAR	\$9,534.88
TRUENORTH STEEL	\$9,110.80
FULLER PAVING	\$8,620.00
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$8,577.10
MN POLLUTION CONTROL AGENCY SL	\$8,560.25
ERICKSON ENGINEERING CO INC	\$6,262.00
PIPESTONE COUNTY MEDICAL CENTER	\$6,120.75
SURPLUS WAREHOUSE OF WILLMAR INC	\$5,500.00
SCHUUR CONCRETE	\$5,338.43
O'NEILL O'NEILL & BARDUSON	\$4,886.00
MORRIS ELECTRONICS INC	\$4,653.19
EBAY	\$4,474.42
WHEELCO TRUCK & TRAILER PARTS	\$3,464.10
ELECTION SYSTEMS & SOFTWARE INC.	\$2,916.67
DS SOLUTIONS INC	\$2,525.50
TEXAS REFINERY CORP	\$2,423.52
MINNESOTA STATE COLLEGES	\$2,400.00
SWENNY'S TOWING	\$2,222.18
Warrants over \$2,000	\$190,672.10
Number of Claims under \$2,000	130
Warrants under \$2,000	\$47,192.96
Total	\$237,865.06

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Motion by Nath, seconded by Hollingsworth to set a bid opening date for January through June 2021 fuel bids on December 22, 2020 at 10:30 a.m. in the Commissioners Room of the Courthouse. Motion carried unanimously.

Engineer Bergman requested approval of Resolution 59-34-20 Excess Fund Transfer From Municipal State Aid Account To Regular State Aid Account. Motion by Johnson, seconded by Wildermuth to approve Resolution 59-34-20 which states that the Commissioner of Transportation transfer all funds in excess of two years apportionment into the Regular Construction Account. Motion carried unanimously.

Engineer Bergman reported on Maintenance updates in the last month including mowing, ditch cleaning to help with

drainage, painting stop bars, working on signs for three new roads including, CR-13, CR-67 at the Indian Lakes area and installing electronic crosswalk signs in Edgerton on CSAH-9. Other maintenance projects included hauling sand, salt sanding, and plowing snow a few days.

Engineer Bergman announced that a safety consultant from MNDOT contacted him about suggestions for improvements. Engineer Bergman stated that the intersection of State Highway 30 and CSAH 18 near Woodstock, also known as Diamond Corner should be considered for safety improvements. Bergman stated that they would likely recommend additional lighting, which they would install if the County agrees to maintain and pay electricity. There will be more information and a formal recommendation coming in the future.

#### **PERSONNEL**

Human Resources Coordinator Cathy Feste reported that Carl Kulm started as a full-time EMT on October 31, 2020, and is requesting approval to place him on Step C of the pay plan. Motion by Wildermuth, seconded by Hollingsworth to approve the hiring of Carl Kulm as a full-time EMT on Step C of the pay plan. Motion carried unanimously.

HR Coordinator Feste announced that Crystle Dougherty resigned as a full-time Jailer/Dispatcher effective November 13, 2020. Motion by Johnson, seconded by Nath to accept the resignation of Crystle Dougherty effective November 13, 2020. Motion carried unanimously.

HR Coordinator Feste announced that Christopher Schultz started as a temporary part-time Jailer/Dispatcher today, November 10, 2020. Feste announced that they are advertising for a full-time Jailer/Dispatcher and would like to request approval to hire one full-time and two part-time Jailer/Dispatchers if there are enough finalists for the position. Motion by Hollingsworth, seconded by Wildermuth to approve hiring up to one full-time and two part-time Jailer/Dispatchers. Motion carried unanimously.

#### **LABOR AGREEMENT BETWEEN PIPESTONE COUNTY AND LELS LOCAL 244 SHERIFF'S OFFICE UNIT**

Human Resources Coordinator Cathy Feste reviewed the proposed Labor Agreement between Pipestone County and LELS Local 244 Sheriff's Office Unit effective January 1, 2021 through December 31, 2023. Motion by Nath, seconded by Johnson to approve the Labor Agreement between Pipestone County and LELS Local 244 Sheriff's Office Unit effective January 1, 2021 through December 31, 2023 and authorize board chair and County Administrator signature. Motion carried unanimously.

#### **CARES ACT GRANT UPDATE**

Auditor/Treasurer Tyler Reisch presented information on CARES Act expenses, distributions, and remaining balance of \$250,983.38. Auditor Treasurer Reisch, Administrator Steve Ewing, and Commissioners Nath and Wildermuth met and would like to recommend the following expenditures for the remaining CARES Act funds.

<b>Entity / Product</b>	<b>Total</b>
SWHHS	\$39,917.51
County Ambulance / IV Pump and Ventilator	\$16,000.00
NeoGov HR Program	\$20,206.00
Pipestone School - \$25,000	\$75,000.00
Edgerton - \$25,000	
RTR - \$25,000	
County Expenses	\$80,000
Subtotal	\$231,123.51
Balance to County Sheriff for Overtime from March thru October 202	\$19,859.87

Motion by Hollingsworth, seconded by Kooiman to approve the CARES Act Spending as presented. Motion carried unanimously.

Motion by Johnson, seconded by Nath to approve the payments as Auditors Warrant. Motion carried unanimously.

#### **SOUTHWEST MINNESOTA HOUSING PARTNERSHIP AGREEMENT**

Motion by Hollingsworth, seconded by Wildermuth to approve the Agreement for Professional Services between Southwest Minnesota Housing Partnership and Pipestone County to administer the Small Cities Development Program. The Agreement is in effect for two years from the approval date. Motion carried unanimously.

#### **COMMITTEE REPORTS**

Commissioners reported on the following committee meetings:

Commissioner Hollingsworth: Toward Zero Deaths, Casey Jones Trail, PCMC Board Education Session, Safety Committee, CPT, PCMC Board, Southwestern Mental Health.

Commissioner Johnson: Sunrise Village Tour, Prime Health, Prairie Center for Hospital Board, Union Negotiations, MHA Training, PCMC Board, Highway 23 Coalition, COVID updates, One Watershed One Plan, AMC District 8 Meeting, AMC Policy Committee.

Commissioner Nath: PrimeWest, PCMC Plant Operations, Southwestern Mental Health, Sunrise Village Tour, Union Negotiations, Southwestern Mental Health, SWHHS, Executive Radio Board, Sunrise Village Tour.

Commissioner Kooiman: PCMC Plant Operations, Avera Board of Education Session, PCMC Board Meeting.  
Commissioner Wildermuth: PrimeWest, Pipestone Area Coalition, Southwest 18 Mental Health Consortium, Building and Grounds, SMOC, Avera Board of Education, SWHHS, Building and Grounds.

**EMPLOYEE RECOGNITION PROGRAM RESOLUTION 59-33-20**

Human Resources Coordinator Cathy Feste announced the following employees who have meet years of service milestones in 2019 and 2020.

<b>5 Years</b>	<b>10 Years</b>	<b>15 Years</b>	<b>20 Years</b>
Lisa Braun	Paul Mathews	Melanie Ver Hey	Sandy Erickson
Derek Claar	Steve Werner		Steve Ewing
Trevor Erickson			Judy Forde

Thomas Haag	Dan Moser
Eric Haak	Dar Slinger
Gretchen LaBrune	
Chris McChesney	
Duane Miersma	
Dustin Seiler	
Keith Vreeman	

<b>25 Years</b>	<b>30 Years</b>	<b>35 Years</b>	<b>40 Years</b>	
Janet Bouman	Dave Kooiman	Mary Ann De Groot	Scott Barduson	Leslie Lueck
	Jim Lustfield			

Motion by Johnson, seconded by Hollingsworth to approve Resolution 59-33-20 recognizing the employees listed above. Motion carried unanimously.

Chairman Kooiman recessed the meeting at 10:07a.m. and will resume meeting at JBS Pipestone for a Plant Tour at 10:45a.m.

**JBS PLANT TOUR**

County Commissioners and Administrator Ewing attended a plant tour at JBS Pipestone to view the plant in operation. Safety and Health Director Leon Garber conducted the tour. After the tour Plant Manager Diane Hammersma presented a program on JBS Corporation.

Motion by, Hollingsworth seconded by Johnson to adjourn. Ayes Hollingsworth, Johnson, Nath, Wildermuth. Nays, None. Absent, Kooiman. Motion carried. Meeting adjourned at 12:30 pm.

Bruce Kooiman	ATTEST: Steven Ewing
Pipestone County Board Chairman	County Administrator