

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, and Les Nath. Commissioners Chris Hollingsworth and Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

- Approve Minutes of 7/14/20 Commissioners Meeting
- Auditors Warrants 7/17/20, 7/23/20
- Hospital Warrants in the amount of \$589,224.75

Motion carried unanimously.

SHERIFF'S OFFICE VEHICLE PURCHASE REQUEST

Sheriff Keith Vreeman and Chief Deputy Mike Hamann joined the meeting. Sheriff Vreeman reported that one of the vehicles in their department needs to be replaced due to a mechanical failure, and presented a bid from Papik Motors in Luverne, MN for a 2020, 1500 Classic ST Dodge Crew Cab in the amount of \$29,000.00. Motion by Johnson, seconded by Nath to approve the purchase of a 2020, 1500 Classic ST Dodge Crew Cab Pickup from Papik Motors in Luverne, MN for \$29,000.00. Motion carried unanimously.

PIPESTONE COUNTY GRANT ACCEPTANCE RESOLUTION 59-25-20

Chief Deputy Hamann requested authorization to accept \$11,090.52 in Grant Program funding from the State of Minnesota Department of Public Safety, Division of Emergency Communication Networks. The Grant Program is intended to enhance the Pipestone County GIS database. Motion by Kooiman, seconded by Nath to authorize the acceptance of \$11,090.52 in Grant Program funding from the State of Minnesota Department of Public Safety, Division of Emergency Communication Networks and approve Pipestone County Resolution 59-25-20. Motion carried unanimously.

BILL FOLGER – IT PURCHASES

Information Technology Director Bill Folger requested approval to purchase the Barracuda SPAM filtering service for an additional 5 years. Quotes received were as follows.

- 12 months is \$425.80 per month.
- 36 months is \$402.12 per month.
- 60 months is \$381.00 per month.

Qty	Description	per unit \$	Extended \$
60	Barracuda Email Security Gateway 300Vx Virtual Appliance - Subscription license - United States	\$195.15	\$11,709.00
60	Barracuda Advanced Threat Protection for Barracuda Email Security Gateway 300 Vx - Subscription license 11 month) - United States	\$185.85	\$11,151.00
	Sub Total		\$22,860.00
	Sales Tax		EXEMPT
	TOTAL		\$22,860.00
			\$22,860.00

Folger recommended that the board authorize the purchase from Morris Electronics, Inc. at a total cost of \$22,880.00 for five years. Motion by Nath, seconded by Hollingsworth to approve the Barracuda Email Security Software for five years in the amount of \$22,860.00. Motion carried unanimously.

Information Technology Director Folger requested approval to purchase three Network Video Recorders (NVRs) in order to implement upgrades to the County's security camera system. The quote received was as follows:

Company	Equipment	Cost per Each	Total Cost	Labor Cost
Reliance Systems	Three			
Grand Forks, ND	NVR9632-i8 12 TB	\$3,460.00	\$10,380.00	\$75.00/hour

Motion by Johnson, seconded by Nath to approve the purchase of three NVRs from Reliance Systems in the amount of \$10,380.00 and labor cost to install of \$75.00 per hour. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval of a Phased Retirement Option Agreement with Extension Administrative Support Specialist Carol Scotting starting September 8, 2020. Motion by Hollingsworth, seconded by Wildermuth to approve the PRO Agreement with Extension Administrative Support Specialist Carol Scotting effective September 8, 2020. Motion carried unanimously.

HR Coordinator Feste reported that Chris McChesney in the Assessor's Office has obtained her Accredited Minnesota Assessor (AMA) license

effective July 14, 2020. The recommendation is to move her from the Junior Appraiser role to the Senior Appraiser role effective July 14, 2020 at step C of the 2020 pay plan. Motion by Nath, seconded by Hollingsworth to authorize Chris McChesney's promotion to Senior Appraiser effective July 14, 2020 and approve her wage at step C of the 2020 pay plan. Motion carried unanimously.

LASERFICHE FIELD CARD SCANNING ENHANCEMENT PURCHASE

Assessor Joyce Schmidt requested approval to enter into a contact with OPG-3 to develop an electronic process to transfer Assessor's Office field cards into Laserfiche paperless software. Cost of the contract is \$4,625.00. Consensus of the board to consider this request after Assessor Schmidt finds out annual maintenance and backup costs. Assessor Schmidt will bring the requested information to the August 11, 2020 board meeting.

CARES ACT ELECTION GRANT APPLICATION – RESOLUTION 59-27-20

Auditor/Treasurer Tyler Reisch presented a CARES Act Grant Application in which The Office of the Secretary of State is distributing funding to Counties through the 2020 CARES Act to prevent, prepare for, and respond to coronavirus, for the 2020 Federal election cycle. Pipestone County's grant amount is \$8,320.52. Motion by Hollingsworth, seconded by Nath to approve Resolution 59-27-20 approving the CARES Act Grant Application for the 2020 election cycle. Motion carried unanimously.

ROAD AND BRIDGE ITEMS

Motion by Johnson, seconded by Nath to adopt Resolution 59-26-20 for Project SAP 59-618-036, for Agreement to State Transportation Fund Bridge Bonds Grant Terms and Conditions with the grant amount totaling \$152,118.00 and to approve the Local Bridge Replacement Grant Agreement between the Minnesota Department of Transportation ("MnDOT") and Pipestone County that defines the terms and conditions of the grant dollars received for SAP 59-618-036. Motion carried unanimously.

Engineer Bergman announced that the City of Pipestone applied for a Transportation Alternatives Project (TAP) for phase 3 of the Indian Lakes Trail Project. The County sponsored the project due to the size of the City, therefore the County will be required to approve the award for phase three of the project at the next board meeting. The bid opening already took place with the City on July 20th.

Engineer Bergman reported that all the concrete work is done and they are seeding today on the Indian Lakes Trail project. There have been some soil and water issues with the project which may incur additional costs.

Engineer Bergman reported that there is a contractor doing paving on a project right now, and Bergman would like them to do some patch paving at five locations around the County, if time allows. The quote to patch the five locations is approximately \$6,000.00 per patch location.

Engineer Bergman reported that the Highway Department budgeted for a Motor Grader this year, but have not purchased a new one yet, and the State bid price can be honored until August 11th. Bergman plans to come to the August 11th board meeting with a recommendation on a new Motor Grader Purchase off the State bid.

2021 BUDGET PLANNING

County Administrator Steve Ewing provided an update on the number of department budgets that have been completed and that he would like to schedule Budget Work Sessions on the afternoon of August 11th and during the regular board meeting on August 25th. The September 8th meeting can also be used if necessary.

SOUTHWESTERN MENTAL HEALTH CENTER, INC. UPDATE

Luke Comeau, new Executive Director of Southwestern Mental Health introduced himself to the Commissioners. Counselor Jeremy Adler also participated in the Southwestern Mental Health Center update.

PIPESTONE COUNTY CARES ACT GRANT PROGRAM

Administrator Steve Ewing presented information on the Pipestone County CARES Act Funding in which Pipestone County received \$1,103,627 and \$54,923.00 supplemental funding for a total of \$1,158,550.00. A portion of the funding can be used to reimburse for any County expenses that have been incurred due to the pandemic, and much of the funding can be spent on grants for businesses. Administrator Ewing and Auditor/Treasurer Tyler Reisch would like to form a committee to decide on what to do with the CARES Act Funding and would like two Commissioner representatives. Commissioner Wildermuth and Commissioner Nath volunteered. Motion by Kooiman, seconded by Johnson to authorize per diem for the temporary CARES Act Committee. Yeas: Hollingsworth, Johnson, Kooiman, Nath. Nays: None. Abstain: Wildermuth. Motion carried.

Motion by Kooiman, seconded by Nath to adjourn. Motion carried unanimously. Meeting adjourned at 11:23a.m.

Bruce Kooiman

ATTEST: Steven Ewing

Pipestone County Board

Chairman