

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

- Approve Minutes: 5/12/20
- Approve Auditors Warrants 5/22/20
- Approve Hospital Warrants \$592,801.65

Motion carried unanimously.

FUEL BID PACKAGE

County Engineer Nick Bergman asked the board if they would like to continue the six-month fuel bid process. Consensus of the board is to continue bidding out fuel for the first and second half of the year. Engineer Bergman stated that he would put the bid package together for July through December, 2020.

LOWBOY TRAILER PURCHASE

Engineer Bergman requested approval to purchase a new lowboy trailer. Bids received were as follows:

Company	Price	Approx. Delivery Date
Trans Source Sioux Falls		
Etnyre	\$78,064.50 (w/tax)	Late Sept. 2020
RDO Marshall Towmaster	\$79,078.18 (w/tax)	End of June 2020
Nuss Truck Mankato XL	\$79,470.59 (w/tax)	August 1, 2020

This was a budgeted expense for 2020. Motion by Nath, seconded by Hollingsworth to approve the purchase of a lowboy trailer from Trans Source Sioux Falls in the amount of \$78,064.50. Motion carried unanimously.

2020 MAINTENANCE STRIPING

Engineer Bergman presented 2020 Maintenance Striping bids as follows:

Company	Amount
Traffic Marking Service, Inc.	\$30,109.57
AAA Striping Service Co.	\$33,796.46

Motion by Johnson, seconded by Nath to approve the bid from Traffic Marking Service, Inc. in the amount of \$30,109.57. Motion carried unanimously.

LETTING DATE FOR BOX CULVERTS

Engineer Bergman requested the board set a letting date for box culvert projects SAP 59-618-36, SAP 59-599-98, and SAP 59-599-109. Motion by Hollingsworth, seconded by Nath to set a letting date of July 14, 2020 at 10:30 a.m. for box culvert projects SAP 59-618-36, SAP 59-599-98, and SAP 59-599-109. Motion carried unanimously.

GRAVEL CRUSHING PROJECT QUANTITY INCREASE

Engineer Bergman stated that he would like to increase the gravel crushing quantity due to the good bid price. The current bid is at \$68,360 and if they increased the quantity by 10% the new cost would be approximately \$75,200.00. Motion by Kooiman, seconded by Johnson to increase the gravel crushing contract by 10%. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Colton Raatz will be starting as a Summer Maintenance Worker for the Building and Grounds department on May 27, 2020. HR Coordinator Feste also gave an update on current recruiting.

COVID-19 PREPAREDNESS PLAN

County Administrator Steve Ewing presented an overview of the COVID-19 Preparedness Plan for Pipestone County with plans to open back up to the public by appointment only starting June 1 for certain offices. Motion by Johnson, seconded by Wildermuth to approve the COVID-19 Preparedness Plan for Pipestone County as presented. Motion carried unanimously.

HOME INITIATIVE ABATEMENT PUBLIC HEARING DATE

Auditor/Treasurer Tyler Reisch requested approval to set a public hearing for a New Home Tax Initiative Abatement request from Doug Gorter, located in Sweet Township. Motion by Hollingsworth, seconded by Nath to schedule the tax abatement public hearing at 10:00 a.m. on June 9, 2020 in the Commissioners Room. Motion carried unanimously.

DEPARTMENT OF PUBLIC SAFETY LEASE AGREEMENT

Auditor/Treasurer Reisch presented for approval a renewal lease agreement for the Department of Public Safety, Driver and Vehicle Services to use the Community Room of the Courthouse. The agreement is for a period of three (3) years, commencing July 1, 2020 and continuing through June 30, 2023 at a quarterly rental amount of \$400.00, totaling \$1,600.00 annually. Motion by Nath, seconded by Johnson to approve the Lease Amendment between Pipestone County and the Department of Public Safety, Driver and Vehicle Services for use of the Courthouse Community Room for a period of five (3) years commencing July 1, 2020 and continuing through June 30, 2023. Motion carried unanimously.

RESTRICTED AND ASSIGNED FUND BALANCES

Auditor/Treasurer Tyler Reisch reviewed the Restricted and Assigned accounts and corresponding 2019 ending balances.

Motion by Johnson, seconded by Hollingsworth to approve the following Restricted and Assigned accounts and corresponding 2019 balances:

Motion carried unanimously.

LATE PAYMENT TAX PENALTY FORGIVENESS REQUEST

Auditor/Treasurer Reisch presented a request from Ruth G. Casanova to forgive her late tax payment charge of \$141.00 due to her residency in Canada and the inability to cross the border to retrieve her mail due to the COVID-19 border closure. Auditor/Treasurer Reisch recommended not approving the request as there are several methods of obtaining access to your tax statement. Motion by Wildermuth, seconded by Hollingsworth to approve the forgiveness of the late payment fee of \$141.00. Yeas: Hollingsworth, Wildermuth. Nays: Johnson, Kooiman, Nath. Motion failed.

MINETT KRANTZ RESERVOIR INSPECTION REPORT

Administrator Ewing presented for approval the Minett-Kranz Reservoir Inspection annual report. Motion by Johnson, seconded by Nath to accept the Minett-Kranz Reservoir Inspection report and authorize County Administrator Steve Ewing to sign the report. Motion carried unanimously.

Motion by Nath, seconded by Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 9:47 a.m.

Bruce Kooiman	ATTEST: Steven Ewing
Pipestone County Board Chairman	County Administrator