

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Johnson, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Nath to approve the consent agenda as follows:

- Auditors Warrants 4/29/20, 5/11/20
- Commissioners Warrants in the amount of \$232,691.37
- Hospital Warrants in the amount of \$336,989.16
- Treasurers Report April 2020

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
BIOAG ENERGY SERVICES	\$ 37,027.35
VANGUARD APPRAISALS INC	\$ 18,275.00
CONTECH ENGINEERED SOLUTIONS LLC	\$ 13,577.44
VAN DYKE SANITATION INC	\$ 13,283.67
KAY PARK RECREATION	\$ 12,902.00
MN POLLUTION CONTROL AGENCY SL	\$ 8,560.25
ROGGENBUCK/JAMES JOHN	\$ 7,000.00
EDGERTON ENTERPRISE	\$ 6,905.70
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$ 6,337.05
ERICKSON ENGINEERING CO INC	\$ 5,771.50
SAFEASSURE CONSULTANTS INC	\$ 5,428.27
AMERICAN SOLUTIONS FOR BUSINESS	\$ 5,362.67
O'NEILL O'NEILL & BARDUSON	\$ 4,886.00
COUNTIES PROVIDING TECHNOLOGY	\$ 4,752.00
AMAZON MKTPLACE/PMTS	\$ 4,650.74
SURPLUS WAREHOUSE OF WILLMAR INC	\$ 4,440.00
WATCHGUARD VIDEO	\$ 4,365.00
GLACIAL RIDGE DRILLING INC	\$ 4,344.00
ZIEGLER INC	\$ 3,982.45
QUIST PLUMBING & HEATING INC	\$ 3,616.00
ZOOM.US	\$ 3,289.37
MN DEPT OF TRANSPORTATION	\$ 2,952.69
MORRIS ELECTRONICS INC	\$ 2,670.99
PAYPAL *MYNETWORKDE	\$ 2,450.00
PIPESTONE PUBLISHING CO INC	\$ 2,227.37
SMITH & JOHNSON	\$ 2,092.78
Warrants over \$2,000	\$191,150.29
Number of Claims under \$2,000	131
Warrants under \$2,000	\$41,541.08
Total	\$232,691.37

Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

2020 SEALCOAT BID AWARD

Motion by Nath, seconded by Hollingsworth to award the bid for project SAP 059-030-013, 2020 Sealcoat, to Astech Corp in the amount of \$412,152.41. Motion carried unanimously.

LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT AGREEMENT

Engineer Bergman requested approval of the Local Road Improvement Program Grant Agreement from MNDOT for project SAP 059-592-001 in the amount of \$750,000 with a requirement of matching funds in the amount of \$167,150.69. Motion by Johnson, seconded by Wildermuth to approve the Local Road Improvement Program Grant Agreement between MNDOT and Pipestone County, with a completion date of December 31, 2021. Motion carried unanimously.

RESOLUTION 59-21-20 LRIP GRANT TERMS AND CONDITIONS

Motion by Nath, seconded by Kooiman to approve Resolution 59-21-20 Grant Terms and Conditions for project SAP 059-592-001 for Grant Agreement to State Transportation Fund Local Road Improvement Program. Motion carried unanimously.

RESOLUTION 59-22-20 AMENDING THE PRIORITIZED BRIDGE REPLACEMENT LIST

Motion by Wildermuth, seconded by Hollingsworth to approve Resolution 59-22-20 Amending the Prioritized Bridge Replacement List stating that the following deficient bridges are added to the list of high priority bridges and Pipestone County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available. Motion carried unanimously.

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
LT 10	TWP 276	\$105,000	\$85,000		\$20,000	2021
LT 10	TWP 255	\$95,000	\$75,000		\$20,000	2022
LT 10	CSAH 2	\$110,000	\$100,000		\$20,000	2023
L3555	CSAH 4	\$105,000	\$85,000		\$20,000	2024
L3656	TWP 275	\$170,000	\$150,000		\$20,000	2024
L3657	TWP 275	\$170,000	\$150,000		\$20,000	2024
59J51	TWP 279	\$105,000	\$85,000		\$20,000	2024

ROW PAYMENTS

Motion by Johnson, seconded by Nath to approve the following Right of Way (ROW) payments as an Auditors Warrant:

Project	Land Owner	Payment
SAP 059-599-104	Jerry A. Blankers Living Trust and Mary Blankers Living Trust	\$1,490.00
SAP 059-599-105	Arvin and Gloria Pater	\$310.00

Motion carried unanimously.

GRAVEL PURCHASE REQUEST

Engineer Bergman stated that NextERA Energy has inquired about purchasing topsoil from the County’s gravel pit farm. They would be offering approximately \$8 to \$10 per yard and would be interested in 22,000 yards. Engineer Bergman stated that he was not in favor of selling that amount of topsoil to NextEra but wanted to bring to the board for their consideration. Consensus of the board to not sell topsoil from the gravel pit to NextERA Energy.

CIVIL 3-D DESIGN SOFTWARE LICENSES

Engineer Bergman requested purchase of two seats of Civil 3D software from Autodesk, Inc. Cost of the program is \$2,315.00 per license for a total of \$4,630.00. Commissioners asked about the customer support included with the purchase, Bergman stated he would check on that during break and bring back later in the meeting for approval.

TRUCK CHASSIS PURCHASE

Engineer Bergman requested purchase of a Class 7 single axle truck chassis for a total of \$81,244.37 (includes sales tax, admin, fee, title fee, and license fee). This request includes only the chassis and he will be back at a later date for approval of the sign truck body purchase. Quotes received for Class 7 single axle trucks, auto trans, 300 hp, with a GVW of 33,000 lbs. were as follows:

Kenworth	\$76,098 (plus tax and license)
Freightliner	\$78,776 (plus tax and license)

Motion by Johnson, seconded by Nath to approve the purchase of a truck chassis from Kenworth in the amount of \$76,098.00 plus tax and license. Yeas: Hollingsworth, Johnson, Kooiman, Nath. Nay: Wildermuth. Motion carried.

MAINTENANCE UPDATES

Engineer Bergman reported that road postings were removed on April 20, 2020, and the maintenance department has been working on disc shouldering, shouldering towns, and the blade packing shoulders.

2019 ANNUAL REPORT

Engineer Bergman distributed the Annual Report for the Pipestone County Highway Department for Commissioners Review. He will address any questions at the June 9, 2020 Commissioner Meeting.

INSTALLATION OF PROTECTIVE BARRIERS IN COUNTY OFFICES

County Administrator Steve Ewing requested approval to hire Ultimate Woodworking, Inc. to build and install Lexan panels with oak frames on counters and desks in the Courthouse, EMS, Veterans Services and Family Services in order to provide barriers to the public due to COVID-19. The initial quote is for \$7,925.00 and is subject to change if there is additional work added to the project. Motion by Wildermuth, seconded by Nath to approve the quote from Ultimate

Woodworking, Inc. in the amount of \$7,925.00 for the installation of Lexan panels in various County Offices. Motion carried unanimously.

INDIAN LAKES TRAIL PROJECT UPDATE

County Attorney Damain Sandy joined the meeting. Engineer Nick Bergman reported that on the Indian Lakes Trail Project, the Magellan Pipeline is located there and the Highway department has been in contact with Magellan Pipestone for over a year with updates on the county's project. Magellan has requested that Pipestone County sign an encroachment agreement, and wants upgrades done to the roadway project and Pipestone County to pay for it. County Attorney Damain Sandy stated that the County has road authority, not Magellan, and the contractors bond would cover any damage that would occur. Attorney Sandy stated that he would not recommend the County pay for the requests and not to sign the encroachment agreement and for Engineer Bergman to send a letter to Magellan Pipeline to that effect. No further action was taken.

CIVIL 3D SOFTWARE PURCHASE

As a follow-up to an earlier question on Civil 3D software, Engineer Bergman stated that there is full customer support for one year included with the purchase. Motion by Johnson, seconded by Nath to approve the purchase of two seats of Civil 3D software from Autodesk, Inc. at a cost of \$2,315.00 per license for a total of \$4,630.00. Motion carried unanimously.

ASSISTANT COUNTY ATTORNEY SALARY OFFER

County Attorney Damain Sandy reported that they have a candidate they would like to make an offer to for the open Assistant County Attorney position, and asked for approval from the board to offer a salary of \$55,000.00 per year. Motion by Johnson, seconded by Wildermuth to approve the salary offer to an Assistant County Attorney candidate of \$55,000.00 per year. Motion carried unanimously.

HOME TAX ABATEMENT PUBLIC HEARING – RESOLUTION 59-20-20

A Home Tax Abatement Public Hearing was held on a proposed property tax abatement request from Steven Kor, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995 consisting of new home construction and located in Elmer Township. It has been proposed that the Board of Commissioners of the County of Pipestone grant a Property Tax Abatement on these properties in an amount not to exceed 100 percent (%) of the County's portion of the real estate taxes related to new residential home construction on the subject properties for a period not to exceed three (3) years. The estimated value of abatement is approximately \$1,212.00 annually. Motion by Johnson, seconded by Hollingsworth to approve the property tax abatement request from Steven Kor for new home construction on parcel number 05.035.0150 located in Elmer Township. Motion carried unanimously.

MINNESOTA WORKFORCE JPA

County Administrator Steve Ewing requested approval of the Southwest Minnesota Workforce Innovation and Opportunity Act Joint Powers Agreement with a small change to the agreement that was presented earlier. Motion by Hollingsworth, seconded by Wildermuth to approve the Southwest Minnesota Workforce Innovation and Opportunity Act Joint Powers Agreement effective July 1, 2020 through June 30, 2022. Motion carried unanimously.

WATERTOWER FESTIVAL COURTHOUSE GROUNDS USE

Motion by Johnson, seconded by Wildermuth to approve the Pipestone Chamber of Commerce request to use the Courthouse Grounds for the rescheduled Watertower Festival on August 28 – 30, 2020. Motion carried unanimously.

FAIRGROUNDS USE DURING COVID-19

County Administrator Steve Ewing brought forward discussion on whether or not the County should allow use of the Fairgrounds during the COVID-19 pandemic. The event that was scheduled for May has been cancelled, and there are two cattle shows scheduled in June. Jenna McGunegill spoke about precautions they could take for the Berg Schmidt Cattle Show that is scheduled for June 19-21. Commissioners stated they would revisit the use of Fairgrounds at the May 26th Commissioner meeting when they have more information from the Governor on Statewide regulations and to get input from public health officials.

COUNTY BOARD OF EQUALIZATION

Assessor Joyce Schmidt asked the board how they would like to handle the County Board of Equalization meeting on June 15th. Consensus of the Board to hold the meeting in person, offer an option on Zoom video conferencing, and also set up a phone teleconference.

PERSONNEL

Human Resources Coordinator Cathy Feste requested increasing EMS/EM Director Casey Sievert's maximum vacation accrual to 312 hours. This is due to increased workload in EMS and Emergency Management due to COVID-19 and her inability to take vacation time. Sievert would be required to get her vacation balance back down to 240 hours by May 1, 2021. Motion by Hollingsworth, seconded by Nath to approve the request. Motion carried unanimously.

COVID-19 UPDATE

County Administrator Steve Ewing presented information on the County operations during the COVID pandemic, including the following:

- Implementation of "no wait inside" software, in which members of the public can make appointments for County

