

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

- Approve Minutes of 04/14/2020 Commissioners Meeting
- Auditors Warrants 4/17/20, 4/24/20
- Hospital Warrants in the amount of \$856,412.51

Motion carried unanimously.

MINNESOTA WORKFORCE JPA

County Administrator Steve Ewing requested approval of the Southwest Minnesota Workforce Innovation and Opportunity Act Joint Powers Agreement. This was presented for review at the April 14 meeting. Motion by Wildermuth, seconded by Hollingsworth to approve the Southwest Minnesota Workforce Innovation and Opportunity Act Joint Powers Agreement effective July 1, 2020 through June 30, 2022. Motion carried unanimously.

OFFENSIVE CONDUCT POLICY

Human Resources Coordinator Cathy Feste requested approval of a revised Policy Prohibiting Disrespectful, Offensive, Harassing, and Violent Conduct for board consideration. Motion by Johnson, seconded by Nath to approve the revised Policy Prohibiting Disrespectful, Offensive, Harassing, and Violent Conduct. Motion carried unanimously. HR Coordinator Feste stated that in conjunction with the new policy there will be an all-staff online training.

PHASED RETIREMENT OPTION – DOUG NAGEL

Human Resources Coordinator Cathy Feste presented for approval a Phased Retirement Option Agreement and Supplemental Benefits information between Highway Maintenance Superintendent Doug Nagel and Pipestone County effective August 3, 2020. Highway Maintenance Superintendent Nagel agrees to reduce his annual hours by 50% and will train in the new Highway Maintenance Superintendent. Motion by Nath, seconded by Hollingsworth to approve the Phased Retirement Option Agreement and Supplemental Benefits Information. Motion carried unanimously.

COVID 19 UPDATE

County Administrator Steve Ewing presented information on the County operations during the COVID pandemic, including the following:

- Employees are still working from home or rotating in and out of offices, and the building is still closed to the public.
- The County purchased a supply of hand sanitizer from Gorter Clay and Dairy, which will be used in all county departments.
- The counters have been measured for plexiglass and cough barriers. Once plans are developed they will be reviewed with department heads to determine the best way to fit their needs.
- A larger County drop box was installed near the East doors.

AMC requested approximate costs on what the pandemic has cost the County to date. Equipment and supplies have cost about \$20,000.00, with a large portion of the expenses coming from the IT Department. Lost revenue from driver's license fees, passports, and marriage license fees is approximately \$3,800.00.

AUDITOR WARRANT ADDITION

Administrator Steve Ewing requested approval to add "Telephone, Wireless Telephone, Automated Vehicle Location, and Data" to the Auditor Warrant Listing on Resolution 59-03-2020. Motion by Hollingsworth, seconded by Nath to approve the addition of "Telephone, Wireless Telephone, Automated Vehicle Location, and Data" to Resolution 59-03-2020 Auditor Warrant Listing. Motion carried unanimously.

HOST METASYS SYSTEM FOR CITY OF PIPESTONE

The City of Pipestone has put in the Johnson Controls Metasys system for their HVAC systems at the Ewert Center, and has a need for the county to host the software. Pipestone County's system has enough bandwidth to host their system. The City would pay Pipestone County \$650.00 per year for access to the system and the current contract would run from May 1, 2020 through March 31, 2022. Motion by Hollingsworth, seconded by Wildermuth to approve the contract. Motion carried unanimously.

HOME INITIATIVE ABATEMENT PUBLIC HEARING DATE

Auditor/Treasurer Tyler Reisch requested approval to set a public hearing for a New Home Tax Initiative Abatement request from Steven Kor, located in Elmer Township. Motion by Johnson, seconded by Nath to schedule the tax abatement public hearing at 10:00 a.m. on May 12, 2020 in the Commissioners Room. Motion carried unanimously.

HOME TAX ABATEMENT PUBLIC HEARING – RESOLUTION 59-19-20 – 10:00A.M.

A Home Tax Abatement Public Hearing was held for a proposed property tax abatement request from Kirk and Erin Van Hulzen, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995 consisting of new home construction and located in the City of Edgerton. It has been proposed that the Board of Commissioners of the County of Pipestone grant a Property Tax Abatement on these properties in an amount not to exceed 100 percent (%) of the County’s portion of the real estate taxes related to new residential home construction on the subject properties for a period not to exceed three (3) years. The estimated value of abatement is approximately \$582.00 annually. Motion by Kooiman, seconded by Nath to approve the property tax abatement request from Kirk and Erin Van Hulzen for new home construction on parcel number 13.700.0200 located in the City of Edgerton. Motion carried unanimously.

AUDITOR/TREASURER COVID UPDATES

Auditor/Treasurer Reisch stated that the State of Minnesota has given driver’s license holders up to 60 days after the end of the Peacetime Emergency Declaration to get their license renewed. Reisch also gave some updates on potential election changes due to COVID-19. At this time the Peacetime Emergency Declaration is set to expire on May 13, 2020.

HUTDF IMPACTS FROM COVID-19

County Engineer Nick Bergman stated that the Highway Users Tax Distribution Fund (HUTDF) is reducing their allotment 7% and 5% due to decreased traffic volume. This amounts to about a \$400,000 reduction to Pipestone County. Engineer Bergman stated that some adjustments can be made to the five-year plan taking that into account.

2020 BITUMINOUS SEAL COAT BID OPENING

Engineer Bergman opened the following bids for project SAP 059-030-013 2020 Bituminous Seal Coat:

Planholder	Address	Bid Total
Allied Blacktop Company	Maple Grove, MN	\$486,709.25
Astech Corp.	St. Cloud, MN	\$412,152.41
Morris Sealcoat & Trucking, Inc.	Morris, MN	\$433,631.16
Pearson Bros., Inc.	Hanover, MN	\$423,178.01
RH Sealcoating & Asphalt Maint., Inc.	Russell, MN	\$468,065.82

County Attorney Sandy was not present. Engineer Bergman recommended waiting to award the bid at the May 12, 2020 Commissioners Meeting so that County Attorney Sandy can review the contracts and bid bonds. Consensus of the board to wait until May 12, 2020 to award the bid for project SAP 059-030-013 2020 Bituminous Seal Coat.

Motion by Johnson, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 10:40 a.m.

Bruce Kooiman	ATTEST: Steven Ewing
Pipestone County Board Chairman	County Administrator