

Pipestone County Commissioner Meeting
April 14, 2020

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, and Les Nath. Commissioner Dan Wildermuth participated via phone. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Johnson, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Nath to approve the consent agenda as follows:

- Approve Minutes of 03/24/2020 Commissioners Meeting
- Auditors Warrants 3/27/20, 4/13/20
- Commissioners Warrants/Meal Reimbursements in the amount of \$502,460.50
- Hospital Warrants in the amount of \$558,112.56
- Treasurers Report March 2020

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
PIPESTONE SOIL & WATER CONS DIST	\$95,000.00
PIPESTONE COUNTY HISTORICAL SOCIETY	\$38,000.00
SOUTHWEST HEALTH & HUMAN SERVICES	\$32,986.25
REGENTS OF THE UNIVERSITY OF MINNESOTA	\$30,902.49
RDO EQUIPMENT COMPANY	\$29,700.00
SEACHANGE PRINT INNOVATIONS`	\$29,488.34
ZIEGLER INC	\$17,759.28
VAN DYKE SANITATION INC	\$13,260.27
PIPESTONE COUNTY MEDICAL CENTER	\$10,596.87
COUNTIES PROVIDING TECHNOLOGY	\$9,304.00
PIPESTONE COUNTY AG SOCIETY	\$9,000.00
STOUT & EVINK PLUMBING & HEATING INC.	\$8,986.44
SHI INTERNATIONAL CORP	\$8,764.00
PIPESTONE COUNTY AUDITOR-TREASURER	\$8,458.00
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$7,551.87
AMAZON MKTPLACE/PMTS	\$5,544.03
BIOAG ENERGY SERVICES	\$5,027.58
O'NEILL O'NEILL & BARDUSON	\$4,886.00
TRANSMEDIC BILLING	\$4,559.91
PIPESTONE PUBLISHING CO INC	\$4,368.75
MORRIS ELECTRONICS INC	\$4,224.16
EDGERTON AMBULANCE ASSN	\$4,000.00
JASPER AMBULANCE ASSN	\$4,000.00
PIPESTONE FIRE DEPARTMENT	\$3,900.00
ERICKSON ENGINEERING CO INC	\$3,877.50
CELLEBRITE INC	\$3,700.00
ELECTION SYSTEMS & SOFTWARE INC	\$3,243.20
WCEC INC	\$3,038.75
PIPESTONE AMBULANCE ASSN	\$3,000.00
PIPESTONE SR CITIZENS CENTER	\$3,000.00
SMITH & JOHNSON	\$2,923.34
SOUTHWEST MN WORKFORCE DEVELOPMENT BOARD	\$2,550.00
PENGUIN MANAGEMENT INC	\$2,508.00
PIPESTONE PERFORMING ARTS CENTER INC	\$2,500.00
AREA II MN RIVER BASIN PROJECTS INC	\$2,483.00
SANFORD USD MEDICAL CENTER	\$2,400.00
PAYPAL *MAGIC MICRO	\$2,198.00
CITIZEN OBSERVER LLC	\$2,100.00
NEWMAN SIGNS INC	\$2,099.89

BEST WESTERN	\$2,078.46
Warrants over \$2,000	\$433,968.38
Number of Claims under \$2,000	193
Warrants under \$2,000	\$68,492.12
Total	\$502,460.50

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAG

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

ROW PAYMENTS

Motion by Nath, seconded by Hollingsworth to approve the following Right of Way (ROW) payments:

Project	Land Owner	Payment
SAP 059-599-098	Arvin and Lorelei Schelhaas	\$1,500.00
SAP 059-599-105	Jody L. and Wayne Huebert	\$540.00
SAP 059-615-040	Randy and Priscilla Pater	\$1,900.00
SAP 059-656-001	Randy and Priscilla Pater	\$270.00
SAP 059-656-002	Delwyn and Jennifer Kooiman	\$310.00

Motion carried unanimously.

Engineer Bergman requested approval to pay L & O Power Cooperative \$5,343.00 for tree removal along County Road 25. L & O removed the trees due to new power lines, and the County would have had to remove them for a future road widening project. The total bill was \$11,649.38 to Minnesota Valley Tree Service and the County portion is a 50% share. Motion by Johnson, seconded by Wildermuth to approve the payment to L & O Power Cooperative in the amount of \$5,343.00 as an Auditors Warrant. Motion carried unanimously.

Engineer Bergman requested approval to purchase a 2007 Mack CHN613 for \$21,900.00. They are still searching for a lowboy trailer. Motion by Wildermuth, seconded by Nath to approve the purchase of a 2007 Mack CHN613 for \$21,900.00 as an Auditors Warrant. Motion carried unanimously.

Engineer Bergman provided Maintenance updates from the Highway Department including road posting information. In the past month, the maintenance crew plowed 6 days, and crack sealed 10 days.

SW MINNESOTA WORKFORCE DEVELOPMENT JOINT POWERS AGREEMENT

County Administrator Steve Ewing presented a draft Workforce Development Area #6 Southwest Minnesota Workforce Innovation and Opportunity Act (WIOA) Joint Powers Agreement effective July 1, 2020 through June 30, 2022. Administrator Ewing requested the board review the agreement, and the final agreement will be brought back for approval in May or June for approval.

2020 SCORE GRANT AGREEMENT

Environmental Administrator Kyle Krier requested approval of the SCORE Grant Agreement between Pipestone County and the Minnesota Pollution Control Agency for Fiscal Year 2020-2021. The grant amount is approximately \$68,000 per year. Motion by Johnson, seconded by Hollingsworth to approve the Fiscal Year 2020-2021 SCORE Grant Agreement. Motion carried unanimously.

PROPERTY TAX RELIEF

County Administrator Steve Ewing presented information from AMC in which they are gathering feedback from Counties on whether or not they plan to do a property tax relief package due to COVID-19. Consensus of the Board to wait for a potential statewide property tax relief package.

COVID-19 UPDATE

County Administrator Steve Ewing reviewed some information on COVID-19 resources and stated a public service announcement.

HOME TAX ABATEMENT PUBLIC HEARING – RESOLUTION 59-18-20

A Home Tax Abatement Public Hearing was held on a proposed property tax abatement request from Wade Newgard/Tom Newgard, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995 consisting of new home construction and located in Grange Township. It has been proposed that the Board of Commissioners of the County of Pipestone grant a Property Tax Abatement on these properties in an amount not to exceed 100 percent (%) of the County's portion of the real estate taxes related to new residential home construction on the subject properties for a period not to exceed three (3) years. The estimated value of abatement is approximately \$1,670.00 annually. Motion by Johnson, seconded by Nath to approve the property tax abatement request from Wade Newgard for new home construction on parcel number 07.034.0400 located in Grange Township. Motion carried unanimously.

HOME INITIATIVE ABATEMENT PUBLIC HEARING DATE

County Administrator Steve Ewing requested approval to set a public hearing for a New Home Tax Initiative Abatement request from Kirk and Erin Van Hulzen, located in the City of Edgerton. Motion by Wildermuth, seconded by Nath to schedule the tax abatement public hearing at 10:00 a.m. on April 28, 2020 in the Commissioners Room. Motion carried unanimously.

DUCT CLEANING PROPOSAL

Building and Grounds Supervisor Wayne Drew joined the meeting. Representatives from Legacy Services Corporation joined the meeting via phone call. Legacy Services gave an overview of the company and the proposed project at the Courthouse. The Project scope and cost is as follows:

Annex Building

- Cleaning of ventilation systems servicing the Annex Building including the mechanical room top floor, cell area and lower level as per the above scope of work. \$30,870.00
 - Cleaning of bathroom exhaust systems as per above scope of work \$6,760.00
 - Cleaning of wall univents as per above scope of work. \$2,550.00
- Total cost of Annex Building: **\$40,180.00**

Courthouse Building

- Cleaning of ventilation systems servicing the Courthouse Building including the lower level, Main level, second floor, and attic level as per the above scope of work: \$32,570.00
 - Cleaning of bathroom exhaust systems as per above scope of work \$6,980.00
 - Cleaning of wall univents as per above scope of work. \$2,550.00
- Total cost of Annex Building: **\$42,100.00**

Total Project Cost \$82,280.00

Building and Grounds Supervisor Wayne Drew recommended having the Annex Building project done this year and the Courthouse building project done next year. Motion by Nath, seconded by Wildermuth to approve the quote from Legacy Services Corporation for ventilation system cleaning in the Courthouse Annex building in the amount of \$40,180.00. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Hollingsworth: Flood RFP, All Other Committees Canceled

Commissioner Johnson: One Watershed One Plan, Soil and Water District, NRCS Local Work Group, Burke Township Board, Highway 23 Coalition, Hospital Executive Meeting, Special Meeting for Emergency Declaration, Hospital Special Meeting for COVID Updates, Executive Meeting for Solid Waste Commission, Hospital Board, COVID Update from Hospital, Highway 23 Coalition Phone Conference, Hospital Update, MN Rural Counties via GoTo Meeting, RCRCRA Executive Meeting, Hospital Update

Commissioner Nath: Road and Bridge, PrimeWest, Primary Voting, Radio Board, Building and Grounds, SWHHS, Special Meeting for Declaration of Emergency, Hospital COVID Meeting

Commissioner Kooiman: COVID Meeting, Two or Three Conference Calls with Hospital.

Commissioner Wildermuth: PrimeWest, Southwest 18 Mental Health Consortium (cancelled), SMOC, Building and Grounds, SWHHS, Rural MN Energy Development, PrimeWest via conference call.

HIGHWAY BID OPENINGS

County Attorney Damain Sandy and Highway Engineer Nick Bergman joined the meeting. Engineer Bergman opened the following bids for projects SAP 059-592-001 and SAP 059-630-011:

Planholder	Address	Bid Total
Central Specialties, Inc.	Alexandria, MN	\$1,010,247.83
Duininck, Inc.	Prinsburg, MN	\$1,053,215.50
Henning Construction	Adrian, MN	\$1,327,461.20

Engineer Bergman opened bids for 2020 Gravel Screening Project CP 2020-100:

Planholder	Address	Bid Total
Brown Excavating, Inc.	Glenwood, MN	\$149,850.00

Central Specialties, Inc.	Alexandria, MN	\$113,950.00
Ferguson Aggregate and Crushing	Alexandria, MN	\$73,310.00
Hard Rock Screening LLC	Little Falls, MN	\$100,700.00
Sweetman Sand & Gravel	Currie, MN	\$79,350.00
Wm. D. Scepaniak	Holdingsford, MN	\$68,360.00
J.R. Ferche Inc.	Rice, MN	125,300.00

Engineer Bergman opened bids for 2020 Gravel Crushing Project CP 2020-200:

Planholder	Address	Bid Total
Brown Excavating, Inc.	Glenwood, MN	\$144,250.00
Central Specialties, Inc.	Alexandria, MN	\$181,850.00
Ferguson Aggregate and Crushing	Alexandria, MN	\$145,550.60
Hard Rock Screening LLC	Little Falls, MN	\$139,900.00
CT Sibson Gravel LLC	Beardsley, MN	\$135,250.00
Sweetman Sand & Gravel	Currie, MN	\$135,750.00
Wm. D. Scepaniak	Holdingsford, MN	\$130,100.00
J.R. Ferche Inc.	Rice, MN	\$171,500.00

County Attorney Sandy reported that bid bonds were acceptable. County Engineering staff took the bids for review. Chairman Kooiman recessed the meeting at 10:55a.m.

Chairman Kooiman reconvened the meeting at 11:26a.m.

Engineer Bergman reported that there was only one bid that needed correction, Ferguson Aggregate and Crushing for project CP 2020-200 Gravel Crushing. The total should be \$145,550.00. Engineer Bergman recommended the low bid on all three projects.

Motion by Kooiman, seconded by Nath to accept the bid for projects SAP 059-592-001 and SAP 059-630-011 from Central Specialties Inc in the amount of \$1,010,247.83. Motion carried unanimously.

Motion by Johnson, seconded by Hollingsworth to approve the bid for project CP 2020-100 2020 Gravel Screening from Wm. D. Scepaniak in the amount of \$68,360.00. Motion carried unanimously.

Motion by Hollingsworth, seconded by Nath to approve the bid for CP 2020-200 2020 Gravel Crushing from Wm. D. Scepaniak in the amount of \$130,100.00. Motion carried unanimously.

Motion by Nath, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 11:33a.m.

Bruce Kooiman
Pipestone County Board Chairman

ATTEST: Steven Ewing
County Administrator