

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Nath to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

- Approve Minutes of 03/10/2020 Commissioners Meeting
- Approve Minutes of 03/19/2020 Commissioners Special Meeting
- Approve Auditors Warrants 3/13/20, 3/18/20
- Approve Hospital Warrants in the amount of \$325,317.20

Motion carried unanimously.

**WAYNE DREW – MAINTENANCE PURCHASES**

Building and Grounds Maintenance Supervisor Wayne Drew requested approval to purchase 4 new sets of bleachers for the Fairgrounds. Quotes received were as follows:

<b>Company</b>	<b>Type</b>	<b>Cost</b>
Kay Park Recreation	5 Row Aluminum Bleachers	\$12,902.00
Belson Outdoors	5 Row Aluminum Bleachers	\$15,794.25

Supervisor Drew reported that there is a grant available in the amount of \$10,638.00 that can be put toward the cost of the bleachers, so the total cost to the County would be \$2,264.00 for the low bid. Motion by Wildermuth, seconded by Hollingsworth to approve the purchase of bleachers from Kay Park Recreation in the amount of \$12,902.00. Motion carried unanimously.

Supervisor Drew requested approval to purchase a new Generator Transfer Switch for the Courthouse due to the lack of reliability of the current switch. Quotes received were as follows:

<b>Company</b>	<b>Price</b>	<b>Price to install after hours or on weekend</b>
Graybar	\$21,896.25	\$26,448.78
Jer's Electric	\$25,630.00	N/A

Motion by Wildermuth, seconded by Nath to approve the quote from Graybar for the Generator Transfer Switch and installation at a cost of \$21,896.25. Motion carried unanimously.

**RESOLUTION 59-16-20 RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT**

Sheriff Vreeman requested approval of Resolution 59-16-20 Authorizing Execution of a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety in order for Pipestone County to be the Fiscal Agent for the Buffalo Ridge Task Force. Motion by Johnson, seconded by Nath to approve Resolution 59-16-20 Authorizing Sheriff Vreeman to sign the Execution of Agreements with the Office of Justice Programs in the Minnesota Department of Public Safety. Motion carried unanimously.

**FAMILIES FIRST CORONAVIRUS RESPONSE ACT**

Human Resources Coordinator Cathy Feste requested approval of the Pipestone County Families First Coronavirus Response Act Policy (FFCRA). The policy states that Emergency Paid Sick Leave will be provided to the extent that the employee is unable to work (or telework) due to a need for leave because:

- An employee is subject to a federal, state, or local quarantine or isolation order regarding COVID-19;
- An employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
- An employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis;
- An employee is caring for an individual subject to the first two qualifying events listed above;
- An employee is caring for a minor child if the child's school or place of care has closed or if the childcare provider is unavailable due to COVID-19 precautions; or
- An employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services ("HHS").

Amount of hours paid for full-time employees will be 80 and for part-time employees, a number of hours equal to the number of hours that such employee works, on average, over a 2-week period. Pay during this time will be at the employee's regular rate of pay. The policy also addresses the Emergency Family Medical Leave Act which states that Pipestone County eligible employees will be provided up to 12 weeks of job protected leave under the Family and Medical Leave Act for any of the following reasons:

- The Employee is unable to work or telework due to a need for leave to care for their child under 18 years of age if the school or place of care has been closed or the child care provider of such child is unavailable due to a public health emergency.

The first 10 days will be unpaid, but employees can substitute any unused Emergency Paid Sick Leave or any unused vacation, sick, or comp time.

Motion by Wildermuth, seconded by Hollingsworth to approve the Pipestone County Families First Coronavirus Response Act. Motion carried unanimously.

**UTILIZATION OF PAID LEAVE DURING A PUBLIC HEALTH EMERGENCY**

Human Resources Coordinator Cathy Feste requested approval of the Pipestone County Utilization of Paid Leave during a Public Health Emergency. If the County Administrator declares this policy to be active, exceptions to the collectively bargained paid leave benefits and related county policies would be permitted to the benefit of employees, as follows:

- An employee who has exhausted all paid leave would be allowed to receive an advance of the equivalent of up to 10 days of paid sick leave (up to a maximum of 80 hours, unless a greater amount is approved at the discretion of the County Administrator) for absence from work due to infection of the public health emergency; and
- An employee may use any available paid leave, in the event where a family member's school or place of care has been closed due to public health emergency and their presence is required to provide care for the family member.

