The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

## AGENDA

Motion by Wildermuth, seconded by Nath to approve the agenda. Motion carried unanimously.

## CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

- Approve Minutes of 03/10/2020 Commissioners Meeting
- Approve Minutes of 03/19/2020 Commissioners Special Meeting
- Approve Auditors Warrants 3/13/20, 3/18/20
- Approve Hospital Warrants in the amount of \$325,317.20

Motion carried unanimously.

#### WAYNE DREW - MAINTENANCE PURCHASES

Building and Grounds Maintenance Supervisor Wayne Drew requested approval to purchase 4 new sets of bleachers for the Fairgrounds. Quotes received were as follows:

CompanyTypeCostKay Park Recreation5 Row Aluminum Bleachers\$12,902.00

Belson Outdoors 5 Row Aluminum Bleachers \$15,794.25

Supervisor Drew reported that there is a grant available in the amount of \$10,638.00 that can be put toward the cost of the bleachers, so the total cost to the County would be \$2,264.00 for the low bid. Motion by Wildermuth, seconded by Hollingsworth to approve the purchase of bleachers from Kay Park Recreation in the amount of \$12,902.00. Motion carried unanimously.

Supervisor Drew requested approval to purchase a new Generator Transfer Switch for the Courthouse due to the lack of reliability of the current switch. Quotes received were as follows:

| Company        | Price       | Price to install after |  |
|----------------|-------------|------------------------|--|
|                |             | hours or on weekend    |  |
| Graybar        | \$21,896.25 | \$26,448.78            |  |
| Jer's Electric | \$25,630.00 | N/A                    |  |

Motion by Wildermuth, seconded by Nath to approve the quote from Graybar for the Generator Transfer Switch and installation at a cost of \$21,896.25. Motion carried unanimously.

# **RESOLUTION 59-16-20 RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT**

Sheriff Vreeman requested approval of Resolution 59-16-20 Authorizing Execution of a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety in order for Pipestone County to be the Fiscal Agent for the Buffalo Ridge Task Force. Motion by Johnson, seconded by Nath to approve Resolution 59-16-20 Authorizing Sheriff Vreeman to sign the Execution of Agreements with the Office of Justice Programs in the Minnesota Department of Public Safety. Motion carried unanimously.

## FAMILIES FIRST CORONAVIRUS RESPONSE ACT

Human Resources Coordinator Cathy Feste requested approval of the Pipestone County Families First Coronavirus Response Act Policy (FFCRA). The policy states that Emergency Paid Sick Leave will be provided to the extent that the employee is unable to work (or telework) due to a need for leave because:

- An employee is subject to a federal, state, or local quarantine or isolation order regarding COVID-19;
- An employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
- An employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis;
- An employee is caring for an individual subject to the first two qualifying events listed above;

• An employee is caring for a minor child if the child's school or place of care has closed or if the childcare provider is unavailable due to COVID-19 precautions; or

• An employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services ("HHS").

Amount of hours paid for full-time employees will be 80 and for part-time employees, a number of hours equal to the number of hours that such employee works, on average, over a 2-week period. Pay during this time will be at the employee's regular rate of pay. The policy also addresses the Emergency Family Medical Leave Act which states that Pipestone County eligible employees will be provided up to 12 weeks of job protected leave under the Family and Medical Leave Act for any of the following reasons:

• The Employee is unable to work or telework due to a need for leave to care for their child under 18 years of age if the school or place of care has been closed or the child care provider of such child is unavailable due to a public health emergency.

The first 10 days will be unpaid, but employees can substitute any unused Emergency Paid Sick Leave or any unused vacation, sick, or comp time. Motion by Wildermuth, seconded by Hollingsworth to approve the Pipestone County Families First Coronavirus Response Act. Motion carried unanimously.

## UTILIZATION OF PAID LEAVE DURING A PUBLIC HEALTH EMERGENCY

Human Resources Coordinator Cathy Feste requested approval of the Pipestone County Utilization of Paid Leave during a Public Health Emergency. If the County Administrator declares this policy to be active, exceptions to the collectively bargained paid leave benefits and related county policies would be permitted to the benefit of employees, as follows:

• An employee who has exhausted all paid leave would be allowed to receive an advance of the equivalent of up to 10 days of paid sick leave (up to a maximum of 80 hours, unless a greater amount is approved at the discretion of the County Administrator) for absence from work due to infection of the public health emergency; and

• An employee may use any available paid leave, in the event where a family member's school or place of care has been closed due to public health emergency and their presence is required to provide care for the family member.

All other provisions of the collective bargaining agreements remain intact, including but not limited to those pertaining to paid leave benefits. Motion by Johnson, seconded by Hollingsworth to approve The Pipestone County Utilization of Paid Leave during a Public Health Emergency. Motion carried unanimously.

## SUPPORTING HANDS NURSE FAMILY PARTNERSHIP JOINT POWERS AGREEMENT

Commissioner Hollingsworth provided an overview of changes on the Supporting Hands Nurse Family Partnership Joint Powers Agreement between twenty counties. The Agreement states that Minnesota Statutes, Section 145A.17 provides that a political subdivision shall establish a program to fund family home visiting programs with children that meet the guidelines provided in the statute. Motion by Hollingsworth, seconded by Wildermuth to approve the Supporting Hands Nurse Family Partnership Joint Powers Agreement. Motion carried unanimously.

#### FEEDLOT PUBLIC HEARING-JEREMY VAN ESSEN-9:30AM

Environmental Administrator Kyle Krier and Jeremy Van Essen joined the meeting. A feedlot public meeting was held for Jeremy Van Essen's proposed modification of his existing feedlot located in the SW Quarter of Section 23 in Osborne Township, (T-105-N and R-44-W) Pipestone County. The existing feedlot consists of open lots with runoff control housing 300 slaughter steer/heifer, stock cow with manure pack on lots. The proposed expansion will consist of the addition of two total confinement barns with manure pack, housing an additional 250 slaughter steer/heifers, stock cows. Following modifications, the site will house 550 slaughter steer/heifers, stock cows for a total of 550 animal units. No public comment was received.

## HOME TAX ABATEMENT PUBLIC HEARING – RESOLUTION 59-17-20

A Home Tax Abatement Public Hearing was held on a proposed property tax abatement request from Alisha Ekkel, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995 consisting of new home construction located in Gray Township. It has been proposed that the Board of Commissioners of the County of Pipestone grant a Property Tax Abatement on these properties in an amount not to exceed 100 percent (%) of the County's portion of the real estate taxes related to new residential home construction on the subject properties for a period not to exceed three (3) years. The estimated value of abatement is approximately \$2,892.00 annually. Motion by Nath, seconded by Wildermuth to approve the property tax abatement request from Alisha Ekkel for new home construction on parcel number 08.034.0300 located in Gray Township. Motion carried unanimously.

## HOME INITIATIVE ABATEMENT PUBLIC HEARING DATE

County Administrator Steve Ewing requested approval to set a public hearing for a New Home Tax Initiative Abatement request from Wade Newgard, located in Grange Township. Motion by Johnson, seconded by Hollingsworth to schedule the tax abatement public hearing at 10:00 a.m. on April 14, 2020 in the Commissioners Room. Motion carried unanimously.

Motion by Nath, seconded by Kooiman to recess the meeting until 10:30a.m. Motion carried unanimously. Meeting recessed at 10:04a.m. Chairman Kooiman opened the meeting at 10:30a.m.

SAP 059-599-102 BID OPENING

County Attorney Damain Sandy joined the meeting. County Engineer Nick Bergman opened bids for project SAP 059-599-102. Bids received were as follows:

| Planholder                     | Address      | Bid Total    |
|--------------------------------|--------------|--------------|
| Midwest Contracting, LLC       | Marshall, MN | \$545,145.00 |
| Riley Bros. Construction, Inc. | Morris, MN   | \$530,520.68 |
| R&G Construction Co.           | Marshall, MN | \$428,776.30 |
| A&C Excavating                 | Marshall, MN | \$436,186.20 |
| Henning Construction           | Adrian, MN   | \$445,851.20 |

County Attorney Damain Sandy reported that the bid bonds were acceptable. Bids were taken by County Engineering staff for review.

County Engineer Bergman recommended the low bid of \$428,776.30 from R&G Construction Co. in Marshall, MN. Motion by Nath, seconded by Hollingsworth to approve the bid from R&G Construction in the amount of \$428,776.30. Motion carried unanimously.

Motion by Hollingsworth, seconded by Nath to adjourn. Motion carried unanimously. Meeting adjourned at 10:55a.m.

County Administrator

Bruce Kooiman ATTEST: Steven Ewing

Pipestone County Board Chairman