

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Hollingsworth, seconded by Wildermuth to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Nath, seconded by Johnson to approve the consent agenda as follows:

- Approve Minutes of 2/25/20 Commissioners Meeting
- Approve Minutes of 3/9/20 Road and Bridge Hearing
- Approve Auditors Warrants 2/28/20, 3/9/20
- Commissioner Warrants in the amount of \$367,511.68
- Approve Hospital Warrants in the amount of \$343,327.54
- Treasurers Report February 2020

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
WATCHGUARD VIDEO	\$69,942.00
BUFFALO RIDGE DRUG TASK FORCE	\$39,343.60
MN DEPT OF CORRECTIONS	\$19,076.42
JOHNSON CONTROLS INC	\$16,415.00
VAN DYKE SANITATION INC	\$13,309.66
TRITECH SOFTWARE SYSTEMS	\$11,045.00
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$9,695.28
ENVIRONMENTAL SYSTEMS RESEARCH INST INC	\$8,495.07
H&L MESABI	\$7,489.00
ZIEGLER INC	\$6,759.78
AXON ENTERPRISE INC	\$6,715.00
ERICKSON ENGINEERING CO INC	\$6,632.00
SURPLUS WAREHOUSE OF WILLMAR INC	\$6,320.00
WCEC INC	\$6,183.65
JER'S ELECTRIC INC.	\$6,057.04
S&S TRUCK REPAIR INC	\$5,518.69
PIPESTONE COUNTY MEDICAL CENTER	\$5,038.46
O'NEILL O'NEILL & BARDUSON	\$4,886.00
MN COUNTIES COMPUTER COOPERATIVE	\$4,876.00
SW MN REGIONAL PUBLIC SAFETY BOARD	\$4,000.00
PAYPAL *COMPROSOLUT	\$3,825.00
AMAZON MKTPLACE/PMTS	\$3,514.02
PLUM CREEK LIBRARY SYSTEM	\$3,250.00
SMITH & JOHNSON	\$3,128.06
EDGERTON ENTERPRISE	\$2,666.19
BOUND TREE MEDICAL LLC	\$2,656.10
WHEELCO TRUCK & TRAILER PARTS	\$2,641.58
MN SHERIFFS ASSN	\$2,528.04
RUNCHEY LOUWAGIE & WELLMAN	\$2,500.00
GROUP RESERVATIONS-GRAND VIEW LODGE	\$2,464.20
BIOAG ENERGY SERVICES	\$2,458.15
ARROWOOD RESORT & CONF	\$2,263.32
TRANSMEDIC BILLING	\$2,181.75
MORRIS ELECTRONICS INC	\$2,040.50
Warrants over \$2,000	\$295,914.56
Number of Claims under \$2,000	187
Warrants under \$2,000	\$71,597.12
Total	\$367,511.68

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the

planning stage.

Engineer Bergman requested the board set bid letting dates/times for the following projects: SAP 59-630-011, SAP 59-030-013, CP 2020-100, and CP 2020-200. Motion by Wildermuth, seconded by Hollingsworth to set letting dates as follows.

<b>Project Number</b>	<b>Type of Work</b>	<b>Date</b>	<b>Time</b>
SAP 59-630-011	Overlay on CSAH 30 (segment from 67 trail to US HWY 75)	April 14, 2020	10:30 am
SAP 59-030-013	2020 Sealcoats	April 28, 2020	10:30 am
CP 2020-100	2020 gravel screening	April 14, 2020	10:30 am
CP 2020-200	2020 gravel crushing	April 14, 2020	10:30 am

Motion carried unanimously.

#### **TRUCK PURCHASE**

Engineer Bergman requested approval to purchase a Freightliner chassis and TBEI-J-Craft body and plow equipment for a total of \$221,420.00. Quotes received were as follows:

<b>Chassis</b>	<b>Cost</b>	<b>Body and Plow Equipment</b>	<b>Cost and Delivery</b>
Freightliner chassis:	\$120,320	TBEI-J-CRAFT:	\$111,030
Trade-in (Unit #12)	\$10,000	Approximate	October
Total:	\$110,390	delivery date	2020
Western Star chassis:	\$123,961	TOW MASTER:	\$109,163
Trade-in	10,000	Approximate	July
Total	\$113,961	delivery date	2021
Mack chassis:	\$126,889	CRYSTEEL:	\$111,117
Trade-in (Unit #12)	\$7,500	Approximately	March
Total	\$119,389	delivery date	2021

Motion by Johnson, seconded by Nath to approve the purchase of the Freightliner chassis and the TBEI-J-Craft body and plow equipment for a total of \$221,420.00. The selection of TBEI-J-CRAFT body and plow equipment was due to the earlier delivery date. Motion carried unanimously.

Engineer Bergman reviewed some follow-up issues from the Road and Bridge Hearing and Maintenance updates from the past month.

#### **RESOLUTION 59-12-20 SUPPORTING INVESTMENT IN CASEY JONES STATE TRAIL**

County Administrator Steve Ewing presented Resolution 59-12-2020 A Resolution Supporting the Inclusion of the Investment in the Casey Jones State Trail in the 2020 State Omnibus Bill for board consideration. Motion by Wildermuth, seconded by Hollingsworth to approve Resolution 59-12-2020 which resolves that the County of Pipestone strongly supports the inclusion of the investment in the Casey Jones State Trail in the Omnibus Bill, thanks our legislators for their strong support, and encourages legislators from around the state to support this important statewide asset. Motion carried unanimously.

#### **SWHHS UPDATE**

Southwest Health and Human Services (SWHHS) Director Beth Wilms and SWHHS Fiscal Manager Sarah Kirchner provided an annual review and discussed agency activities and fund balances.

#### **FEEDLOT PUBLIC MEETING – 10:00AM**

Environmental Administrator Kyle Krier and Scott Roelofs joined the meeting. A feedlot public meeting was held for the following feedlot application: Scott Roelofs, located in the NE Quarter of Section 1 in Fountain Prairie Township. The existing feedlot consists of two partial confinement barns and open lots with runoff control housing 400 slaughter steers and 400 feeder cattle for a total of 680 animal units. The proposed expansion will consist of the addition of two partial confinement barns and open lots with runoff control, following modifications the site will house 999 slaughter cattle for a total of 999 animal units.

#### **RESOLUTION 59-11-2020 EXTENDING PIPESTONE COUNTY COMPREHENSIVE WATER PLAN**

Environmental Administrator Kyle Krier explained the Resolution presented and stated that Pipestone County is actively involved in the development of One Watershed One Plan in all county watersheds, and if the current Comprehensive Water Plan is extended to December 31, 2025, it will allow adequate time for completion of those plans. Motion by Johnson, seconded by Nath to approve Resolution 59-11-2020 which states that the Pipestone County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current County Comprehensive Local Water Management Plan until December 31, 2025. Motion carried unanimously.

#### **VANGUARD GIS EXTRACTION TOOL**

Environmental Administrator Krier requested approval to purchase a tool which will extract parcel tax information

from Assessor's Office appraisal software, Vanguard, on a nightly basis and join it with parcel data. The data will then be available to staff through GIS online. Cost for the purchase from Vanguard Appraisals, Inc. is \$7,550.00. Administrator Krier stated that buffer enforcement funds are available to pay for the cost of the program. Motion by Johnson, seconded by Nath to purchase the tax information extraction tool from Vanguard, Inc. at a cost of \$7,550.00 to be purchased from buffer enforcement funds. Motion carried unanimously.

#### **RESOLUTION 59-13-20 COUNTY ALL-HAZARD MITIGATION PLAN**

Emergency Management Director Casey Sievert reviewed the planning process for the Hazard Mitigation Plan, which has been submitted to HSEM and FEMA. FEMA has approved the plan, and the next step is having the County and municipalities approve the All-Hazard Mitigation Plan. Motion by Nath, seconded by Hollingsworth to approve Resolution 59-13-20 which states that Pipestone County supports the hazard mitigation planning effort and wishes to adopt the Pipestone County All-Hazard Mitigation Plan. Motion carried unanimously.

#### **HOME INITIATIVE ABATEMENT PUBLIC HEARING DATE**

Auditor/Treasurer Tyler Reisch requested approval to set a public hearing for a New Home Tax Initiative Abatement request from Alisha Ekkel located in the Gray Township, Section 34. Motion by Nath, seconded by Wildermuth to schedule the tax abatement public hearing at 10:00 a.m. on March 24th, 2020 in the Commissioners Room. Motion carried unanimously.

#### **DOT DRUG AND ALCOHOL TESTING FOR COMMERCIAL DRIVERS POLICY**

Human Resources Coordinator Cathy Feste presented for approval a revised DOT Drug and Alcohol Testing for Commercial Drivers Policy. This policy applies to all FMSCA CDL holders in the Highway department. Motion by Johnson, seconded by Nath to approve the DOT Drug and Alcohol Testing for Commercial Driver's Policy effective March 10, 2020. Motion carried unanimously.

#### **SUMMER POSITIONS**

Human Resources Coordinator Cathy Feste requested approval to hire three temporary positions for Summer of 2020, a full-time temporary Highway Engineering Intern, a part-time temporary Appraiser Assistant, and a part-time Temporary Maintenance Worker for the Building and Grounds department. Motion by Hollingsworth, seconded by Wildermuth to approve the hiring of three temporary positions. Motion carried unanimously.

#### **PERSONNEL**

Human Resources Coordinator announced that Spencer Jorgenson was hired as a full-time Highway Maintenance Worker on March 2, 2020.

#### **WINDOWS SERVER 2019 DATA CENTER LICENSE**

IT Director Bill Folger requested approval to purchase a Windows Server 2019 data license from SHI Inc. at a cost of \$8,092.00. This is a State Contract price. Motion by Hollingsworth, seconded by Nath to approve the purchase of a Windows Server 2019 data license from SHI Inc. at a cost of \$8,092.00. Motion carried unanimously.

#### **COUNTY ADMINISTRATOR PERFORMANCE EVALUATION**

Administrator Steve Ewing requested a closed session as per Minnesota Statutes 13D.05 Subd 3 (a) for his annual performance evaluation. Motion by Wildermuth, seconded by Kooiman to close the meeting for Administrator Ewing's annual performance evaluation as per Minnesota Statutes 13D.05 Subd 3 (a). Motion carried unanimously. Meeting closed at 10:41a.m. Present: Chairman Bruce Kooiman, Commissioners Hollingsworth, Johnson, Nath, Wildermuth, Administrator Ewing, HR Coordinator Feste. Motion by Wildermuth, seconded by Johnson to open the meeting. Meeting opened at 10:56a.m. Motion carried unanimously. Commissioner Hollingsworth left the meeting to attend a private appointment. Motion by Johnson, seconded by Nath to approve satisfactory performance evaluation of County Administrator Steve Ewing and grant appropriate step increase. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

#### **COMMITTEE REPORTS**

Commissioners reported on the following committee meetings:

Commissioner Johnson: Highway 23 Coalition, SWCD, RCRCA Executive Committee, PCMC Board, Highway 23 Coalition, Prime Health, AMC Board, Flood Meeting, MRC at AMC, AMC Conference, RFP Flooding, Annual Road and Bridge Hearing, RCRCA, Area II, Canvassing Board, MRC via Goto Meeting, Road and Bridge Committee.

Commissioner Wildermuth: Transit, PrimeWest, Joint County/City/School Meeting, Building and Grounds, Pipestone Area Coalition, Southwest 18 Mental Health, SMOC, Rural MN Energy Board, AMC Legislative Conference.

Commissioner Kooiman: Edgerton Chamber, PCMC Plant Operations, PCMC Board.

Commissioner Nath: Building and Grounds, E-911, PrimeWest, ID8 Architect, PCMC Plant Operations, SWCD, SWHHS, Southwest Mental Health, CPT.

Motion by Johnson, seconded by Nath to adjourn. Yeas: Johnson, Kooiman, Nath Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 11:42a.m.

Bruce Kooiman  
Pipestone County Board Chairman

ATTEST: Steven Ewing  
County Administrator