

The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Commissioner Chris Hollingsworth was absent. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Nath to approve the agenda. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

- Approve Minutes of January 28, 2020
- Commissioner Warrants in the amount of \$247,041.09
- Approve Hospital Warrants in the amount of \$533,701.11
- Treasurers Report January 2020

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
SOUTHWEST HEALTH & HUMAN SERVICES	\$32,986.25
SHI INTERNATIONAL CORP	\$19,345.00
VAN DYKE SANITATION INC	\$13,340.02
KUDELSKI SECURITY INC	\$12,075.05
AMAZON MKTPLACE/PMTS	\$10,152.69
DARKTRACE LIMITED	\$9,996.00
ERICKSON ENGINEERING CO INC	\$9,655.50
ARCASEARCH CORPORATION	\$8,709.50
BIOAG ENERGY SERVICES	\$6,893.17
ROYAL TIRE INC	\$6,639.77
RELIANCE TELEPHONE SYSTEMS INC	\$6,402.00
O'NEILL O'NEILL & BARDUSON	\$5,413.75
ZIEGLER INC	\$5,163.11
PIPESTONE/CITY OF	\$4,955.00
MORRIS ELECTRONICS INC	\$4,732.80
COUNTIES PROVIDING TECHNOLOGY	\$4,732.00
MARK'S GENERAL MACHINE INC	\$3,484.36
SOUTHWEST INITIATIVE FOUNDATION	\$3,168.00
ALPHA WIRELESS COMMUNICATIONS CO	\$3,033.20
COMMISSIONER OF TRANSPORTATION	\$3,025.40
POLK COUNTY HIGHWAY DEPARTMENT	\$3,000.00
SEACHANGE PRINT INNOVATIONS	\$2,700.00
TYLER TECHNOLOGIES INC	\$2,465.78
FIALA/ERNEST G.	\$2,400.00
MN WEST - JACKSON	\$2,338.56
ASSN OF MN COUNTIES	\$2,235.00
BUFFALO RIDGE DRUG TASK FORCE	\$2,000.00
STREAMWORKS	\$2,000.00

Warrants over \$2,000	\$193,041.91
Number of Claims under \$2,000	143
Warrants under \$2,000	\$53,999.18
Total	\$247,041.09

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Engineer Bergman requested approval of right of way payments for projects SAP 59-599-102, SAP 59-599-104 and SAP 59-616-34. Motion by Johnson, seconded by Nath to approve the following right of way payments as an Auditor Warrant:

Project	Land Owner	Payment
SAP 059-599-102	Steven J. and Kimberly L.	

	Hubbling	\$360.00
SAP 059-599-102	Wayne Fenicle Living Trust	\$400.00
	Elaine Fenicle Living Trust	\$400.00
SAP 059-599-104	David L. Borman and Susan	
	E. Borman Living Trust	\$1,260.00
SAP 059-616-034	(Temp including Fence)	
	Rodney J. and Lou Ann Perli	\$430.00

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman requested approval to set a letting date for box culvert projects and the Indian Lakes trail project.

Motion by Wildermuth, seconded by Johnson to set a letting date of March 24, 2020 at 10:30a.m. for projects SAP 59-599-102, SAP 59-599-104, SAP 59-599-105, SAP 59-630-011 and SAP 59-592-01. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman requested approval to purchase a new pickup for the Highway department. Quotes received were as follows:

Company	Pickup	Cost
Papik Motors	2020 Ram 1500 4x4 Classic	
Luverne, MN	Crew cab	\$26,228.00
DeBoer Chevrolet	2020 Chevy Silverado 1500	
Edgerton, MN	WT 4x4 Crew cab	\$30,805.00
Dahl Motors	2020 Chevy Silverado 1500	
Pipestone, MN	WT 4x4 Crew cab	\$32,405.00

Motion by Nath, seconded by Wildermuth to approve purchase of a 2020 Ram 1500 4x4 Classic Crew cab pickup from Papik Motors in the amount of \$26,228.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman requested approval of purchase of a Retriever Disk. Quotes received were as follows:

Company	Cost
Ziegler Cat	\$17,550.00
RDO	\$18,855.00

Motion by Johnson, seconded by Nath to authorize purchase of a Retriever Disk from Ziegler Cat in the amount of \$17,550.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman requested approval to purchase a Packer/Roller. Quotes received were as follows:

Company	Model	Cost
RDO	Handy Hitch 90" wide with 24" shift right fixed hitch	\$29,700.00
RDO	Walk n roll 90" wide with 24" RL hydra slide quick tach	\$38,500.00
Ziegler Cat	Walk n roll 90" wide with 24" RL hydra slide quick tach	\$37,210.00
Ziegler Cat	Walk n roll 90" wide with 36" Right hydra slide quick tach	\$37,210.00

Motion by Wildermuth, seconded by Kooiman to approve purchase of the packer/roller from RDO in the amount of \$29,700.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Engineer Bergman reported on the maintenance activities in the past month including plowing for 14 days, gravel road work, wind rows in fields, sign work in Maintenance, and that they sold the old pickup at auction for \$1,175.00.

MODIFIED LEAK SITE INVESTIGATION

County Administrator Steve Ewing requested approval of a Modified Leak Site Investigation to check for petro leak at the Central School property. This was previously approved on March 5, 2019 from Metco in the amount of \$7,793.00, but the scope of the project has since changed from standard to nonstandard. New quotes received were as follows:

Company	Cost
Metco	\$11,240.00
American Engineering and Testing (AET)	\$15,027.22

Motion by Wildermuth, seconded by Nath to approve the new quote from Metco in the amount of \$11,240.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Ninety percent (90%) of the cost will be reimbursed to the County from the State Petro Fund.

SWHHS INFORMATION TECHNOLOGY AND PUBLIC SERVICES LEASE AGREEMENT

Motion by Nath, seconded by Wildermuth to approve the Information Technology agreement and Public Services Lease agreement between Pipestone County and Southwest Health and Human Services (SWHHS) effective January 1,

2020 through December 31, 2020 with the following terms:

Information Technology Agreement: SWHHS shall compensate annually to the County for IT Director and connectivity services in the amount of \$5,000.00 for IT Services and \$3,750.00 for connectivity services, for a total of \$8,750.00, payable by SWHHS to the County. This amount will be paid in quarterly installments of \$2,187.50, due on the 1st of every quarter.

Lease Agreement: During the term of this Lease Tenant shall pay to Landlord as and for basic rent the sum of \$38,000.00 for rent, \$10,379.60 for 2015 capital improvement project (\$51,898 divided by 5 years) and \$20,000.00 for utilities/maintenance for a total of \$68,379.60 for 12 months, which shall be payable in equal quarterly installments of \$17,094.90 and which shall be payable on the first day of each quarter commencing January 1, 2020 and continuing thereafter until December 31, 2020.

Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

2019 4TH QUARTER BUDGET REVIEW

Administrator Ewing reviewed the 2019 4th Quarter Budget report.

FAMILY SERVICES BUILDING METASYS UPGRADE

Building and Grounds Supervisor Wayne Drew and Johnson Controls Technician Dean Schulze joined the meeting to explain a Metasys upgrade to the HVAC system at the Family Services building. The scope of work consists of material and labor to upgrade the current Honeywell Thermostat Zoning System to the JCI Metasys System and add it to the current Metasys User Interface, and provide a SNC controller and field controllers to control all six (6) furnaces at the Family Services Building. The proposal also included installation of sensors for monitoring and troubleshooting. Total cost of the project is \$20,000.00. Motion by Nath, seconded by Wildermuth to approve the proposal from Johnson Controls to upgrade the HVAC system at the Family Services building in the amount of \$20,000.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Liz Winsel was hired as a full-time Assessing Technician on January 30, 2020.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Johnson: Road and Bridge, Highway 23 Coalition, Avera Education, Solid Waste, Road and Bridge, PCMC Board, One Watershed One Plan, RCRCA.

Commissioner Wildermuth: Law Enforcement Liaison, SWHHS, Friends of Casey Jones Trail, Transit Meeting, Solid Waste, Rural Minnesota Energy Board.

Commissioner Kooiman: PCMC Plant Operations, PCMC Executive Meeting, Transit Meeting, Plum Creek Library.

Commissioner Nath: Organizational Meeting, Southwest Mental Health, PrimeWest, PCMC Plant Operations, Conference Call with Architecture Inc., SWHHS, Board of Education Meeting at Avera.

KYLE KRIER – PICKUP PURCHASE

Environmental Administrator Kyle Krier requested approval to purchase a pickup for SWCD office. Quotes received were as follows:

Company	Pickup	Cost
Papik Motors	2020 Ram 1500 4x4 Classic	
Luverne, MN	Crew cab	\$28,132.00
Mike Motors	2020 Ram 1500 4x4 Classic	\$25,901.00
Ely, MN	Crew cab	\$26,500.00
(State Contract Bid)		with delivery

Motion by Nath, seconded by Wildermuth to approve purchase of 2020 Ram 1500 4x4 Classic Crew cab from Papik Motors in the amount of \$28,132.00. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

BID OPENING – SAP 059-613-015 – 10:30AM

County Attorney Damain Sandy joined the meeting. Engineer Nick Bergman opened bids for project SAP 059-613-015 CSAH 13 Project. The following bids were submitted:

Planholder	Address	Bid Total
Central Specialties, Inc.	Alexandria, MN	\$2,753,364.47

Duininck, Inc.	Prinsburg, MN	\$3,132,334.39
R&G Construction Co.	Marshall, MN	\$2,932,438.59

County Attorney Damain Sandy reported that bid bonds were acceptable. Engineer Bergman and staff took bid documents to review. After review, Bergman recommended awarding the bid to Central Specialties, Inc. Motion by Wildermuth, seconded by Nath to approve the bid from Central Specialties, Inc. in the amount of \$2,753,364.47. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried.

Motion by Johnson, seconded by Wildermuth to adjourn. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 11:08 a.m.

Bruce Kooiman	ATTEST: Steven Ewing
Pipestone County Board Chairman	County Administrator