

January 14, 2020

Pipestone County Commissioner Meeting  
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The Pipestone County Commissioners met with Chairman Bruce Kooiman, Commissioners Chris Hollingsworth, Luke Johnson, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Kooiman called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Hollingsworth to approve the agenda. Motion carried unanimously.

**PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE**

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

Motion by Nath, seconded by Johnson to approve final payment for 2019 overlays (CP 2016-067, SAP 059-602-028, and SAP 059-608-026) to Central Specialties Inc, Alexandria, MN in the amount \$45,745.51. Motion carried unanimously.

Motion by Wildermuth, seconded by Hollingsworth to set a letting date of February 11, 2020 at 10:30a.m. for project SAP 059-61-015 widening/paving project on CSAH 13 between CSAH 2 and Highway 30. Motion carried unanimously.

Motion by Johnson, seconded by Nath to set the Annual Road and Bridge Hearing on Tuesday, March 3, 2020 at the Highway Department Conference Room. Motion carried unanimously.

Motion by Wildermuth, seconded by Hollingsworth to approve the purchase of a truck lift adapter at a cost of \$4,149.67. Motion carried unanimously.

Engineer Bergman reported that the 1998 Chevy 1500 Pickup has been posted for sale on dreamdirt.com by Livermont Auction.

Engineer Bergman gave an update on Maintenance activities including snow and ice removal, dirt work at the gravel bit before freezing, installation of snow fence, cold mix patching, and tree work.

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County Administrator Steve Ewing presented a draft Resolution for consideration to send to MNDOT requesting concrete surfacing from Pipestone to Russell. The final draft of the Resolution will be presented at a later date.

**ARCASEARCH DIGITAL RECORDS**

County Administrator Steve Ewing requested approval of a proposal from Arcasearch in which they would scan Commissioners Minutes from 1879 through 2019, Courthouse Building Plans, Railroad Maps, Ditch Records, and City Plat Maps at an estimated cost of \$17,419.00. This price would also include the first year of the Compass Eclipse Research System Annual Fee. The Compass Eclipse Research System makes the search and retrieval of Commissioners Minutes accessible to the public through the Pipestone County website and cost of the system from year two forward is \$1,495.00 annually. Recorder DeGroot has approved the expenditure from the Records Compliance Fund. Motion by Hollingsworth, seconded by Wildermuth to approve the proposal from Arcasearch to scan County Records at a cost of \$17,419.00 to be paid out of the Records Compliance Fund. Motion carried unanimously.

**ANTIVIRUS SUBSCRIPTION RENEWAL**

County Administrator Steve Ewing requested approval on behalf of the IT department to renew anti-virus software from Sophos called Intercept-X. Bids received were as follows:

<i>Company and Software</i>	<i>Price</i>
Kudelski Security Three years, End-point, Intercept-X Advanced – ERD 100 End-point and 35 Server	\$12,760.80
CDW-G Three years, End-point, Intercept-X Advanced – ERD 100 End-point and 35 Server	\$14,680.70

Motion by Wildermuth, seconded by Hollingsworth to approve the purchase of a three-year anti-virus subscription from Kudelski Security at a cost of \$12,760.80. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of January 7, 2020
2. Auditors Warrants 1/13/2020
3. Commissioners Warrants in the amount of \$727,300.94
4. Hospital Warrants in the amount of \$944,624.20
5. Treasurers Report December 2019

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As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

<b>Vendor Name</b>	<b>Amount Paid</b>
MN COUNTIES INTERGOVERNMENTAL TRUST	\$214,849.00
NORTHLAND TRUST SERVICES INC	\$202,245.00
CARSTENSEN/RICKY P	\$43,448.00
TITAN MACHINERY GROUP	\$36,147.00
REGENTS OF THE UNIVERSITY OF MINNESOTA	\$30,296.49
LAW ENFORCEMENT TECHNOLOGY GROUP LLC	\$20,604.95
MEINDERS COMMUNITY LIBRARY	\$15,835.80
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$14,747.65
VAN DYKE SANITATION INC	\$13,218.27
EDGERTON PUBLIC LIBRARY	\$10,557.20
ASSN OF MN COUNTIES	\$8,301.00
ONSOLVE LLC	\$6,200.00
COUNTIES PROVIDING TECHNOLOGY	\$4,672.77
PIPESTONE COUNTY MEDICAL CENTER	\$4,336.78
3D SECURITY INC	\$4,265.12
MIDWEST OVERHEAD DOOR LLC	\$3,838.04
BIOAG ENERGY SERVICES	\$3,530.84
ALPHA TRAINING & TACTICS LLC	\$3,168.00
PRO-WEST & ASSOCIATES INC	\$2,872.50
PIPESTONE PUBLISHING CO INC	\$2,710.95
SOUTHWEST MN WORKFORCE DEVELOPMENT BOARD	\$2,550.00
RURAL MINNESOTA ENERGY BOARD	\$2,500.00
MN COUNTY ATTORNEYS ASSN	\$2,440.00
HEAT TACTICALTEAM	\$2,260.85
TRANSMEDIC BILLING	\$2,258.75
DENNYS AUTO PARTS	\$2,173.05
Warrants over \$2,000	\$660,028.01
Number of Claims under \$2,000	174
Warrants under \$2,000	\$67,272.93
Total	<u>\$727,300.94</u>

### **COMMITTEE REPORTS**

Commissioners reported on the following Committee Meetings:

Commissioner Johnson: AMC Drainage Seminar, Annual Meeting of Pipestone County Association of Township Officers, Minnesota Rural Counties, Research Committee and Extension Committee, AMC Environmental and Natural Resources Committee, AMC Platform, Awards Program, Soil and Water District, Special Budget Meeting, PCMC Board, Highway 23 Coalition, AMC Environmental Chair/Vice Chair Meeting in St. Paul, Road and Bridge, AREA II, RCRC, Minnesota Rural Counties, Organizational Meeting, District 8 Land Use, Highway 23 Legislative Committee, Soil and Water District, MN Hospital Association Trustee Council.

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Commissioner Wildermuth: AMC Annual Conference, Health and Human Services Committees, Pipestone Area Coalition, Special Budget Meeting, SMOC Annual Meeting, SWHHS.

Commissioner Nath: PCMC Plant Operations, Truth in Taxation, PrimeWest, Township Annual Meeting, AMC Annual Conference, PCMC Plant Operations, Southwest Mental Health, Budget Meeting, SW PIC, SWHHS, Radio Board, Southwest Mental Health Building Needs, CPT.

Commissioner Hollingsworth: Pipestone Safe Roads Coalition, Truth in Taxation, AMC Annual Conference, MCIT Board of Directors, Budget Meeting, PCMC Board, Southwest Mental Health Building Needs.

Commissioner Kooiman: Truth in Taxation, PCMC Plant Operations, Township Meeting, PCMC Executive Meeting, PCMC Plant Operations, Special Budget Meeting, PCMC Board.

Motion by Nath, seconded by Hollingsworth to adjourn. Motion carried unanimously.  
Meeting adjourned at 10:03a.m.

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Bruce Kooiman  
Pipestone County Board Chairman

ATTEST:

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Steven Ewing  
County Administrator

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