

January 7, 2020

Pipestone County Commissioner Meeting
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The Pipestone County Board of Commissioners met with Commissioners Chris Hollingsworth, Luke Johnson, Les Nath, and Dan Wildermuth for the Annual Organizational Meeting. County Administrator Steve Ewing also present. Commissioner Bruce Kooiman absent. Ewing called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

ELECTION OF BOARD CHAIR

County Administrator Steve Ewing called for nominations for Chair. Motion by Johnson to nominate Commissioner Kooiman as the 2020 Board Chair. Administrator Ewing called for further nominations. Hearing none, motion by Hollingsworth, seconded by Wildermuth to cease nominations and cast unanimous ballot for Commissioner Kooiman for Board Chair. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

In the absence of Chairman Kooiman, County Administrator Steve Ewing called for nominations for Vice-Chair. Motion by Hollingsworth to nominate Commissioner Johnson as the 2020 Board Vice-Chair. Administrator Ewing called for further nominations. Hearing none, motion by Wildermuth, seconded by Hollingsworth to cease nominations and cast unanimous ballot for Commissioner Johnson for Board Vice-Chair. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

Commissioner Johnson assumed duties as Vice-Chair and presided over the meeting.

AGENDA

Motion by Wildermuth, seconded by Nath to approve the agenda. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

RULES OF PROCEDURE - RESOLUTION 59-01-20

Motion by Nath, seconded by Wildermuth to adopt Resolution 59-01-20 that establishes the 2020 Rules of Procedure for meetings of the Pipestone County Board of Commissioners. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

PER DIEM SETTING RESOLUTION 59-02-20

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Motion by Nath, seconded by Hollingsworth to approve Resolution 59-02-20 which establishes a schedule of per diem payments for services by individual County Commissioners and establish rules and regulations for uniformity in the payment of per diem in the performance of their official duties as members of the County Board as allowed by Minnesota Statute M.S.

375. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman.

Motion carried.

AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-03-20

Motion by Hollingsworth, seconded by Nath to adopt Resolution 59-03-20 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution for 2020. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman.

Motion carried.

WORKERS' COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-04-20

Motion by Wildermuth, seconded by Hollingsworth to adopt Resolution 59-04-20 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of “employee” as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of Minnesota. Yeas:

Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-05-20

Motion by Hollingsworth, seconded by Nath to adopt Resolution 59-05-20 that approves the 2020 designated depositories of the public funds of Pipestone County. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

ELECTED OFFICIAL MINIMUM SALARY RESOLUTION 59-06-20

Motion by Nath, seconded by Wildermuth to set the following annual minimum salary to be paid the elected official for the term next following:

MN Statutes 384.151/385.373	County Auditor-Treasurer	\$24,000
MN Statutes 388.18	County Attorney	\$16,000
MN Statutes 386.015	County Recorder	\$24,000
MN Statues 387.20	County Sheriff	\$24,000

Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman.

Motion carried.

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DESIGNATION OF OFFICIAL NEWSPAPER 2020 – RESOLUTION 59-07-20

Motion by Nath, seconded by Wildermuth to adopt Resolution 59-07-20 establishing the Edgerton Enterprise as the official legal newspaper for 2020 and the Pipestone County Star as the second newspaper. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

COMMISSIONER MEETING DATE/TIME/LOCATION

Motion by Hollingsworth, seconded by Wildermuth to set the 2020 Board meeting dates and times as follows:

2nd Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4th Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

4th Tuesday 1:00 PM – Hospital Board at Education Room (Lower Level Medical Center Building)

Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman.

Motion carried.

2020 BOARD OF EQUALIZATION

Motion by Wildermuth, seconded by Nath to set the 2020 Board of Equalization meeting date for Monday June 15, 2020 at 7:00 PM in the Pipestone County Commissioners Room.

Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

COMMITTEE ASSIGNMENTS

Commissioners reviewed the 2020 Committee Assignments.

Motion by Nath, seconded by Wildermuth to approve the 2020 Committee Assignments.

Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried. A complete list of committee assignments can be found on Pipestone County's website,

www.pipestone-county.com

AMC COMMITTEE APPOINTMENTS 2020

Motion by Hollingsworth, seconded by Wildermuth to approve the Association of Minnesota Counties (AMC) Committee Appointments for 2020. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

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TRANSPORTATION PROJECTS WEBSITE PUBLICATION

Motion by Hollingsworth, seconded by Wildermuth to approve as per Minn. Statute § 311A.12 Subd. 2, that allows a county to use its web-site or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals and that the County of Pipestone may use the Pipestone County website, www.pipestone-county.com , as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects and that after designating publication on the Web site for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the Web site, notice that the political subdivision will publish any advertisements for bids on its Web site. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

2020 MILEAGE REIMBURSEMENT

Motion by Hollingsworth, seconded by Kooiman to set the 2020 mileage reimbursement rate at 57.5 cents per mile to match the IRS rate. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of December 17, 2019
2. Auditors Warrants 12/20/19,12/27/19, 1/3/20

Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman.

Motion carried.

KEITH VREEMAN – BRTE FISCAL AGENT

Sheriff Keith Vreeman announced that the City of Worthington has withdrawn participation in the Buffalo Ridge Task Force (BRTE) and also voted to withdraw as the Fiscal Agent of the Task Force. Sheriff Vreeman requested approval to designate Pipestone County as the new Fiscal Agent for the Buffalo Ridge Task Force (BRTE) effective January 1, 2020.

Motion by Wildermuth, seconded by Nath to approve the designation of Pipestone County as the fiscal agent for the Buffalo Ridge Task Force effective January 1, 2020. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

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PRESIDENT EXECUTIVE ORDER 13888 ENHANCING STATE AND LOCAL INVOLVEMENT IN REFUGEE RESETTLEMENT

County Administrator Steve Ewing presented information on an executive order requiring state and local governments to provide written consent to the federal government before refugees can be resettled in their jurisdictions beginning June 1, 2020. The executive order only applies to individuals arriving through the U.S. Refugee Admissions Program. Motion by Wildermuth, seconded by Hollingsworth to opt-in to the refugee program and authorize a letter of consent be submitted to the U.S. Department of State and signed by County Administrator Steve Ewing. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

MICROSOFT OFFICE LICENSE PURCHASE

IT Director Bill Folger requested approval to upgrade licenses for fifty-three (53) Office 2019 Professional Plus to stay in compliance with the Microsoft Select Agreement. IT Director Folger requested purchase from SHI at a cost of \$365.00 for a total of \$19,345.00. Motion by Hollingsworth, seconded by Nath to approve the purchase of 53 Office 2019 Professional Plus licenses from SHI at a cost of \$19,345.00. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

SW MN HOUSING PARTNERHIP SUBORDINATION AGREEMENT

County Administrator Steve Ewing requested approval of a Subordination Agreement for Richard Spark as he is refinancing a mortgage obtained through the Southwest Minnesota Housing Partnership. Motion by Wildermuth, seconded by Hollingsworth to approve the Subordination Agreement for Richard Spark. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

DAMAIN SANDY – RESOLUTION 59-08-20 CJDN SUBSCRIBER AGREEMENT

County Attorney Damain Sandy presented Bureau of Criminal Apprehension (BCA) Resolution 59-08-20 which renews existing agreements with the State of Minnesota for the Sheriff's Office and County Attorney's Office to use systems and tools available over the State's Criminal Justice Data Communications Network (CJDN) for which the County is eligible. The agreement is effective on the date the BCA obtains all required signatures for a period of five years. Motion by Nath, seconded by Hollingsworth to adopt Resolution 59-08-20 renewing the

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agreement with the State of Minnesota for Pipestone County Sheriff and Attorney to use systems and tools available over the State's CJDN for which the County is eligible for a period of five years. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman.

Motion carried.

PCMC AQUAMANTYS PURCHASE

Pipestone County Medical Center (PCMC) CEO Brad Burris and CFO Sandy Schlecter joined the meeting to request authorization to purchase a new Aquamantys machine for the surgery department. Quotes received were as follows:

	Refurbished	New
Aquamantys	\$15,000.00	\$25,000.00
3 year service warranty	\$4,800.00	\$4,800.00
Total Cost	\$19,800.00	\$29,800.00

Motion by Hollingsworth, seconded by Nath to authorize purchase of a new Aquamantys machine for \$29,800.00 for the Pipestone County Medical Center surgical department. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

NICK BERGMAN – SEMI-TRACTOR PURCHASE

Engineer Nick Bergman requested approval to purchase a used semi-tractor for up to \$45,000.00 at the discretion of the County Engineer in order to expedite the process if they find a used piece of equipment that meets their needs. There is \$100,000 in the budget for a semi-tractor and new low-boy trailer. Motion by Nath, seconded by Wildermuth to give authority to Engineer Bergman to purchase a semi-trailer for the Highway department at his discretion. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried.

Engineer Bergman announced that they received \$152,000 from the State of Minnesota for special town bridge funds which was leftover money from the Town Bridge Account as part of the Highway User Tax Fund Account.

Motion by Nath, seconded by Wildermuth to adjourn the meeting. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: None. Absent: Kooiman. Motion carried. Meeting adjourned at 10:06 A.M.

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Luke Johnson
Pipestone County Board Vice-Chairman

ATTEST:

Steven Ewing
County Administrator

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