

The Pipestone County Commissioners met with Chairman Chris Hollingsworth, Commissioners Luke Johnson, Bruce Kooiman, Les Nath, and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Hollingsworth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Kooiman, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Kooiman to approve the consent agenda as follows:

1. Approve Minutes of October 22, 2019
2. Auditors Warrants 10/25/19, 11/1/19, 11/8/19
3. Commissioners Warrants/Meal Reimbursements in the amount of \$305,563.11
4. Hospital Warrants in the amount of \$324,645.24
5. October 2019 Treasurers Report

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

| Vendor Name | Amount Paid |
|--|--------------------|
| MICHAEL JOHNSON CONTRACTING INC | \$47,955.00 |
| REGENTS OF THE UNIVERSITY OF MINNESOTA | \$30,596.49 |
| SOUTHWEST HEALTH & HUMAN SERVICES | \$30,587.25 |
| BIOAG ENERGY SERVICES | \$19,211.15 |
| KRIS ENGINEERING INC | \$17,950.06 |
| VAN DYKE SANITATION INC | \$13,098.63 |
| PIPESTONE COUNTY HIGHWAY DEPARTMENT | \$8,966.20 |
| MN POLLUTION CONTROL AGENCY SL | \$8,560.25 |
| MORRIS ELECTRONICS INC | \$7,595.60 |
| SIOUX VALLEY ENERGY | \$5,000.00 |
| SHI INTERNATIONAL CORP | \$4,986.00 |
| O'NEILL O'NEILL & BARDUSON | \$4,792.00 |
| MINNESOTA STATE COLLEGES | \$4,550.00 |
| COUNTIES PROVIDING TECHNOLOGY | \$4,524.00 |
| BOUND TREE MEDICAL LLC | \$3,978.43 |
| ERICKSON ENGINEERING CO INC | \$3,621.00 |
| AMAZON MKTPLACE/PMTS | \$3,379.07 |
| PIPESTONE COUNTY MEDICAL CENTER | \$3,236.61 |
| BOLTON & MENK INC | \$2,928.00 |
| COMMISSIONER OF TRANSPORTATION | \$2,521.17 |
| PENGUIN MANAGEMENT INC | \$2,508.00 |
| HILDI INC | \$2,500.00 |

| | |
|---------------------------------------|------------|
| JOHNSON CONTROLS INC | \$2,374.45 |
| DAHL MOTORS | \$2,237.06 |
| TRANSMEDIC BILLING | \$2,226.42 |
| JER'S ELECTRIC INC. | \$2,224.20 |
| STOUT & EVINK PLUMBING & HEATING INC. | \$2,206.89 |
| ROGGENBUCK/JAMES JOHN | \$2,137.50 |

| | |
|--------------------------------|---------------------|
| Warrants over \$2,000 | \$246,451.43 |
| Number of Claims under \$2,000 | 180 |
| Warrants under \$2,000 | <u>\$59,111.68</u> |
| Total | <u>\$305,563.11</u> |

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

County Engineer Nick Bergman provided information on project updates, projects under contract and projects in the planning stage.

RESOLUTION 59-39-19 MNDOT DETOUR AGREEMENT

Motion by Kooiman, seconded by Wildermuth to approve Resolution 59-39-19 Agreement between State of Minnesota DOT and Pipestone County which provides for payment in the amount of \$32,106.89 by the State to the County for road life consumed on Pipestone County State Aid Highway 10 and 16, which will be used as a temporary Trunk Highway 75 detour in 2020. Motion carried unanimously.

TRAFFIC SIGNING POLICY UPDATE

Engineer Bergman provided an update on meetings held regarding speed issues on County Road 9 in front of the public school in Edgerton. Bergman stated that they would like to add crosswalk signs and lights to the intersection. Approximate costs to install the signs would be \$4,100.00. Bergman would like to add the following language to the Pavement Marking and Traffic Signing Procedure:

RRFB Pedestrian Crossing Signs

The County will cost participate with Cities/Schools on the purchase and installation/operation of RRFB Pedestrian Crossing signs located on County maintained roadways within Cities. The following will be the basis for the cost participation.

- The County will pay for 50% of the initial cost (including shipping and handling) of RRFB Pedestrian Crossing signs meeting County approval as to type, model and style.
- The County will pay for 100% of the initial installation cost if done by County staff. Installation locations must be approved by the County Highway Engineer.
- The County will pay for 100% of the removal of the sign at the end-of-life of the sign if done by County staff.
- The City/School is responsible for 100% of the maintenance and related cost of maintenance of the sign.
- Wording on displayed messages (if applicable) must be agreed upon

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prior to ordering the signs and shall not be changed without the approval of the County.

The County reserves the right to suspend or remove this cost participation policy at any time solely at the discretion of the County. Cost participation under this section does not obligate the County in the future to replace, upgrade, or cost participate in future RRFB Pedestrian Crossing sign installations.

Motion by Johnson, seconded by Nath to approve the language addition to the policy as presented. Motion carried unanimously.

MAINTENANCE UPDATES

Engineer Bergman stated that the Highway department has been working on flood repairs, dirt work on the new gravel pit, roadside mowing, putting down gravel where needed, and plowing snow.

Bergman reported that the Grange Township Board has approved a road swap with the County, and Bergman will bring that back to the board for approval at a later date.

The surveying has been completed in Section 3 of Altona Township where citizen concerns were presented at the October 8th Commissioners Meeting.

APPOINTMENT OF AUDITOR/TREASURER 59-37-19

County Administrator Steve Ewing presented information on the process of appointing the Auditor/Treasurer. In 2019 the state legislature approved legislation by adopting SF1731/HF968 allowing the elected county board to start a public process to appoint the offices of the Recorder, Treasurer, and Auditor if there is an agreement with the current office holder or there is a vacancy in office. Auditor/Treasurer Reisch has expressed interest in becoming appointed and the Personnel Committee has recommended the board consider the request. Concerns were raised by Commissioner Johnson on if there is voter support and that the combined office of Auditor/Treasurer has been in place for less than a year. Commissioner Kooiman stated that he would like to move forward with the appointment process as recommended by the Personnel Committee. Motion by Kooiman, seconded by Nath to approve Resolution 59-37-19 Notifying the Public of the Intent to make the Office of the Pipestone County Auditor/Treasurer Appointed and providing an Opportunity for Public Comment. Yeas: Hollingsworth, Kooiman, Nath, Wildermuth. Nay: Johnson. Motion carried. The required Public Hearing on the intent to appoint the County Auditor/Treasurer will take place at 10:00 a.m. at the December 3, 2019 Commissioners Meeting.

TYLER REISCH – ACCEPT DONATION, ELECTION SOFTWARE PURCHASE

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Auditor/Treasurer Tyler Reisch requested approval to accept a \$500.00 donation from Casey's for the Sheriff's Office K-9. Motion by Nath, seconded by Wildermuth to accept the donation in the amount of \$500.00 from Casey's for the Sheriff's Office K-9. Motion carried unanimously.

Auditor/Treasurer Tyler Reisch requested approval to purchase ElectionWare Reporting Software from ES&S in the amount of \$4,375.00 and \$1,700.00 for a Software Training Day for a total of \$6,075.00. This is to ensure compatibility with the new election equipment operating system. Motion by Wildermuth, seconded by Nath to authorize the purchase of ElectionWare Reporting and Software and Training from ES&S in the amount of \$6,075.00. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste requested approval to promote Assessing Technician Kimberly Murphy to a Junior Appraiser effective December 1, 2019. The Assessor's Office would then advertise for the Assessing Technician position. Motion by Wildermuth, seconded by Kooiman to approve the promotion of Kimberly Murphy to the Junior Appraiser position and advertise to backfill the Assessing Technician position. Motion carried unanimously.

AREA II JOINT POWERS AGREEMENT

Motion by Nath, seconded by Wildermuth to authorize Commissioner Johnson to sign the Area II Joint Powers Agreement that extends the Agreement an additional two years, January 1, 2020 through December 31, 2021. Yeas: Hollingsworth, Johnson, Nath, Wildermuth. Nay: Kooiman. Motion carried.

CENTRAL SCHOOL LOT DISCUSSION

Commissioners questioned the presence of one tree and the Central School sign remaining on the lot. Commissioner Wildermuth stated that the Building Committee wanted DRC to save any viable trees remaining on the lot. Several Commissioners felt that for future development it would be better to have a clear lot and that removal of the trees and sign is already part of the cost of the demolition. Motion by Wildermuth, seconded by Hollingsworth to keep the sign and the remaining pine tree on the Central School lot. Yea: Wildermuth. Nay: Hollingsworth, Johnson, Kooiman, Nath. Motion failed. County Administrator Steve Ewing will contact Dave Rettman from DRC to remove the tree and sign from the lot. Administrator Ewing reported that DRC will be seeding the lot next spring due to the early frost this fall.

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COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Johnson: PCMC Executive Meeting, SWCD, RCRCA, Highway 23 Coalition, PCMC Board, MCIT Land Use Training, Flood Public Meeting, AMC District 8 Meeting, Minnesota Transportation Alliance Annual Meeting, Ruthton City Council, AREA II and RCRCA Annual Meeting.

Commissioner Wildermuth: Pipestone Area Coalition, Southwest 18 Mental Health Consortium Annual Meeting, SWHHS, Casey Jones Trail, Flood Public Meeting, AMC District 8 Meeting.

Commissioner Nath: PrimeWest, PCMC Plant Operations, Southwest Mental Health, SWCD, SWHHS, Flood Meeting, AMC District 8 Meeting.

RESOLUTION 59-40-19

Environmental Administrator Kyle Krier joined the meeting and requested to be added to the Agenda for consideration of Resolution 59-40-19 Resolution to support a Des Moines River Watershed One Watershed, One Plan project. Motion by Kooiman, seconded by Johnson to add Administrator Krier to the Agenda. Motion carried unanimously.

Motion by Johnson, seconded by Nath to approve Resolution 59-40-19 Resolution to support a Des Moines River Watershed One Watershed, One Plan project in which Pipestone County supports an application to the Board of Water and Soil Resources (BWSR) for a planning grant to develop a comprehensive watershed management plan within the Des Moines River watershed. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Kooiman: PCMC Executive Meeting, Flooding Public Meeting, AMC District 8 Meeting.

Commissioner Hollingsworth: Lincoln/Pipestone Safe Roads Coalition, PCMC Executive Committee, Personnel, Law Library, Friends of the Casey Jones Trail, Highway 23 Coalition Annual Meeting, PCMC Board Meeting, CPT

Motion by Kooiman, seconded by Wildermuth to adjourn. Motion carried unanimously. Meeting adjourned at 11:03a.m.

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Chris Hollingsworth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

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