

August 13, 2019

Pipestone County Commissioner Meeting
August 13, 2019

The Pipestone County Commissioners met with Chairman Chris Hollingsworth, Commissioners Luke Johnson, Bruce Kooiman, Les Nath and Dan Wildermuth. County Administrator Steve Ewing was also present. Chairman Hollingsworth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Administrator Ewing requested that the consent agenda be amended as follows: Auditors Warrants dated August 2, 2019 changed to August 1, 2019 and add Auditors Warrants dated August 12, 2019. Motion by Kooiman, seconded by Nath to approve the amended agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Wildermuth to approve the consent agenda as follows:

1. Approve Minutes of July 23, 2019
2. Approve Minutes Special Meeting August 6, 2019
3. Auditors Warrants 7/26/19, 8/1/19, 8/12/19
4. Commissioner Warrants/Meal Reimbursements \$348,869.94
5. Hospital Warrants in the amount of \$858,810.40
6. July 2019 Treasurers Report
7. Commissioners Warrants 8/12/19, \$499.79

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
PAPIK MOTORS	\$78,800.00
TOWMASTER	\$35,254.00
JER'S ELECTRIC INC.	\$22,582.31
KAY PARK RECREATION	\$19,176.55
CONTECH ENGINEERED SOLUTIONS LLC	\$14,153.36
VAN DYKE SANITATION INC	\$13,075.66
STOUT & EVINK PLUMBING & HEATING INC.	\$7,697.38
SOUTHWEST HEALTH & HUMAN SERVICES	\$7,617.50
DOUBLE D GRAVEL INC	\$6,851.10
AVENU	\$5,866.90
PIPESTONE COUNTY HIGHWAY DEPARTMENT	\$5,862.53
PHYSIO CONTROL INC	\$4,847.40
MOTOROLA SOLUTIONS INC	\$4,839.50
PIPESTONE COUNTY MEDICAL CENTER	\$4,802.11
O'NEILL O'NEILL & BARDUSON	\$4,792.00

August 13, 2019

August 13, 2019

POWERPLAN OIB	\$4,630.77
COUNTIES PROVIDING TECHNOLOGY	\$4,524.00
BOUND TREE MEDICAL LLC	\$4,461.87
OPG 3 INC	\$4,168.00
MARTINEZ CONCRETE LLC	\$4,000.00
PIPESTONE COUNTY AUDITOR- TREASURER	\$3,964.50
ROYAL TIRE INC	\$3,963.81
PIPESTONE PUBLISHING CO INC	\$3,872.75
RUNCHEY LOUWAGIE & WELLMAN	\$3,608.58
SMITH & JOHNSON	\$3,521.68
RACOM CORPORATION	\$3,244.66
ERICKSON ENGINEERING CO INC	\$3,200.00
DUININCK INC.	\$2,385.00
MORRIS ELECTRONICS INC	\$2,361.75
SHI INTERNATIONAL CORP	\$2,340.00
ELITE K-9	\$2,100.71
THOMSON REUTERS-	\$2,056.83
HERMAN FORD	\$2,021.50

Warrants over \$2,000	\$296,644.71
Number of Claims under \$2,000	148
Warrants under \$2,000	<u>\$52,725.02</u>
Total	<u>\$349,369.73</u>

NICK BERGMAN, HIGHWAY ENGINEER

Engineer Nick Bergman appeared to present Road and Bridge items. He reported that the 2019 box culvert projects SAP 059-608-024 and SAP 059-598-027 will begin on August 14. Projects SAP 59-599-99 and SAP 59-599-100 by A & C Excavating have installed the Aetna Township box culverts as of August 13. Overlay projects on CSAH 2, 8 & 30 and CR 67 by Central Specialties Inc. was completed on August 13 with the exception of white edge striping. The courthouse parking lot reconstruction is substantially complete with cleanup, signage and landscaping work to be completed. The lot was opened for parking on August 12, 2019. The Highway Department is trying out 10 loads of crushed concrete from the Central School demolition for fill material at no charge from the contractor. If the crushed concrete is suitable Engineer Bergman will recommend purchasing and stockpiling the material for future use.

Engineer Bergman presented requests for proposals for design work on bridge projects 59507 which is located West of State Highway 23 on CSAH 2 in Ihlen and 59515 located South of CSAH 2 on CSAH 20 in Ihlen. Both bridges have load postings on them.

Erickson Engineering	\$73,900
Short Elliott Hendrickson	\$76,450
Bolton & Menk	\$88,474

August 13, 2019

August 13, 2019

Windseth Smith Nolting \$96,818

Engineer Bergman recommended Erickson Engineering as design consultant for the bridge projects. Motion by Nath, seconded by Kooiman to approve the RFP from Erickson Engineering as recommended. Motion carried unanimously.

Engineer Bergman requested to approve final payment for 2018 box culvert projects SAP 59-611-04, SAP 59-613-16, SAP 59-613-17, SAP 59-613-18, SAP 59-613-19, SAP 59-613-20, SAP 59-613-21 to A&C Excavating, Marshall, MN. \$34,063.59. Motion by Johnson, seconded by Nath to approve final payment as recommended. Motion carried unanimously.

Engineer Bergman reported that the State of Minnesota has authorized Pipestone County to award the low bid on project SP 059-602-026 to Henning Construction Inc. Adrian, MN in the amount of \$429,834.75. This project is to replace a culvert on CSAH 2 (51st St). Motion by Wildermuth, seconded by Hollingsworth to award the bid as recommended. Motion carried unanimously.

Engineer Bergman discussed the purchase of a new payloader. \$125,000 was budgeted in 2019 for the purchase. He is looking at a smaller model loader at an approximate cost of \$124,500. If he was to purchase before November the county would save 5 to 10 percent due to manufacturers price increase. Engineer Bergman will return with pricing at the September 10th meeting.

Engineer Bergman presented a proposed staffing mutual aid agreement with Murray County to share personnel between the two counties if needed due to staff shortages. All costs are paid by the requesting county. Motion by Kooiman, seconded by Wildermuth to authorize the mutual aid agreement as presented. Motion carried unanimously.

Engineer Bergman presented maintenance updates of road repairs and ditch mowing. Commissioner Kooiman reported that he received a complaint on the County Road 1 bridge on the Pipestone/Rock County line a bump in the transition area where the bridge meets the roadway. Engineer Bergman stated that he will have the area checked and report back.

Administrator Ewing requested that the board act on Resolution 59-28-19 to add road and bridge cutting edges and culvert purchases to the Auditor's Warrant List for routine payments. Motion by Nath, seconded by Johnson to approve amended Resolution 59-28-19. Motion carried unanimously.

TAX ABATEMENT PUBLIC HEARING – 9:30 AM RESOLUTION 59-23-19

August 13, 2019

August 13, 2019

A Tax Abatement Public Hearing was held for a proposed property tax abatement request from Sandra Burke. No public comment was received. Motion by Kooiman, seconded by Wildermuth to adopt Resolution 59-23-19 whereas Sandra Burke, for Parcel ID 12.002.0100 located in Section 2, Troy Township, Pipestone County, has applied for a home tax abatement pursuant to the County's Home Tax Abatement Initiative. The County Board of Commissioners grants abatement of property taxes levied for property by the County for three (3) years, commencing with taxes payable for the assessed value related to the capital improvements outlined. The abatement may be modified or terminated at any time by the Board of Commissioners. Motion carried unanimously.

CHRISTY APPEL-VETERANS MEMORIAL COMMITTEE

Christy Appel representing the Veterans Memorial Committee attended the meeting to discuss the progress on a Veterans Memorial in Pipestone. She reported that the group is still interested in a portion of the property at the Central School site for the memorial. The group is researching costs for the proposed memorial. The original plan for the "Eye" design is cost prohibitive and will need to be scaled back. No action was taken.

ADMINISTRATOR STEVE EWING- PERSONNEL

Administrator Ewing presented the board with Resolutions 59-26-19 and 59-27-19 for Public Employees Retirement Association Police and Fire Member Transfer. Two employees, Cole Nordmeyer and Derek Claar are members of the PERA Police and Fire Plan as part-time deputies with Pipestone County. Both are also full-time employees with Pipestone County Ambulance and are members of the PERA Coordinated Plan. The recommendation is that the board adopt the resolutions to allow Mr. Nordmeyer and Mr. Claar to remain members of the Police and Fire Plan when they are working for the Sheriff's Department until date of termination for the position. Both members are working for the same governmental subdivision, Pipestone County. Motion by Kooiman, seconded by Wildermuth to approve Pipestone County Resolution 59-26-19 and 59-27-19. Motion carried unanimously.

ADMINISTRATOR EWING- CAREERFORCE DAY PROCLAMATION

Administrator Ewing presented a letter and draft proclamation to help celebrate the rebranding of local workforce development efforts and welcome a new era of service to employers, career seekers and the community. Commissioners are invited on September 19,

August 13, 2019

August 13, 2019

2019 to the CareerForce open house from 10:30 AM to 1:00 PM in Marshall or Montevideo or Worthington for facility and service tours. Commissioners are also asked to declare September 19, 2019 as CareerForce Day in Pipestone County. Motion by Wildermuth, seconded by Kooiman to adopt the proclamation declaring September 19, 2019 as CareerForce Day. Motion carried unanimously.

MACHP AS FISCAL AGENT FOR PRIME WEST COUNTIES

Administrator Ewing presented a letter from the law firm Lockridge Grindal Nauen PLLP (LGN) advising the county that the Minnesota Association of County Health Plans (MACHP) will act as the fiscal agent for Prime West Counties for purposes of retaining legal services of LGN and to collect any fees from Prime West Counties to pay for LGN's service. These services are for the challenge to the Minnesota Department of Human Services procurement decision on the 2020 state health care programs. Pipestone County would be billed 1/24th of the legal fees. Pipestone County's share would be \$4,166.67. Motion by Johnson, seconded by Nath to authorize Administrator Ewing to sign and submit the letter of agreement as presented. Motion carried unanimously.

FEEDLOT PUBLIC MEETING – 10:00AM

Environmental Administrator Kyle Krier and Mr. Rob VanHill joined the meeting. A public feedlot meeting was held for the following feedlot application: Mr. Rob VanHill proposes the modification of his feedlot located in the NE Quarter of Section 20 in Burke Township, (T-106-N and R-44-W) Pipestone County. The existing feedlot currently does not house any livestock (0 animal units). The proposed expansion will consist of the addition of one open lot and one partial confinement barn. Manure storage consists of manure bed pack and one solid manure stacking area. The new open lot and partial confinement barn will house 999 dairy heifers. After expansion, the site will consist of 699.3 total animal units. No public comment was received.

RENAE SCHUCH-VETERANS SERVICE OFFICER

County Veterans Service Officer Renae Schuch attended to present Resolution 59-24-19 for the annual Minnesota Department of Veterans Affairs grant contract. Pipestone County would be funded \$7,500 to be used for outreach to county veterans, assist in the reintegration of combat veterans into society; collaborate with other social service agencies; educational institutions and other community organizations or enhancing services offered to veterans; to

August 13, 2019

reduce homelessness among veterans and to enhance operations of the county veterans service office. Motion by Kooiman, seconded by Nath to approve Resolution 59-24-19.

Motion carried unanimously

BILL FOLGER-IT DIRECTOR

County IT Director Bill Folger appeared to present quotes for the purchase of a new Multi-Function Printer (MFP) for the Sheriff's Department.

A&B Business Solutions, Inc. Ricoh IM C3500	\$5,571.76
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Century Business Products, Inc. Kyocera KM 3553ci	\$5,871.59
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Director Folger's recommendation is to the purchase the IM C3500 for \$5,571.76 from A&B Business Solutions Inc. Motion by Johnson, seconded by Wildermuth to approve the purchase as recommended. Motion carried unanimously.

LAKE BENTON II WIND PROJECT DEDICATION CEREMONY

Administrator Ewing reported that on August 14, 2019 there will be a dedication ceremony for the Lake Benton II wind energy center construction at 1449 211th St. Ruthton, Mn. Commissioners and other officials are invited to attend the ceremony. Commissioner Johnson reported that he would be attending.

JODY WACKER- DIRECTOR , PIPESTONE AREA LIBRARY

Pipestone Library Director Wacker and Edgerton Library Director Dena Berghorst appeared to present a request for funding for 2020. Director Wacker requested an additional \$12,595.26 to bring Pipestone County up to the average of \$6.47 per capita. In 2017 funding amounts from area counties were; Pipestone \$5.09, Cottonwood \$5.34, Redwood \$6.68, Murray \$7.03, Lincoln \$8.21. Commissioners took the request under advisement and will look at the request with the 2020 budget.

NICK BERGMAN, HIGHWAY ENGINEER -2020 BUDGET

Engineer Bergman appeared to present his 2020 budget for the Highway Department.

COMMITTEE REPORTS

Commissioner Nath, PCMC Plant Operations, Southwest Mental Health, SWCD, Extension, Building and Grounds, ECN Radio Board, PrimeWest, Strategic Planning.

Commissioner Kooiman, PCMC Plant Operations, Zoning Commission, SRDC, UCAP Transit, Strategic Planning.

August 13, 2019

Commissioner Wildermuth, Casey Jones Annual Meeting, SW18 Mental Health, SMOC, SWHHS, Solid Waste, Regional Solid Waste, UCAP Transit, Strategic Planning.

Commissioner Johnson, AMC, Area 2/ RCRCA, Hospital Trustee Council, SMOC, PCMC Board, District 8 Transportation, District 8 Land Use, Solid Waste, Regional Solid Waste, Highway 23 Coalition, Prime Health, Strategic Planning, RCRCA, Farm Fest, Farm Bureau Social, County Budget.

Commissioner Hollingsworth, Law Liaison, SWHHS, Casey Jones Annual Meeting, Explore South West, Extension.

DEPARTMENT HEAD BUDGET MEETINGS

Commissioners met with the following Department Heads on their proposed 2020 budgets.

Denise Brandl- Court Administration, Law Library

Kyle Krier-SCORE, Planning, Zoning, Conservation, Ag Inspector, GIS

Kia Harris- County Extension

Tyler Reisch- Auditor/Treasurer, Elections

Joyce Schmidt- Assessor

Motion by Johnson, seconded by Wildermuth to adjourn. Motion carried unanimously.

Meeting adjourned at 3:49 PM.

Chris Hollingsworth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

August 13, 2019