

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, and Bruce Kooiman. County Administrator Steve Ewing was also present. Commissioner Les Nath absent. Chairman Dan Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Kooiman, seconded by Hollingsworth to approve the agenda. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

**CONSENT AGENDA**

Motion by Hollingsworth, seconded by Johnson to approve the consent agenda as follows:

1. Approve Minutes
  - a. Truth in Taxation Meeting 12/10/18
  - b. Commissioners Meeting 12/11/18
  - c. Commissioners Special Meeting 12/18/18
2. Auditor Warrants 12/14/18, 12/21/18
3. Hospital Warrants in the amount of \$687,496.96

Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath.

Motion carried.

**BILL FOLGER – IT DIRECTOR**

County IT Director Bill Folger appeared to request authorization to purchase an Information Technology security software system called Dark Trace which will monitor the county's internal network for anything out of the ordinary. It logs the information which is reviewed by the IT department for items that require action by limiting bandwidth or stopping the traffic altogether. The recommendation was to purchase Dark Trace on a three year agreement at a cost of \$29,988 paid annually at \$9,996 per year. Mr. Folger reported that the funds were budgeted for purchase in 2018 and is in the 2019 budget as well and will be included in the 2020 budget. Motion by Kooiman, seconded by Hollingsworth to approve the purchase of Dark Trace as recommended. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

**STACY JORGENSEN – SWHHS – BUILDING REMODEL DISCUSSION**

Southwest Health and Human Services Pipestone Supervisor Stacy Jorgensen joined the meeting to discuss the request to remodel some of the space in the Pipestone Family Services building as well as safety upgrades. Jorgensen stated that SWHHS would not be looking to increase their rent for this project so the cost would be something the County would have to take on. Jorgensen outlined the priorities that her and her staff would like to see looked at, including safety updates to the front entry, conversion of storage space to office space and a change to a rear entrance to the building. Consensus of the board to not approve the Architect agreement at this time and that they would like to see the project broken down into smaller projects by having SWHHS Supervisor Jorgensen meet with Pipestone Building and Grounds Supervisor Wayne Drew and County Administrator Steve Ewing to start with getting quotes to enhance safety of the front entrance and the addition of some necessary electrical outlets and partitions in the storage room for the potential to convert to offices.

**STEVE WEETS RETIREMENT RECOGNITION**

Commissioners thanked Treasurer Steve Weets and gave him a token of appreciation for his 32 years of dedication and service to Pipestone County and wished him well in his retirement, effective January 6, 2019.

**LOCAL OPTION DISASTER ABATEMENT**

Assessor Joyce Schmidt and Auditor Tyler Reisch presented an abatement request on Betty Cramer's homestead, parcel number 11.001.0500, located at 1155 US Highway 75, Pipestone, which was destroyed by a fire on August 24, 2018. Minnesota Statute 273.1235 (Local Option Disaster Credit) states that the County Board may approve an abatement for any individual who has lost substantial value due to a disaster. The pro-rated abatement is estimated to be \$537.48. Motion by Johnson, seconded by Hollingsworth to approve the tax abatement on the Cramer property located at 1155 US Highway 75, Pipestone. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

**TYLER REISCH – FISCAL YEAR 2017 AUDIT REPORT**

Auditor Tyler Reisch presented the Pipestone County 2017 Financial Audit report and answered questions. Reisch stated that he was pleased with Eide Bailly and thought they provided a thorough audit. Commissioners thanked Auditor Reisch for the report.

**2019 FUEL BID OPENING**

County Attorney Damain Sandy joined the meeting. Engineer Nick Bergman opened bids for January through June, 2019 diesel and gasoline for the highway shop, and outlying shops. The following bids were submitted:

Bidder	Gasoline		Diesel					
	10% Ethanol	"margin"	Pipestone Shop			Outlying Shops		
			B5	B20	"margin"	B5	B20	"margin"
BioAg Energy Services, LLC	\$1.818	\$0.3987	\$1.926	\$2.019	\$0.1483	\$2.076	\$2.169	\$0.2983
Chandler Co/op	\$1.785	\$0.12	\$1.965	\$2.015	\$0.12	\$2.115	\$2.165	\$0.22

Engineer Bergman reviewed the bids and County Attorney Damain Sandy reported that both bid packets were acceptable. Motion by Kooiman, seconded by Johnson to award the diesel bid for January through June 2019 to BioAg Energy Services, LLC. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

Motion by Kooiman, seconded by Johnson to award the gasoline bid for January through June 2019 to Chandler Co/op. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

Engineer Bergman updated the board on the Lake Benton II wind tower project. They have hired an Engineering firm to draft development agreements. There will be a meeting on January 17, 2019 in the Pipestone County Highway department.

**2019 COMMISSIONER PER DIEMS**

Motion by Johnson, seconded by Hollingsworth to keep the Commissioner per diems at \$100.00 per day in 2019. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

**2019 MILEAGE REIMBURSEMENT**

Motion by Hollingsworth, seconded by Kooiman to set the 2019 mileage reimbursement rate at 58 cents per mile to match the IRS rate. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

**PERSONNEL**

Human Resources Coordinator Cathy Feste requested approval of the resignation of Highway Maintenance Worker Lyle Schiebout effective February 28, 2019. Motion by Kooiman, seconded by Hollingsworth to approve the resignation of Lyle Schiebout effective

December 26, 2018

February 28, 2019. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

HR Coordinator Feste presented a Separation Agreement for consideration between Lyle Schiebout and Pipestone County in which Pipestone County grants a leave of absence for Schiebout until his resignation date of February 28, 2019 in which he can use his accrued sick and vacation leave benefits. Motion by Johnson, seconded by Hollingsworth to approve the Separation Agreement between Lyle Schiebout and Pipestone County. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

HR Coordinator Feste reported that they plan to advertise to fill his position right away and also requested to advertise for two temporary part-time Highway Maintenance Workers to assist with snow plowing for the winter season. Motion by Johnson seconded by Hollingsworth to approve the hiring of up to two individuals as part-time winter seasonal Highway Maintenance Workers. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

Human Resources Coordinator Feste announced that Kelsie Seiler has been hired as a full-time Jailer/Dispatcher and will start on January 2, 2019.

Motion by Johnson, seconded by Hollingsworth to adjourn. Yeas: Hollingsworth, Johnson, Kooiman, Wildermuth. Nay: None. Absent: Nath. Motion carried.

Meeting adjourned at 11:09 AM.

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Dan Wildermuth  
Pipestone County Board Chairman

ATTEST:

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Steven Ewing  
County Administrator

December 26, 2018