

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Les Nath. County Administrator Steve Ewing was also present. Chairman Dan Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Nath, seconded by Kooiman to approve the agenda as amended. Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Nath to approve the consent agenda as follows:

1. Approve Minutes of August 14, 2018
2. Auditors Warrants 8/16/18, 8/23/18
3. Hospital Warrants in the amount of \$686,102.99

Motion carried unanimously.

MEMORANDUM OF AGREEMENT BETWEEN U OF M AND PIPESTONE COUNTY

Southwest Regional Extension Director Kia Harries joined the meeting to present an Agreement between the University of Minnesota and Pipestone County for providing Extension programs locally and employing Extension Staff. Motion by Nath, seconded by Hollingsworth to approve Memorandum of Agreement (MOA) between the University of Minnesota and Pipestone County for Extension services with a three-year term effective January 1, 2019 through December 31, 2021 that will provide as follows:

| Program | FTE | 2019 Price | 2020 Price | 2021 Price | Funding to Support |
|-------------------------|------|------------|------------|------------|---------------------------|
| Extension Educator | .50 | \$47,406 | \$48,354 | \$49,321 | Shared with Murray County |
| 4-H Program Coordinator | 1.00 | \$73,780 | \$75,256 | \$76,761 | Pipestone County only |

Motion carried unanimously.

KIA HARRIES – 2019 EXTENSION BUDGET

Southwest Regional Extension Director Kia Harries reviewed the 2019 Extension Budget and answered Commissioners’ questions.

GRAVEL CRUSHING INCREASED AMOUNT

Highway Engineer Nick Bergman requested board approval to increase the gravel crushing contract quantity by 25%. The price and quality of work with the current contractor has

been very good. The 2018 budgeted amount for gravel crushing was \$117,500, and the bid was at \$89,040. With an increase of 25% to the contract, the estimated total cost would be approximately \$111,300.00. Motion by Kooiman, seconded by Nath to approve the additional 25% on the gravel crushing contract. Motion carried unanimously.

**CLOSED SESSION – REAL ESTATE PURCHASE FOR MOVIE THEATER
ADJACENT PROPERTY**

Motion by Hollingsworth, seconded by Johnson to close the meeting per MN Statute 13D.05, Subd. 3(c) (1) to discuss the purchase of property located at 214 E Main St, Pipestone, MN, parcel number 18-645-1170, due to its proximity to the tax forfeited and condemned former movie theater. Motion carried unanimously. Meeting closed at 9:10 a.m.

The following were in attendance during the closed session: Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, Les Nath, and Dan Wildermuth, County Administrator Steve Ewing, and Human Resources Coordinator Cathy Feste.

Motion by Kooiman, seconded by Johnson to open the closed session. Motion carried unanimously. Meeting opened at 9:30 a.m.

SWCD OFFICE UPDATE

Environmental Administrator Kyle Krier joined the meeting to report that USDA is out for bids for a new office building for Farm Service Agency and Natural Resources Conservation Office. SWCD and possibly Extension would like to co-locate with them if possible. Several sites are currently being looked at for the new location. Once a developer is offered the bid, there is a potential to modify the building to ensure there is enough space to house SWCD staff. The County would then lease space from them. At this time there isn't enough information to make a decision and there may be more updates on this in the future.

RECYCLING GRANT

Administrator Krier stated that the official grant agreement still has not been received. Krier stated that the last approximate disbursement date of the grant agreement he was told is mid-September. The recycling containers cannot be ordered until the grant agreement has been received, and it takes six to eight weeks to receive them. Commissioners voiced frustration that the grant agreement is taking so long since there was a verbal communication that the grant was approved two months ago. This pushes back the implementation of single-sort recycling

Countywide. Consensus of the board to have Chairman Wildermuth, County Administrator Steve Ewing, and Environmental Administrator Kyle Krier contact Senator Bill Weber and Representative Joe Schomacker to move the process forward.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Susan Gorter has been hired as a full-time Jailer/Dispatcher effective August 27, 2018.

SOCIAL HOST LIABILITY ORDINANCE PUBLIC HEARING – 10:00AM

Motion by Hollingsworth, seconded by Kooiman to open the Social Host Liability Ordinance Public Hearing at 10:00a.m. Motion carried unanimously.

Pipestone Area Coalition Coordinator Steve Beekman submitted a letter of support from Pipestone Area Schools.

High school student Kaitlin Draper voiced support of the ordinance and noted the positive changes that have been made at the schools through the coalition grant.

Motion by Johnson seconded by Hollingsworth to close the public hearing. Public hearing closed at 10:06a.m.

Motion by Kooiman, seconded by Nath to adopt the Social Host Liability Ordinance as presented. Motion carried unanimously. A copy of the ordinance is posted on the Pipestone County website at www.pipestone-county.com.

CARING HANDS DENTAL CENTER DEED GRANT APPLICATION

County Administrator Steve Ewing reviewed the Minnesota Employment and Economic Development 2019 Special Appropriation Grant Application for the Caring Hands Dental Center. Motion by Kooiman, seconded by Nath to approve Resolution 59-28-18 and the grant application as presented. Motion carried unanimously.

COUNTY ADMINISTRATOR PERFORMANCE EVALUATION

Administrator Ewing requested a closed session as per Minnesota Statutes 13D.05 Subd 3 (a) for his six-month probationary performance evaluation. Motion by Nath, seconded by Kooiman to close the meeting for Administrator Ewing's probationary performance evaluation as per Minnesota Statutes 13D.05 Subd 3 (a). Motion carried unanimously. Meeting closed at 10:19 a.m. Present: Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Les Nath, County Attorney Damain Sandy, and Human Resources Coordinator Cathy Feste. Motion by Johnson seconded by Hollingsworth to open the meeting.

Motion carried unanimously. Meeting opened at 10:30a.m. Motion by Hollingsworth, seconded by Nath to approve satisfactory probationary performance evaluation of County Administrator Steve Ewing. Motion carried unanimously.

JIM TROJANOWSKI – 2019 BUDGET REQUEST

Plum Creek Library Director Jim Trojanowski requested an additional \$2,500.00 in operating costs for 2019, which is being requested of all member counties. Trojanowski reported the state aid that Plum Creek Library System receives has reduced dramatically in the last 10 years.

Pipestone County currently funds the libraries at 90% maintenance of effort, and Trojanowski reported that they would like to request an additional \$12,000.00 in 2019 for the Pipestone and Edgerton libraries, from \$46,486.00 to \$58,486.00. Director Trojanowski also answered questions on what services Plum Creek Library provides to local libraries.

Pipestone Library Director Jody Wacker and Edgerton Library Director Dena Berghorst presented information on current programs and their initiatives of library outreach and expansion of programming. Commissioners thanked them for the information. No action was taken.

BUDGET WORK SESSION

The Board heard a budget presentation from Information Technology Director Bill Folger.

Chairman Wildermuth recessed the meeting at 11:47a.m. Commissioner Hollingsworth reported that he is unable to attend the afternoon Budget Work Sessions.

Chairman Wildermuth reconvened the meeting at 1:00p.m.

BUDGET WORK SESSION

The Board heard budget presentations from the following Department Heads: Sheriff Keith Vreeman, Chief Deputy Mike Hamann, Probation Agent Jeff Arendt, County Administrator Steve Ewing, and EMS/EM Director Casey Sievert.

Motion by Kooiman, seconded by Nath to adjourn. Yeas: Johnson, Kooiman, Nath, Wildermuth. Nay: None. Absent: Hollingsworth. Motion carried. Meeting adjourned at 2:58 p.m.

August 28, 2018

Dan Wildermuth
Pipestone County Board Chairman

ATTEST:

Steven Ewing
County Administrator

August 28, 2018