

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman and Les Nath. County Administrator Steve Ewing was also present. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Kooiman, seconded by Nath to approve the agenda. Motion carried unanimously.

OATH OF OFFICE

Judge Terry Vagjrt administered the Emergency Management Director oath of office to Casey Sievert.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Minutes of April 3, 2018
2. Approve Commissioner Warrants/Meal Reimbursements in the amount of \$636,853.30
3. Approve Hospital Warrants in the amount of \$347,226.26
4. Treasurer's Report March 2018

Motion carried unanimously.

As per Minnesota Statute 375.12 the following Commissioner Warrants information is presented:

Vendor Name	Amount Paid
Ziegler Inc	\$ 208,876.40
Pipestone Soil & Water Cons Dist	\$ 68,289.00
Alpha Wireless	\$ 37,460.68
Pipestone County Historical Society	\$ 36,000.00
Regents Of The University Of Minnesota	\$ 29,644.38
Southwest Health & Human Services	\$ 29,387.72
MN Dept Of Corrections	\$ 23,031.84
Aquapol USA LLC	\$ 13,000.00
Van Dyke Sanitation Inc	\$ 9,034.92
Pipestone County Ag Society	\$ 9,000.00
Pipestone County Highway Department	\$ 8,330.47
Edgerton Enterprise	\$ 7,176.48
Erickson Engineering Co Inc	\$ 7,050.00
Emergency Automotive Technologies Inc	\$ 6,628.86
TrueNorth Steel	\$ 6,466.75
SHI International Corp	\$ 6,262.00
Jer's Electric Inc.	\$ 5,632.95

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Pipestone County Treasurer	\$	5,286.00
Computer Professionals Unlimited Inc	\$	4,779.00
One Office Solution	\$	4,526.87
Beyond Lucid Technologies	\$	4,484.64
Edgerton Ambulance Assn	\$	4,000.00
Jasper Ambulance Assn	\$	4,000.00
Pipestone Fire Department	\$	3,900.00
Surplus Warehouse of Willmar Inc	\$	3,840.00
American Communications Inc	\$	3,631.31
Pipestone Ambulance Assn	\$	3,000.00
Pipestone Sr Citizens Center	\$	3,000.00
Redstone Technologies Inc	\$	2,903.95
Southwest Initiative Foundation	\$	2,880.00
Krayco Window Treatments	\$	2,632.00
Penguin Management Inc	\$	2,508.00
Pipestone Performing Arts Center Inc	\$	2,500.00
Area II MN River Basin Projects	\$	2,483.00
CHS	\$	2,442.52
Southwest MN Workforce Development Board	\$	2,335.00

Warrants over \$2,000	\$	576,404.74
Number of Claims under \$2,000		171
Warrants under \$2,000	\$	60,448.56
Total	\$	<u>636,853.30</u>

BILL FOLGER – EXTENSION OFFICE COPIER PURCHASE

Information Technology Director Bill Folger requested approval to purchase a new copier for the Extension Office. Quotes received were as follows:

<i>Company</i>	<i>Copier Brand</i>	<i>Cost per copy</i>	<i>Purchase Price</i>
Marco, Inc.	Konica Minolta	Black and white \$.008	\$5,440.00
	bizhub C308	mono .051 color	
Century Business Products, Inc.	Kyocera Taskalfa 3552i with Dual Scan	Black and white and color \$.0075 per copy	\$6,457.76

Motion by Kooiman, seconded by Nath to approve the purchase of the Konica Minolta bizhub C308 multi-function printer from Marco, Inc. at a cost of \$5,440.00. Motion carried unanimously.

NICK BERGMAN – BID AWARD FOR CULVERT PROJECTS AND GRAVEL

CRUSHING

Senior Staff Engineer Nick Bergman presented the final bid totals that were opened at the April 3, 2018 board meeting for culvert projects SAP 059-611-004, SAP 059-613-016, SAP 059-613-017, SAP 059-613-018, SAP 059-613-019, SAP 059-613-020, SAP 059-613-021.

<i>Business Name</i>	<i>Total Bid Amount</i>
Engineers Estimate	\$759,387.50
A & C Excavating	\$717,516.55
Henning Construction Inc	\$795,678.65
Midwest Contracting LLC	\$813,368.89
R & G Construction Co Inc	\$831,589.05
Landwehr Construction Inc	\$900,900.90
Riley Brothers Construction Inc.	\$948,506.05

Motion by Johnson, seconded by Hollingsworth to approve the bid from A & C Excavating in the amount of \$717,516.55. Motion carried unanimously.

The culvert bid amounts which were opened at the April 3, 2018 board meeting were presented as follows:

<i>Business Name</i>	<i>Total Bid Amount</i>
Engineers Estimate	\$106,400.00
Hard Rock Screening LLC	\$89,040.00
Sweetman Sand and Gravel	\$96,880.00
Wm D Scepaniak Inc	\$98,560.00
Sterzinger Crushing Inc	\$116,480.00
Ferguson Brothers Excavating Inc	\$130,480.00
Central Specialties Inc	\$145,600.00

Motion by Nath seconded by Kooiman to award the gravel crushing bid to Hard Rock Screening LLC in the amount of \$89,040.00. Motion carried unanimously.

Senior Staff Engineer Bergman requested approval of a right-of-way payment for project SAP 59-613-15 to Gertrude Paulsen in the amount of \$5,070.00. Motion by Nath, seconded by Hollingsworth to authorize Right of Way payment as an Auditor Warrant for project SAP 59-613-15 to Gertrude Paulsen in the amount of \$5,070.00. Motion carried unanimously.

DEMOLITION ENGINEERING PROPOSAL – OLD CENTRAL SCHOOL

Jeff Shopek of Louck Inc. reviewed their proposal for the Professional Engineering and Environmental Services for the demolition of Old Central School located at 400 2nd Ave SW in Pipestone. Their company has extensive experience with engineering demolition of large buildings in Minnesota. The estimate fee summary included \$138,778.00 for the creation of demolition plans, bidding process, construction administration, demolition observation, and reimbursable expenses and \$51,480.00 for the subcontractor American Engineering Testing for the demolition plans, construction representative, and reimbursable expenses for the removal of hazardous materials from the building for a total of \$190,258.00.

Consensus of the Commissioners to take no action at this time.

FEEDLOT PUBLIC MEETING – CURT HOUG – 10:00AM

Environmental Administrator Kyle Krier and Curt Houg joined the meeting. A feedlot public meeting was held for the following feedlot applications: Curt Houg for the modification of his feedlot located in the SW Quarter of Section 35 in Eden Township, Pipestone County. The existing feedlot consists of 600 dairy calves on open lots without run off control, partial confinement barns, and total confinement barns. Manure storage consists of manure bed pack. The existing feedlot has a total of 120 animal units. The proposed expansion will consist of the addition of one total confinement barn with under barn concrete manure storage. The new barn will house 2400 finishing swine. After expansion, the site will consist of 840 total animal units.

Public comment was received by Harold “Butch” Miller expressing concerns about proximity to the impact of property values to neighbors as well as the ¼ mile setback required for modified feedlots. Miller stated he would like to see the ordinance reviewed for feedlot setback requirements.

Consensus of the Commissioners to direct Environmental Administrator Kyle Krier to inquire with the Planning and Zoning Board on if they feel a review of the ordinance is warranted.

The Public Hearing was closed at 10:24a.m.

RECYCLING CONTRACT PROPOSAL

Environmental Administrator Kyle Krier and Norm Van Dyke answered questions on the proposed Recycling Contract between Pipestone County and Van Dyke Sanitation. Motion by Kooiman, seconded by Nath to approve the Recycling Collection Agreement between Pipestone

County and Van Dyke Sanitation at a cost of \$2.70 per municipal residential dwelling per month, \$6.00 per business container per month with weekly collection services, and \$3,450.00 for all sheds and roll off locations per month. The contract duration is October 1, 2018 through December 31, 2023. Commissioner Wildermuth questioned whether or not they should approve the contract until they have heard back on if the County will receive grant money to offset the cost of the containers. Commissioners voted on the original motion to approve contract. Yeas: Hollingsworth, Johnson, Kooiman, Nath. Nay: Wildermuth. Motion carried.

MID-STATE COMPUTER COLLABORATIVE JOINT POWERS AGREEMENT

Auditor Tyler Reisch requested approval of the Mid-State Computer Collaborative Joint Powers Agreement with Pipestone and 28 other counties in the state of Minnesota for the purpose to provide an organization through which the Parties may jointly provide for the following:

1. The sharing of costs of computer software and hardware and other information technology.
2. Jointly negotiate contracts with vendors of products and services.
3. Create an entity capable of owning technology and software licenses on behalf of all of the parties.

Motion by Hollingsworth, seconded by Johnson to approve the Mid-State Computer Collaborative Joint Powers Agreement and authorize board chair signature. Motion carried unanimously.

Auditor Tyler Reisch requested approval of the Master Agreement to Provide Professional Services between Mid-State Computer Collaborative and Computer Professionals Unlimited, Inc. (CPUI) for the support, maintenance, computer programming, and technical assistance for several software programs in Pipestone County, including Real Estate Tax Billing and related modules, Real Estate Tax Billing Web Data Access/File Creation, Integrated Financial System (IFS), Payroll, Payroll Web Data Access, Payroll e-Time, Human Resources, Cash Receipts, and Capital Assets. Motion by Hollingsworth, seconded by Nath to approve the agreement between Mid-State Computer Collaborative and Computer Professionals Unlimited, Inc. Motion carried unanimously.

SWHHS FUNDING REQUEST UPDATE

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Southwest Health and Human Services Director Beth Wilms, Deputy Director Nancy Walker, and Social Services Division Director Cindy Nelson joined the meeting. Wilms, Walker, and Nelson reviewed some of the issues that Southwest Health and Human Services has been facing with increased mandates, more out-of-home placement costs, and lower reimbursements. They also reviewed several money saving measures they have taken in the past 6 months, including a hiring freeze, not backfilling certain positions, centralized supply ordering, only critical training of staff, utilizing county vehicles, centralized printing, lowering on-call workers, and other measures. In the first quarter of 2018, they were able to save a total of \$176,000.00. They also stated that the cash flow in their agency typically dips in the first quarter of the year due to timing of reimbursements and levy distributions from Counties. Director Wilms reported that their fund balance was better than expected at the end of March and they believe they will not have to request any levy dollar advance from member counties. Commissioners, Auditor Reisch, and Treasurer Weets thanked them for the Agency's efforts to improve their financial picture.

PERSONNEL

Human Resources Coordinator Cathy Feste requested Board approval to appoint Renae Schuch as a full-time Veterans Service Officer / Deputy Emergency Management Director effective April 16, 2018. Motion by Kooiman, seconded by Nath to approve Renae Schuch's appointment as Veterans Service Officer / Deputy Emergency Management Director effective April 16, 2018. Motion carried unanimously.

OTHER BUSINESS

Administrator Steve Ewing reported that Scott Park of the Sons of the American Legion contacted him and said that with the late Spring they are not planning to move and paint the tank until the middle of May and plan to have it back to the Courthouse Lawn by Watertower Festival on June 22, 2018.

Motion by Kooiman, seconded by Hollingsworth to adjourn. Motion carried unanimously. Meeting adjourned at 11:45a.m.

Dan Wildermuth
Pipestone County Board Chair

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ATTEST:

Steven Ewing
County Administrator

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