

The Pipestone County Commissioners met with Chairman Dan Wildermuth, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman and Les Nath. Human Resources Coordinator Cathy Feste was also present. County Administrator Steve Ewing absent. Chairman Wildermuth called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Kooiman, seconded by Nath to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Hollingsworth, seconded by Johnson to approve the consent agenda as follows:

1. Approve Minutes of February 27, 2018
2. Approve Beef Barn donations in the amount of \$15,129.46
3. Approve Auditor Warrants from March 2, 2018

Motion carried unanimously.

RESTRICTED AND ASSIGNED FUND BALANCES

Auditor Tyler Reisch reviewed the Restricted and Assigned accounts and corresponding 2017 ending balances.

Motion by Kooiman, seconded by Hollingsworth to approve the following Restricted and Assigned accounts and corresponding 2017 balances:

Account #	Description	1/1/17 Balance	Increase/Decrease	12/31/17 Balance
Restricted Accounts:				
01-000-2716	Restricted: Fairgrounds Food Stand	\$ -	\$ -	\$ -
01-000-2717	Restricted: Health Cost Management Program	\$ 25.04	\$ 731.46	\$ 756.50
01-000-2718	Restricted: Fairgrounds Beef Barn Bldg	\$ 16,000.00	\$ (16,000.00)	\$ -
01-000-2752	Restricted: Law Library	\$ 29,247.21	\$ (131.77)	\$ 29,115.44
01-000-2754	Restricted: Recorder Technology Fund	\$ 47,224.45	\$ (7,422.94)	\$ 39,801.51
01-000-2755	Restricted: Recording Process Compliance	\$ 84,854.14	\$ 17,786.88	\$ 102,641.02
01-000-2756	Restricted: Enhanced 911	\$ 16,040.75	\$ (22,601.69)	\$ (6,560.94)
01-000-2764	Restricted: Sheriffs Contingency	\$ 5,000.00	\$ (1,666.51)	\$ 3,333.49
01-000-2765	Restricted: School Resource Officer	\$ -	\$ -	\$ -
01-000-2767	Restricted: K9 Sassy Medical Expenses	\$ 1,022.02	\$ -	\$ 1,022.02
01-000-2768	Restricted: Aggregate Pit Restoration	\$ 1,288.54	\$ 3,268.02	\$ 4,556.56
01-000-2775	Restricted: Transit/UCAP	\$ -	\$ 6,925.65	\$ 6,925.65
01-000-2776	Restricted: Transit Operating Expenses	\$ 3,100.00	\$ (3,100.00)	\$ -
01-000-2779	Restricted: Probation Supervision Fees	\$ 13,976.59	\$ 4,773.50	\$ 18,750.09
01-000-2780	Restricted: DWI Fees	\$ 800.75	\$ -	\$ 800.75
01-000-2781	Restricted: Redemption of Forfeitable Motor Vehicle	\$ 3,510.00	\$ -	\$ 3,510.00
01-000-2782	Restricted: Adm Drug Forfeiture Money	\$ 2,631.50	\$ -	\$ 2,631.50
01-000-2783	Restricted: Jail Canteen Fund	\$ 3,616.39	\$ 235.00	\$ 3,851.39
01-000-2785	Restricted: Permit to Carry Fees	\$ 24,949.68	\$ 4,480.74	\$ 29,430.42
Non Spendable Accounts:				
01-000-2703	Non Spendable: Missing Heirs	\$ 6,523.18	\$ -	\$ 6,523.18
Assigned Accounts:				
01-000-2802	Assigned: Elections	\$ 105,188.78	\$ (6,824.59)	\$ 98,364.19
01-000-2805	Assigned: Buildings	\$ 107,656.90	\$ -	\$ 107,656.90
01-000-2806	Assigned: Capital Improvements	\$ 207,946.21	\$ 130.68	\$ 208,076.89
01-000-2814	Assigned: Ambulance	\$ 22,088.32	\$ 8,340.71	\$ 30,429.03
01-000-2815	Assigned: Solid Waste/Recycling	\$ 675,271.79	\$ 60,053.70	\$ 735,325.49
01-000-2816	Assigned: Fairgrounds Food Stand	\$ -	\$ -	\$ -
01-000-2817	Assigned: Fairgrounds Beef Barn Project	\$ -	\$ 177,049.95	\$ 177,049.95
01-000-2818	Assigned: Riparian Aid Grant	\$ -	\$ 91,194.00	\$ 91,194.00
01-000-2826	Assigned: County Septic Loan Program	\$ 6,463.78	\$ 13,855.49	\$ 20,319.27
01-000-2827	Assigned: Radio Communications Systems	\$ 45,000.00	\$ -	\$ 45,000.00
01-000-2828	Assigned: Computer Software/IT Equipment	\$ 200,211.87	\$ -	\$ 200,211.87
01-000-2829	Assigned: Rock River #1 Septic Loan	\$ 15,192.43	\$ (58.72)	\$ 15,133.71
01-000-2830	Assigned: Prepaid Court Expense	\$ 576.40	\$ 197.23	\$ 773.63
01-000-2831	Assigned: AgBMP Septic Loan	\$ 18,370.74	\$ 765.14	\$ 19,135.88
01-000-2832	Assigned: Rock River #2 Septic Loan	\$ 10,296.05	\$ 2,606.39	\$ 12,902.44
01-000-2865	Assigned: School Resource Officer	\$ -	\$ 19,281.23	\$ 19,281.23
		\$ 1,802,945.21		\$ 2,027,943.06

Motion carried unanimously.

BILL FOLGER – MAIL SERVER UPGRADE

Information Technology Director Bill Folger requested approval of a purchase of Microsoft Exchange 2016 software and 100 user licenses to upgrade the current email system server. The quote received off the State Contract for software and licenses as follows: \$462.00 for Microsoft Exchange Server 2016 Standard, \$5,800.00 for 100 user licenses at \$58.00 per license, for a total of \$6,262.00. The upgrade from Microsoft Exchange 2013 to Microsoft Exchange 2016 was a budgeted expense in 2018. Motion by Kooiman, seconded by Nath to authorize purchase off the State Contract, Microsoft Exchange Server 2016 software and 100 user licenses in the amount of \$6,262.00. Motion carried unanimously.

JEFF JONES – OPPORTUNITY ZONES

Pipestone City Administrator/EDA Director Jeff Jones joined the meeting to request the County apply to have the governor designate two tracts in Pipestone County as an opportunity zone and present a letter of support from the Pipestone City Council. The deadline for the application is Thursday, March 8, 2018. Opportunity Zones are a new community development

program established by Congress to encourage long-term investments in low-income and urban communities nationwide. Each Governor is authorized to designate 25% of the eligible census tracts as Opportunity Zones in their state. In Minnesota, this means the Governor can designate 128 census tracts as Opportunity Zones out of an eligible 509 low-income census tracts. Motion by Kooiman, seconded by Nath to approve the application for opportunity zones for the two tracts in Pipestone County. Motion carried unanimously. Commissioners requested City Administrator Jones work with County Administrator Steve Ewing to submit the application by the deadline.

CARING HANDS DENTAL CLINIC BONDING REQUEST

Concerns were raised by Commissioners that the bonding language in the Caring Hands Dental request stated that Pipestone County or Pipestone County Medical Center is applying to operate a dental clinic. Commissioners stated they are willing to provide property for the dental clinic to operate in, but are not interested in taking on the operation of a dental clinic. Consensus of the board to have Commissioner Wildermuth and Commissioner Nath meet with Pipestone County Medical Center CEO Brad Burriss the afternoon of March 6 to discuss concerns and hopefully clarify language.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Engineer Halbersma provided an update on project updates, projects under contract, and projects in the planning stage.

Engineer Halbersma stated that we received the Local Road Improvement Project Grant (LRIP) for the trail/road construction around Indian Lake. The amount of the grant is for the requested amount of \$740,000.00. Halbersma stated that the box culverts near Indian Lake will be replaced in advance of the grant project. Funding for the box culvert replacement provides for only 8-foot wide paths across the bridges. Halbersma recommended that the board consider making the path across the box culverts 10 feet wide to match the existing and proposed path, for an approximate cost of \$7,000.00 each. Motion by Kooiman, seconded by Johnson to approve the expenditure of approximately \$14,000.00 in order to make the entire path 10 feet wide and obtain necessary right of way. Motion carried unanimously.

RESOLUTION 59-12-18 AMEND PRIORITIZED BRIDGE REPLACEMENT LIST

Motion by Hollingsworth, seconded by Nath to approve adding the following to the high priority bridges that Pipestone County intends to replace, rehabilitate, or remove as soon as funds become available.

Old Bridge Number	Road Number or Name	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
L3644	TWP 267	\$175,000	\$165,000		\$10,000	2018
L3645	TWP 267	\$175,000	\$165,000		\$10,000	2018

Motion carried unanimously.

CULVERT PROJECTS, CSAH 11 PROJECT BID OPENING DATE

Motion by Johnson, seconded by Hollingsworth to set the bid opening for culverts SAP 059-613-016, 059-613-017, 059-613-018, 059-613-019, 059-613-020 and for the County Culvert L3581 (SAP 59-611-04) for April 3, 2018 at 10:30am in the Commissioners Room of the Courthouse. Motion carried unanimously.

RESOLUTION 59-13-18 CORRIDORS OF COMMERCE

Motion by Johnson, seconded by Nath to approve Resolution 59-13-18 which states that Pipestone County supports the following project for bonding consideration: Adding a passing lane to TH 23 on the segment immediately north of US 212 and east of the Granite Falls ethanol plant. Motion carried unanimously.

GRAVEL CRUSHING BID OPENING DATE

Motion by Hollingsworth, seconded by Nath to set the bid opening for 2018 gravel crushing for April 3, 2018 at 10:30am in the Commissioners Room of the Courthouse. Motion carried unanimously.

STONERAY WIND PROJECT UPDATE

Engineer Halbersma reported that EDF Energy has decided on a main contractor for the upcoming wind farm project and the Highway department hopes to get an update on who that is later this week. There is some concern on damage to the haul roads, specifically County road 18. Halbersma stated that there will likely be 200 or more workers in Pipestone County this summer working on this project.

RESOLUTION 59-14-18 SPEED STUDY REQUEST

Motion by Kooiman, seconded by Hollingsworth to approve Resolution 59-14-18 which requests the Commissioner of Transportations, upon the basis of an engineering and traffic investigation, authorize the erection of appropriate signs designating a reasonable and safe speed limit upon the following described streets and highways: CSAH 8, FROM approximately ¼ mile west of CSAH 16 to CSAH 16 at or near the City of Holland. Motion carried unanimously.

MAINTENANCE UPDATES

Engineer Halbersma gave an update on Maintenance activities in the Highway department. Halbersma requested the board consider upgrading to LED lights in the Highway department. The electrician's estimate for the upgrade was \$16,000.00 and with a current rebate program, it would drop the out of pocket costs to approximately \$12,700.00. The estimated payback in energy savings is three to four years. Motion by Johnson, seconded by Nath to approve the purchase of LED lights to replace currently lighting in the Highway department at an approximate cost of \$12,700.00 after rebate. Motion carried unanimously.

Halbersma reminded everyone that the Road and Bridge Public Hearing will take place at the Pipestone County Highway Department conference room on March 7, 2018 at 9:00a.m.

TAX FORFEITED PROPERTY 18.112.0090 – 400 2ND AVE SW PIPESTONE

Commissioner Wildermuth started discussion on how to move forward with the former Central School building which has been tax-forfeited. County Attorney Damain Sandy and County Auditor Tyler Reisch were also present for the discussion. Motion by Wildermuth, seconded by Nath to direct County Administrator Steve Ewing to develop a bid package and solicit bids for the demolition and removal of the condemned building that sits on the tax forfeited property at 400 2nd Ave SW Pipestone, and to collaborate with County Auditor Tyler Reisch to procure a short term bond for the payment of the demolition. The bond debt would then be paid with the new wind energy production tax generated by the Stoneray Wind Farm.

Discussion followed on the feasibility of that financing and repayment plan and concerns raised on the total cost of the project. Auditor Tyler Reisch answered questions on the ability to bond for the project and Attorney Damain Sandy pointed out liability issues that the County has with the building in its current state. Motion by Johnson, seconded by Kooiman to amend the original motion to direct County Administrator Steve Ewing to develop a bid package and solicit bids for the demolition and removal of the condemned building that sits on the tax forfeited property at 400 2nd Ave SW Pipestone and remove any reference to bonding or funding the

project until the board has seen the cost estimate. Ayes: Hollingsworth, Johnson, Nath. Nays: Kooiman, Wildermuth. Motion carried. Commissioner Wildermuth called for a vote on the amended motion to direct County Administrator Steve Ewing to develop a bid package and solicit bids for the demolition and removal of the condemned building that sits on the tax forfeited property at 400 2nd Ave SW Ayes: Hollingsworth, Johnson, Nath, Wildermuth. Nay: Kooiman. Motion carried.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Kim Murphy was hired as a full-time Assessing Technician on March 1, 2018.

COMMITTEE REPORTS

Commissioners reported on the following Committee Meetings:

Commissioner Johnson: Republican caucus, Soil and Water, Solid Waste (2), One Watershed One Plan (3), Drainage Conference, AMC Legislative Conference, Ambulance Fundraiser, Republican County Convention.

Commissioner Hollingsworth: Nurse Family Partnership, PCMC Executive Meeting, Southwestern Mental Health, PCMC Board meeting, Building and Grounds (2), IT Committee, AMC Legislative Conference.

Commissioner Kooiman: PCMC Plant Operations, Edgerton Chamber of Commerce, Fair Board, Personnel

Commissioner Nath: PrimeWest, PCMC Plant Operations, SWHHS negotiations, Fair Board (2), SWCD, Southwest Mental Health, Personnel, SWHHS, Building and Grounds, Caring Hands Dental conference call, IT Committee, Personnel, Radio Board

Commissioner Wildermuth: Southwest 18 Mental Health Consortium, Solid Waste Committee (2), PCMC Executive Meeting, Pipestone Area Coalition, SWHHS, AMC Legislative Conference.

Motion by Kooiman, seconded by Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 11:49a.m.

Dan Wildermuth
Pipestone County Board Chair

March 6, 2018

ATTEST:

Cathy Feste
Human Resources Coordinator

March 6, 2018