

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Dan Wildermuth. County Administrator Sharon Hanson and Human Resources Coordinator Cathy Feste were also present. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

AGENDA

Motion by Wildermuth, seconded by Kooiman to approve the agenda as amended.

Motion carried unanimously.

CONSENT AGENDA

Motion by Johnson, seconded by Hollingsworth to approve the consent agenda as follows:

1. Approve Minutes of October 24, 2017

Motion carried unanimously.

PROJECT UPDATES, PROJECTS UNDER CONTRACT, PROJECTS IN THE PLANNING STAGE

Engineer Halbersma provided an update on project updates, projects under contract and projects in the planning stage.

Motion by Kooiman, seconded by Wildermuth to approve final payment to AAA Striping in the amount of \$33,101.79. Motion carried unanimously.

Engineer Halbersma requested the board set a date for 2018 fuel bids. Motion by Wildermuth, seconded by Hollingsworth to set the letting date for 2018 fuel bids for January 2, 2018 at 10:30 a.m. Motion carried unanimously.

Engineer Halbersma provided the following maintenance updates: received new blade on the Edgerton truck, the new truck that was ordered in February should be here this week, the maintenance crew has finished spraying right-of-ways and has stopped graveling for the year.

COMPENSATORY TIME EXTENSION

Motion by Kooiman, seconded by Wildermuth to allow Senior Staff Engineer Nick Bergman to carryover his compensatory time earned in 2017 through the end of 2018 due to additional responsibilities that deterred the use of compensatory time during Engineer Halbersma's leave of absence. Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste reported that Joshua Watts was hired as a full-time Deputy Sheriff on October 23, 2017. Zachary Fehl and Mikayla Ramos were hired as full-time Paramedics on November 1, 2017.

HR Coordinator Feste presented the dental insurance renewal letter for approval. Motion by Johnson, seconded by Hollingsworth to authorize the renewal of dental insurance with Delta Delta of Minnesota for the 2018 plan year. Motion carried unanimously.

SWHHS INFORMATION TECHNOLOGY AND PUBLIC SERVICES LEASE AGREEMENT

Motion by Wildermuth, seconded by Kooiman to approve the Information Technology agreement and Public Services Lease agreement between Pipestone County and Southwest Health and Human Services (SWHHS) effective January 1, 2018 through December 31, 2018 with the following terms:

Information Technology Agreement: SWHHS shall compensate annually to the County for IT Coordinator and connectivity services in the amount of \$5,000.00 for IT Services and \$3,750.00 for connectivity services, for a total of \$8,750.00, payable by SWHHS to the County. This amount will be paid in quarterly installments of \$2,187.50, due on the 1st of every quarter.

Lease Agreement: During the term of this Lease Tenant shall pay to Landlord as and for basic rent the sum of \$38,000.00 for rent, \$10,379.60 for 2015 capital improvement project (\$51,898 divided by 5 years) and \$20,000.00 for utilities/maintenance for a total of \$68,379.60 for 12 months, which shall be payable in equal quarterly installments of \$17,094.90 and which shall be payable on the first day of each quarter commencing January 1, 2018 and continuing thereafter until December 31, 2018 unless otherwise modified as set forth herein. All payments of basic rent shall be made directly to Landlord at such address as Landlord shall from time to time, in writing, direct. Upon the mutual agreement of the parties the basic rent may from time to time be adjusted in writing.

Motion carried unanimously.

FAA ANTENNA AND EQUIPMENT SPACE LEASE

Sheriff Keith Vreeman requested approval of an agreement of an Antenna and Equipment Space Lease between the U.S. Dept. of Transportation Federal Aviation Administration (FAA) and Pipestone County in which Pipestone County agrees to allow the FAA to install an antenna on a tower owned by the Pipestone County Sheriff's Office and the FAA agrees to pay rent in the amount of \$1,000.00 per year through September 30, 2027. Motion by Wildermuth, seconded by Hollingsworth to approve the agreement of an Antenna and Equipment Space Lease between the US Dept. of Transportation Federal Aviation Administration (FAA) and Pipestone County.

Motion carried unanimously.

RECYCLING REQUEST FOR PROPOSAL REVIEW

Environmental Administrator Kyle Krier presented a draft Request for Proposal to obtain quotes for sorted and single stream recycling from Recycling contractors. Commissioners reviewed the document and suggested changes. Motion by Johnson, seconded by Hollingsworth to approve the Request for Proposal with the discussed changes made contingent on County Attorney review. Motion carried unanimously.

REGIONAL HOUSEHOLD HAZARDOUS WASTE MANAGEMENT PROGRAM

Environmental Administrator Kyle Krier requested approval of a Regional Household Hazardous Waste Management Program Agreement between Lyon County and Pipestone County which states the following:

1. The Minnesota Pollution Control Agency (MPCA) is required by Minn. Stat. 115A.96 to establish a statewide program to manage Household Hazardous Wastes (HHW).
2. Minn. Stat. 115A.96, subdivision 3, provides that the statewide program may be provided directly by the MPCA or by contract with public or private entities.
3. Lyon County as a Sponsoring Organization (SO) has established and entered into a Regional HHW contract with the MPCA. Pipestone County as a Co-Sponsoring Organization (CSO) wishes to participate in the statewide household hazardous waste program as articulated in the Waste Management Act and the Southwest Regional Solid Waste Plan.
4. A Management Facility will accept HHW and may also accept Very Small Quantity Generator (VSQG) wastes and other program wastes in accordance with this Agreement.

The agreement is effective on the date executed and is subject to a 60-day cancellation notice. Motion by Johnson, seconded by Wildermuth to approve the Regional Household Hazardous Waste Management Program Agreement between Lyon County and Pipestone County. Motion carried unanimously.

COMMITTEE REPORTS

Commissioners reported on the following committee meetings:

Commissioner Johnson: District 8 Land Use, Area II, RCRCA, Prime Health, Union Negotiations, One Watershed One Plan, Insurance Committee, Strategic Planning Session at PCMC, MHA Training, Prime Health, AMC Training, One Watershed One Plan, AMC District Meeting, Legislative Dinner at Hiawatha Lodge for Area II, RCRCA.

November 7, 2017

Commissioner Hollingsworth: Law Enforcement Liaison Meeting, Pipestone County Hazard Mitigation Meeting, Insurance Committee, Hospital Board Strategic Plan, Explore Southwest, MHA Training.

Commissioner Wildermuth: Casey Jones Trail, Explore Southwest, Law Enforcement Liaison Meeting, Pipestone Area Coalition, Southwest 18 Mental Health Consortium, District 8 Meeting, Public Utilities Commission.

Commissioner Kooiman: Hospital Plant Ops, Transit Meeting, Edgerton City Council, Personnel Meetings, Veterans Memorial.

Commissioner Nath: Hospital Plant Ops, Personnel, Primewest, Union Negotiations, SWHHS bylaws, SWHHS union negotiations, Soil and Water, SWHHS union negotiations, Central School Committee, Department Head Meeting, SWHHS, Personnel Meeting with Elected Officials, Veterans Memorial, Hospital Executive Board Meeting.

Motion by Wildermuth, seconded by Kooiman to adjourn. Motion carried unanimously.
Meeting adjourned at 10:51 a.m.

Les Nath
Pipestone County Board Chair

ATTEST:

Cathy Feste
Human Resources Coordinator