

The Pipestone County Commissioners met with Chairman Les Nath, Commissioners Chris Hollingsworth, Luke Johnson, Bruce Kooiman, and Dan Wildermuth. County Administrator Sharon Hanson was also present. Chairman Nath called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

**AGENDA**

Motion by Wildermuth, seconded by Kooiman to approve the agenda. Motion carried unanimously.

**CONSENT AGENDA**

Motion by Hollingsworth, seconded by Johnson to approve the consent agenda as follows:

1. Minutes of February 27, 2017 Road and Bridge Public Hearing
2. Minutes of February 28, 2017 Commissioner Meeting
3. Auditor Warrant Payable to MN POST in the amount of \$90.00

Motion carried unanimously.

**TYLER REISCH – TAX FORFEITURE PROPERTY, TAX ABATEMENT APPLICATIONS**

Auditor Tyler Reisch gave an update on the condition of a tax forfeited property that was the former movie theater property in the City of Pipestone. There are safety concerns with the stability of the exterior wall. City Administrator Jeff Jones stated that they could have a structural engineer take a look at the building to determine how best to secure the building and to identify any shared walls with neighboring properties. Consensus of the Board to fence off a crumbling wall in the alley and have the City's structural engineer inspect the building to determine next steps.

Auditor Reisch requested the Board set a public hearing date for a proposed property tax abatement request from Todd and Melissa Van Dyke and Dennis Blyenberg, pursuant to Minnesota Statute 469.1813 and 116J.993 through 116J.995. Motion by Johnson, seconded by Kooiman to set a public hearing date for March 28, 2017 at 9:30 a.m. in the Commissioners Room of the Courthouse. Motion carried unanimously.

A discussion was held on former Central School that is currently tax forfeited and next steps with the Central School Committee that has been meeting for the past two years.

**PERSONNEL**

Human Resources Coordinator Cathy Feste and EMS Director Steve Ewing presented EMT and Paramedic job descriptions for approval. Motion by Johnson seconded by Kooiman to approve the EMT and Paramedic job descriptions and have HR Coordinator Feste send to Fox Lawson for scoring and pay plan placement recommendations. Motion carried unanimously.

HR Coordinator Feste reported that Cole Nordmeyer has been hired as a full-time Deputy Sheriff effective February 27, 2017.

Feste also reported that the Extension Office is currently advertising for a 4-H Summer Program Assistant which is a position funded by the Ag Chamber Committee.

HR Coordinator Feste requested the Board require mandatory employee attendance at PrimeWest Health meetings to discuss their proposed 2018 employee health plan offerings and rates. Motion by Johnson, seconded by Nath to require all Pipestone County employees attend PrimeWest Health employee health insurance informational meetings discussing their proposed 2018 plan offerings and rates. Motion carried unanimously.

**IT PURCHASE REQUESTS**

Information Technology Director Bill Folger requested approval to purchase email SPAM filtering software for a term of three years. Quotes received were \$10,106.13 from M & S Technologies and \$10,015.00 from CDW-G. IT Director Folger recommended purchase from M & S Technologies at a total cost of \$10,106.13 for three years due to a long standing relationship with M & S Technologies. Motion by Wildermuth, seconded by Hollingsworth to authorize purchase of email SPAM filtering software in the amount of \$10,106.13 from M & S Technologies for a period of three years. Motion carried unanimously.

IT Director Folger also requested authorization to purchase a Windows Server 2016 Data Center license from SHI for \$7,042.00. Motion by Nath, seconded by Kooiman to purchase a Windows Server 2016 Data Center license from SHI in the amount of \$7,042.00. Motion carried unanimously.

**CATHLEEN AMICK – UNITED COMMUNITY ACTION PARTNERSHIP TRANSIT AGREEMENT**

United Community Action Partnership (UCAP) Transit Director Cathleen Amick presented information on operations and demographics of their transit operations. UCAP would like to contract with Pipestone County to provide transit services to Pipestone County residents

rather than continuing the current administrative only contract. Comments and discussion took place between the Board, UCAP and Transit employees present. Consensus of the Board to consider entering into a contract with UCAP starting January 1, 2018 at a future Board meeting.

**PER DIEM RESOLUTION CLARIFICATION**

Motion by Johnson, seconded by Hollingsworth to add County Board of Equalization Training and Board related orientations to the list of Committee Assignments therefore making attendance eligible for a per diem effective January 1, 2017. Motion carried unanimously.

**COMMITTEE REPORTS**

The Commissioners reported on the following committee meetings:

Commissioner Johnson: Southwest Health and Human Services (SWHHS) Board Orientation, Soil and Water Conservation District (SWCD), Southwest Legislative meeting, Drainage Conference, Association of MN Counties (AMC) Legislative Conference, Drug Court, Redwood Cottonwood Rivers Control Area (RCRCA)/Area II, Road and Bridge Hearing, Pipestone County Medical Center Community Health Assessment meeting, Ruthton City Council meeting.

Commissioner Hollingsworth: Southwest Regional Development Commission (SRDC) Board Orientation, Nurse Family Partnership, Building and Grounds, Travel Southwest, Southwest Legislative meeting, Law Enforcement Liaison, AMC Legislative Conference, Extension, Road and Bridge Hearing.

Commissioner Wildermuth: Central School Committee, SWHHS Board Orientation, Alcohol Collaborative meeting, Southwest Legislative meeting, Southern Minnesota Opportunity Council (SMOC) Board, SWHHS, Drug Court, Hospital Quality meeting, Road and Bridge Public Hearing.

Commissioner Kooiman: Hospital Plant Operations, Edgerton Chamber meeting, Transit Advisory meeting, Southwest Legislative meeting.

Commissioner Nath: Primewest Health, Hospital Plant Operations, Central School Committee, SWHHS Board Orientation, Building and Grounds, 4-H Planning meeting, SWHHS, Southwest Mental Health, Regional Radio Board, Alcohol Collaborative meeting, Road and Bridge Public Hearing.

March 7, 2017

Motion by Kooiman, seconded by Hollingsworth to adjourn. Motion carried  
unanimously. Meeting adjourned at 11:49 a.m.

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Les Nath  
Pipestone County Board Chair

ATTEST:

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Sharon Hanson  
County Administrator

March 7, 2017